SLATER SCHOOL DISTRICT



Student Handbook 2025-2026

EXCELLENCE:EVERY DAY ~ EVERY WAY ~ EVERY ONE

BOARD OF EDUCATION MISSION & GOALS

- 1. All Slater students will graduate college and career ready.
- 2. All faculty and staff of Slater Schools will be developed, supported, and encouraged as effective educators.
 - 3. All business of Slater Schools will be accomplished with fiscal responsibility.
- 4. All parents, families, and community members of the Slater School District will feel welcome and involved in district educational programs.

GENERAL INFORMATION

PURPOSE

The following guidelines have been prepared to assist you in understanding what is expected of students in Slater Schools. These guidelines are designed to help assure the safety and health of the students and to provide the best atmosphere for learning.

Parents and students are encouraged to utilize the Parent/Student Portal System to monitor grades on a regular basis. That information is provided at the beginning of each school year. More information is available through the building secretaries and by referencing specific policies and procedures (http://www.slaterschools.net/policies.html).

VISITORS

All visitors are required to report to the School Building Offices to receive permission to enter the building. Visitors are required to wear a Visitors' lanyard and badge while in the buildings. Students are not allowed to bring guests to class at any time.

GOOD STANDING

To be considered a student in good standing, a student must not be in violation of the attendance policy, have outstanding discipline referrals OR appear on the current F list.

In order to participate in extracurricular events including (but not limited to): dances, field trips, school-sanctioned sports events; a student must be in good standing.

Students in grades 6-12 that are not in good standing will have closed lunch and be required to sign in daily in the cafeteria.

ACADEMIC REQUIREMENTS

The student has two recorded grades during the school year: at the end of the 1st semester and at the end of the 2nd semester. All other grade checks, including quarter grades, are progress reports. A ½ credit will be awarded for each of these two letter grades and these grades are recorded on the student's permanent record, grade checks are conducted throughout the semester.

High School and Junior High students' extracurricular eligibility is determined by the current F/Attendance list. This report is made available to HS and JH teachers and coaches and is computed approximately every two weeks. A student who is on the F/Attendance list for one class may practice but not compete in any events for the duration of that F/Attendance list, while students who are failing more than one class on any F/Attendance list may not practice or compete in any event. Eligibility may only change at the issue of each new F/Attendance list.

ACADEMIC LETTER

High School academic letter requirements: Students who maintain a GPA of 3.25 or higher through the last grade check of second semester will receive an academic letter.

A+

Slater High School students have the opportunity to participate in the A+ program which supports the district goal of all students graduating college and career ready. For information on the program, please contact Mrs. Cheryl Anderson, A+ Coordinator.

ASSESSMENTS

The district will use assessments as one indication of the success and quality of the district's education program. Further, the district recognizes its obligation to provide for and administer assessments as required by law. The board directs the superintendent or designee to create procedures governing assessments consistent with Board policy, state and or federal law.

In cooperation with the administrative and instructional staff, the Board will annually review student performance data and use this information to evaluate the effectiveness of the district's instructional programs making adjustments as necessary. The district will comply with all assessment requirements for students with disabilities mandated by federal and state law, including the Individuals with Disabilities Education Act (IDEA). The District Assessment Plan can be viewed by contacting the Central Office.

ATHLETICS

To participate in athletic activities, a student must meet the following requirements: (1) pass a physical examination for athletics, (2) carry accident insurance, (3) have parental permission for participation, (4) meet the standards set up by the Missouri State High School Activities Association (MSHSAA), and local policy. In order to maintain the privilege of participating in extracurricular activities students must remain in good academic standing. Grade checks will be in two week intervals throughout the year.

ATTENDANCE AT SCHOOL ATHLETICS & ACTIVITIES

All students are encouraged to attend school events. Students must be in attendance on the day of an activity for at least 4 consecutive periods. Students placed in OSS or students who have failed to serve detention may not attend or participate in a school sponsored event.

ATTENDANCE MEASURES

The following measures may be utilized throughout the school year: reminder letters/emails, hotline call(s) may be placed, outside agencies (law enforcement, juvenile office) may be contacted.

