

You are cordially invited to the 2019 KHSSL State Debate Championship, which will be held Wednesday-Thursday March 13-14, 2019 at the University of Kentucky. As with any major tournament, there are lots of logistics, so *please read this invitation thoroughly and carefully.*



Registration is on Tabroom: <http://khssldebatechampionship.tabroom.com>
Registration deadline is Tuesday, February 26.

Please refer to the KHSSL handbook for any clarification on rules and send questions to rachel.page@boone.kyschools.us

We look forward to seeing you in March!

A handwritten signature in black ink that reads "Rachel Page". The signature is written in a cursive, flowing style.

Rachel Page
KHSSL Secretary/Board Member
State Debate Tournament Director

ENTRIES:

Each school may enter up to 3 entries each in Novice Lincoln Douglas, Varsity Lincoln Douglas, Novice Public Forum, Varsity Public Forum, and Open Policy Debate. Each school may enter up to 10 entries in Congressional Debate. No double entry is allowed. A novice competitor is one who is currently in his or her first year of debate competition (any event). No mavericks (one-person teams) are allowed in Public Forum or Policy. Entry fees are as follows: \$12 for Congress, \$16 for LD, and \$32 for PF/Policy.

JUDGES:

Each school must supply one qualified judge for every two Lincoln-Douglas, Policy Debate, or Public Forum entries or fraction thereof, and one judge for every 5 Congress competitors or fraction thereof (for example, if a school has three Lincoln-Douglas entries and two Policy entries, the school is obligated to provide three judges -- two for Lincoln-Douglas and one for Policy). Uncovered judges may be hired at \$65/day (\$130 for the entire tournament), provided enough hired judges are available. **If you list in the notes that a judge is only available for a portion of the day, you may be assessed a fee for the portion of the day your judge is unavailable. JUDGES ARE ESSENTIAL TO RUN THIS TOURNAMENT IN A TIMELY**

NATURE. If there are not enough hired judges available, you may be required to reduce your entry. No hires will be considered unless at least half of a school's required judges are supplied.

Please mark in the judge notes on registration if a judge is qualified to judge other events outside of the pool in which he or she is registered (i.e. Judge A is registered as a Public Forum judge but can also do LD and congress). Additionally, mark one congress judge as eligible for parliamentarian.

Each school is responsible for ensuring that their judges are qualified. A qualified debate judge is a judge who meets one of the following criteria:

- Judged at a minimum of one tournament during this season or during previous, recent seasons, and was trained either through the League's Judge Training Program and/or by the coach of the School;
- Debated in High School and/or College;
- Currently or formerly coached.

Note that KHSSL makes no distinction between judging qualifications for novice and varsity divisions; ALL judges at the state championship must be adults who meet one of the above requirements.

Again this year, judges will be completing online ballots. Your judges must have a tabroom account linked to your school. Instructions on this process are at the end of this invitation. Judges will not be able to be registered if they do not have this account link. If you have a judge that does not have the technology to complete ballots online (laptop, tablet, or smartphone), email me and we will arrange paper ballots for that person. *Congress judges will fill out online ballots for rank but will continue to complete paper ballots for student comments and scores.*

DEADLINES/NUISANCE FEES:

- February 4 - Registration opens on Tabroom
- **February 26, 11pm EST** - Registration deadline and congress legislation due
- Congress legislation packets will be posted on tabroom by March 1
- Entry drops are \$10 until 5pm EST March 11
- Entry drops after this point are \$25 until registration on March 13
- Entry drops at registration on March 13 are \$50
- Judge drops at any point are \$100 + \$65/day dropped. If a hired judge cannot be acquired, you may be required to reduce your entry
- Substitutions are allowed at any point at no charge

TOPICS:

Lincoln Douglas - *Resolved: The illegal use of drugs ought to be treated as a matter of public health, not of criminal justice.*

Public Forum - *Resolved: The United States should promote the development of market rate housing in urban neighborhoods.*

Policy - *Resolved: The United States federal government should substantially reduce its restrictions on legal immigration to the United States.*

CONGRESS LEGISLATION:

Each school may submit up to four pieces of legislation; each school may mark ONE piece of legislation for supersession. Legislation must be authored/submitted by a school, not an individual person. Note the new guideline this year: *schools should submit legislation has not been submitted to prior tournaments.* Please use the templates found on the NSDA website (<https://www.speechanddebate.org/legislation-templates/>). **All legislation will be submitted via tabroom.** When you enter someone in congress, a "Legislation" tab will pop up. Here you will upload your legislation and assign it to either prelims or supers.

