

FPSS Annual Report to Academic Senate 2022-2023 Academic Year
Chair: Marit ter Mate-Martinsen

Fall 2022

- All four tutoring SEA grant proposals were approved, increasing the total tutoring budget to \$915K. Beth Taylor Schott provided regular updates with projections for spending.
- Monthly updates were provided regarding Apportionment, Tutor Training, the Writing Center, the Math Lab, Academic Achievement Zone, Counseling, DSPPS, EOPS, and SEL. In spring, we will add monthly PAL tutoring updates as well.
- Recommendations were made regarding Learning and Writing Skills workshops (including library-connected topics) for fall and spring. Workshops were offered hyflex. Campus-wide faculty were [surveyed](#) regarding LSW/WSW workshop needs for spring.
- Beth Taylor Schott and a Pisces representative provided an informational session. Link to [slides](#), [video](#) and [Zoom meeting with the Pisces rep.](#)
- Connections were made to cross pollinate.
 - SLO's - Laura Woyach provided info on SLOs. We want to explore how SLOs might be applied to a tutoring environment. We need to show evidence for accreditation.
 - CAC - Tara Carter and Kaylene Thomas answered questions regarding tutoring courses and CAC timelines to help make apportionment happen through the CAC process.
- Beth Taylor Schott reported on some of the strides she made as she put more pieces in place to collect apportionment in the near future (small scale pilot in spring, larger pilot in summer, and full roll out in fall 23). Some of the problems that need to be resolved are:
 1. we need to offer TUT001 online as well (not approved yet) to collect more apportionment
 2. only 77/208 of non-math tutors appear in Accudemia
- A workgroup was formed to draft a job description for a faculty liaison that would represent the faculty voice for Humanities, Social Sciences, and the LRC. Efforts were made to reach out to Social Sciences faculty to provide input.
- Beth Taylor Schott submitted a request to IT to integrate Pisces and Banner.

Spring 2023

- A new [LRC organizational chart](#) was shared with FPSS.
- Beth Taylor Schott transitioned to her new role as dean which caused a change in the approval que and EPAFs had to be updated for tutors. This posed delays in the tutor hiring process. Citlali Jauregui-Romero linked the Tutoring Onboarding Tracker to account for this transition.
- The tutor hiring pay increased as of December 11, 2022, but Citlali Jauregui-Romero reported that we are still within our tutoring budget since the vast majority are at step 4 and step 5 did not increase.

- Progress was made on developing a process for collecting apportionment and how students will sign up for this. Beth Taylor-Schott met with Mark Manasse twice who clarified that interpretations of ED code need to be made on a local and college level and they need to be well documented, so there is a clear policy.
- We are on track to start the pilot to collect apportionment this summer. A 320 report was successfully run but more troubleshooting is needed as the hours on the log and the ones reported are not in sync. The DE addendum for TUTW NC001 (line of sight supervision) was approved by CAC, so we can now hire faculty.
- Citlali Jauregui-Romero is working on updating the Tutor Handbook.
- Melanie Rogers from IR gave a presentation on tutoring data in Tableau.
- Protocol for last year's budget allocations were used to make allocation requests for this year.
- A workgroup drafted a [job description](#) for Faculty Lead positions. There is funding in the budget; however, there is a question if they need to go through NTCC or if an alternative path to approval is possible.
- [Tutor demographics](#) were shared. Overall, tutor demographics have improved to mirror the student population we serve. In terms of Hispanic/Latinx tutors, we still have a gap: 37% of students at SBCC identify as Hispanic/Latinx, but only 29% of tutors are Hispanic/Latinx. [Several proposals](#) designed to address this have been made to try to secure SEA funding.
- Beth Taylor-Schott gave a presentation about [Flipped campus](#) to make a more equitable campus.
- Committee members shared concerns about the new summer schedule and met with Dean Llerena. Stephanie Mendes made a public comment on behalf of FPSS about the summer schedule concerns at the Academic Senate meeting on May 26, 2023.