OTHER LOGISTICS:

Please note that parking, schedules, etc. are being finalized with UK and hotels with our great hotel ambassador. *I anticipate starting no earlier than 9am on Wednesday (later if room availability allows).* Information will be updated on both tabroom and the KHSSL website. Please instruct your students to sign up for a tabroom.com account and link to your school if they have not already. Postings will be updated on the website in addition to a general location to help reduce the amount of travel that students and judges will need to do in between rounds.

COACH OF THE YEAR VOTING:

On the main page of registration, there is a ballot under "School Entry Forms" (on the right hand side). Download, complete the ballot, and re-upload to vote.

The screenshot shows the Tabroom.com website interface for the 2019 KHSSL Debate Championship. The page is titled "2019 KHSSL Debate Championship" and is managed by Larry A Ryle (AA). The navigation menu includes Home, Circuits, Results, Paradigms, Help, and About. The main content area has tabs for General, Signups, Emails, Entries, Competitors, Judges, Legislation, Fees, Website, and Results. A message instructs users to read the invitation and contact rachel.page@boone.kyschools.us for inquiries. A "Vote for Coach of the Year" section is highlighted with a red arrow, pointing to the "School Entry Forms" section on the right. The "School Entry Forms" section includes a dropdown menu for "Coach of the Year" and buttons for "Download", "Upload File", "Choose", and "Go". The "Printouts" section on the right lists options like "Print Registration By Event", "Print Registration By Competitor", "Excel Registration", and "Print Tournament Invoice". The "Adult Contact Information" table shows a contact for Rachel Page with email rachel.page@boone.kyschools.us and phone (859) 496-2647. The "Tournament Deadlines" section lists key dates for adding entries, registration fees, and dropping entries.

Name	Email	Phone	
All	rachel.page	rachel.page@boone.kyschools.us	(859) 496-2647

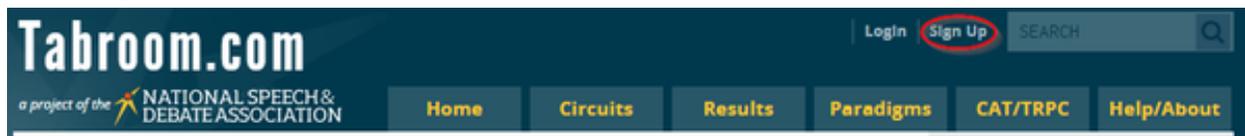
All times are in EST		
You must add entries by	Tue, February 26, 2019	11:00 PM
Your registration fees/obligations are frozen on	Tue, February 26, 2019	11:00 PM
You can drop entries or change names online until	Tue, February 26, 2019	11:00 PM

LINKING TO A JUDGE

In order to receive online ballots, tournament notifications, etc. as a judge, **you must have your own Tabroom account.**

Signing up for a Tabroom account is quick and easy:

Go to www.tabroom.com and click the "Sign Up" link in the upper right hand corner of the page:



Then, fill out the form and click "Create Account:"

CREATE YOUR TABROOM ACCOUNT

Email Address:	<input type="text"/> *
First Name:	<input type="text"/> *
Last Name:	<input type="text"/> *
Phone Number:	<input type="text"/>
Cell Provider:	<input type="text" value="Landline/Do not text me"/>
State (if applicable):	<input type="text" value="Select an Option"/>
Country:	<input type="text" value="United States"/>
Time Zone:	<input type="text" value="New_York"/>
Password:	<input type="password"/> *
Repeat the Password:	<input type="password"/> *

* These fields are required.

You can use any email address you like to sign up. If you put in your cell phone number and choose your provider, you will be able to receive texts from tournaments you attend with pairings, information, etc. **KHSSL WILL ASK FOR JUDGE CELL PHONE NUMBERS AT REGISTRATION, SO PLEASE ADD IT.**

You can edit your contact information as well as opt out of text or notification emails in your [account settings](#) after signing up.

Once you have signed up, you will be given a number of options to get started, whether you're a coach, a student, or a tournament director:

WELCOME TO TABROOM

Coaches

To register online for tournaments, first: [Create your school](#)

To manage your own tournament with Tabroom, first: [Request a tournament](#)

Judges

To enter online ballots and get emails or text pairings: [Link your account](#)

Students

To sign up for tournaments and get emails or text pairings: [Link your account](#)

To follow a student entry (e.g., if you're a parent): [Sign up for updates](#)

Judging

[Conflicts](#) [Paradigm](#)

[Offer Hired Judging Rounds](#)

Your Account

[Create a new school/team](#)

[Request a new tournament](#)

[Link your account to a judge](#)

[Link your account to a student](#)

[Get updates for a student](#)

If you have already created an account but have not linked it, you can request linking your account to a judge by clicking the link for "Link your account to a judge" in the sidebar:

Your Account

[Create a new school/team](#)

[Request a new tournament](#)

[Link your account to a judge](#)

[Link your account to a student](#)

[Get updates for a student](#)

This will automatically search for any unlinked judges and show you a list of results, if any:

JUDGES NAMED JOHN SMITH

Link a judge record to your accounts for email/text pairings & ballot assignments. Note: the administrators of your team or school will have to approve requests to claim a judge record before you can access them. Team admins will be notified of requests by email.

Only link to your OWN judge record; this controls online ballots!

Name	School/Team	Created	Tournament(s)	
John Smith	St Josephs Prep (PA)		0 tournaments	Claim judge
John Smith	United States Military Academy		1 tournaments	Claim judge
John Smith	Turkey Foot Middle School		12 tournaments	Claim judge
John Smith	Battlefield		1 tournaments	Claim judge

Search another name [Go](#)

If you want to get text/updates for one of your team's judges, you should instead sign up on the tournament's online updates page.

If you find yourself in the list, click the "Claim judge" button to request linking to that judge. Your school coach/administrator will still need to approve your request - they will be notified of your request by email.

If no results are found automatically, you can also use the "Search" box at the bottom of the page to try a different name, different spelling, etc.

ONLINE BALLOTS

Once you have linked your account to a judge entry, you can access your online ballots, if the tournament you're attending is using them for your event.

To see your current ballots, log in and go to your account dashboard by clicking your username/email in the upper part of the page. If you have any current ballots, you should see a list.

Make sure to click "Start Round" to let the tournament know that you're aware you're judging:

CURRENT TOURNAMENT ASSIGNMENTS & BALLOTS					
Pending Rounds:					
Round	Room	Starts	Entries		
OD OD 1	H110	8:00 AM PST	Aff	Pollard & Thomas	START ROUND
			Neg	Klarman & Lowe	

If you don't see your ballot, you can check on upcoming rounds by clicking the "Upcoming" link in the sidebar, and then looking for the "Enter" button for the tournament you're attending:

Judging

- [Upcoming](#)
- [History](#)
- [Conflicts](#)
- [Paradigm](#)
- [Offer Hired Judging Rounds](#)

2015 Kathryn Klassic Cal State Fullerton

12/24 - 12/26/2015

School	Northwestern	Obligation for School	6
Judge Group	Policy	Hired Rounds	0
Diversity Enhancing?	<input type="checkbox"/> NO	Enter Ballots Online:	ENTER

For each ballot, fill out the required information and then click "Submit Ballot."

OD OD 1 BALLOT FOR HARDY			Room H110
Side	Entry		Points <small>Range: 1 - 30. No point ties Steps of 0.1</small>
Aff	Washington PT	Tim Pollard:	<input type="text"/>
		Dylan Thomas:	<input type="text"/>
Neg	Emory KL	Brian Klarman:	<input type="text"/>
		Kristen Lowe:	<input type="text"/>
Win goes to:	<input type="text" value="Choose Winning Entry"/>	Side: <input type="radio"/> Aff <input type="radio"/> Neg	Low-Point Win? <input type="checkbox"/>

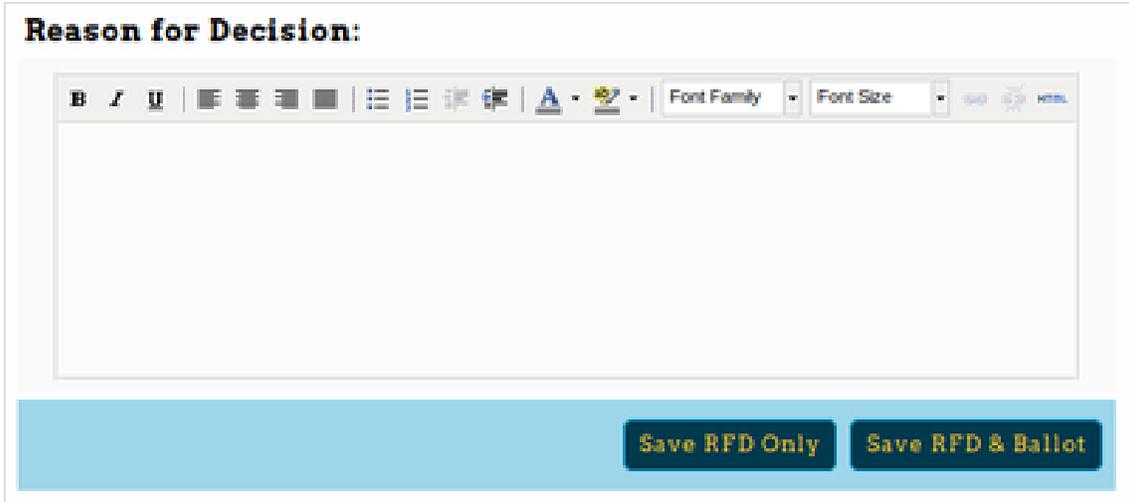
Submit Ballot

IMPORTANT: After submitting your ballot the first time, you must confirm the ballot - you'll be shown the data you entered the first time, and then the option to confirm or re-enter if you made a mistake:

NO! RE-ENTER BALLOT	YES! CORRECT! CONFIRM IT
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You must also fill out a Reason for Decision **BELOW THE BALLOT** - this will be saved and available to competitors and their coaches. You can save these comments and RFD mid round if you want using the button on the left. You can also go back and edit/flesh out your online ballot feedback later on; you have until the end of the tournament to finalize your feedback (though your results cannot be changed once confirmed; the tournament staff must handle that).

Reason for Decision:



Save RFD Only Save RFD & Ballot

If you'd like to write down individual comments for each debater/team, you can use the "Comments" section on the sidebar.



Comments

For Washington PT

For Emory KL

RFDs are sent to everyone in the round; comments only to the entry & coaches

Click the entry you want to leave comments for, fill out the box, and then "Save Comments" - note that comments are only visible to that entry and their coaches, while the RFD is available to everyone in the round.

If you accidentally close your ballot before filling it out completely or confirming it, you can still access it from your main account dashboard. You'll see "Re-Enter" or "Confirm" options, like this:

Pending Rounds:

Round	Room	Starts	Entries	
<u>OD OD 1</u>	H110	8:00 AM PST	Aff Pollard & Thomas Neg Klarman & Lowe	REENTER CONFIRM

Once you have confirmed your ballot, you cannot make changes to the results/points without contacting the tournament director.

However, if you would like to add additional information to the RFD or Comments sections, you can access them in your "Upcoming" list, by viewing previous ballots you've entered and clicking "Edit Comments:"

CURRENT TOURNAMENT ASSIGNMENTS & BALLOTS

Previously Entered Results:

Rnd	Entry	Res	Speakers	
OD 1	Aff Pollard & Thomas	W	Pollard: 28 Thomas: 28.1	Edit Comments
OD 1	Neg Klarman & Lowe	L	Klarman: 28.2 Lowe: 28.3	