- Students whose cumulative attendance falls between 80-90% as of May 1st will be required to attend one week of summer school. Students who fail to attend will serve this time in transition at the beginning of the following school year.
- Students whose cumulative attendance falls below 80% as of May 1st will be required to attend two weeks of summer school. Students who fail to attend will serve this time in transition at the beginning of the following school year.

ATTENDANCE POLICY GRADES 6-12

The Slater Board of Education, school administration, and teachers believe that the responsibility for students attending school lies jointly with the student, the parents, and the school. The following attendance policy is designed to maximize student attendance while allowing for the necessary absences from school throughout the year.

- 1. Parents are requested to telephone the school at 660-529-2278 by 8:30 a.m. when their child will be absent from school. If no call is received by 8:30 a.m., the office secretary will attempt to make contact with parents.
- 2. Doctor's notes will no longer be considered as a valid excuse for absences. This change ensures consistency and accountability in compliance with state attendance measures requiring 90% attendance from all students.
- Students are allowed to make up all work missed during an absence unless the
 absence is the result of an out-of-school suspension. It is the student's responsibility
 to obtain and complete missed assignments, which are subject to individual teacher
 policies.
- 4. Juniors may request to take 3 college visits. All seniors are allowed 2 college visits. Arrangements must be made in advance through the Counselor's office. If arrangements are not made in advance they will not be excused.
- 5. Field trips or any activity sponsored by the school are not considered absences from school. Students are responsible for informing teachers of their absences and obtaining assignments the day before the scheduled event.
- 6. For credit purposes, any student that is 25 minutes or more late for a class will be considered absent from that class.
- 7. Students with an attendance rate below 90% will not be allowed open lunch.

BOE Approved 6/25/24

- 8. Students must be in attendance for at least 4 consecutive hours of that school day to participate in or attend any school sponsored event.
- 9. Students must be in attendance for at least 4 consecutive hours on Friday to participate in or attend any school sponsored weekend activities.

AUTOMOBILE RULES

- 1. Students are to park in designated student parking areas <u>only</u> directly adjacent to Elm Street, with all cars parked facing into school grounds. STUDENT PARKING IS NOT PERMITTED ON HAROLD, MORGAN OR LOCUST STREETS.
- 2. Students must buy a parking permit each year for \$5.00. Spaces will be on a "first come-

first served" basis each day. * Any vehicle not having a sticker may be towed at the student's expense after the third warning. All vehicles driven to school are to be registered in the school office. If you should change vehicles during the school year, you are to report the new vehicle to the office.

- 3. Students are not permitted to go to vehicles without first receiving permission from the office.
- 4. Students are not permitted to sit in their vehicles during school hours.
- 5. Students are not permitted to park on the grass areas.

BREAKFAST/LUNCH

PreK-1st Grades -

Student lunches are to be eaten in the ECC cafeteria. Breakfast will also be served daily in the ECC.

Grades 2-5

Student lunches are to be eaten in the main cafeteria. Breakfast will also be served daily in the cafeteria.

Grades 6th, 7th 8th

Open lunch is a privilege granted to 6th, 7th, and 8th graders who are in good standing with the school. Students may take their lunch to the outside patio to eat. Trays are to be brought back into the lunch room at the end of lunch. Breakfast will also be served daily in the cafeteria.

Grades 9th, 10th, 11th, 12th

HS Students may eat lunch in the cafeteria. Open and/or Off Campus Lunch is a privilege granted to Freshmen, Sophomores, Juniors, and Seniors who are in good standing with the school. In order for a student to leave campus at lunch, the following criteria must be met:

- The student must be in good standing.
- 2. A signed permission form on file is required in order for students to leave campus for open lunch.
- 3. Students not returning to school after open lunch will lose open lunch privileges.
- 4. The campus can be closed by the principal for safety and security reasons as necessary.

5. Violations of the automobile rule may result in the loss of open lunch privileges. Breakfast will also be served daily in the cafeteria.

CAFETERIA

The Slater School provides a cafeteria, which serves each Pre-K through 12th grade enrolled student one free breakfast and one free lunch each day. Additional ala carte items may be purchased if the student does not have an outstanding balance in his/her account. Students may make deposits with the building secretaries as often as needed to maintain a positive balance in their individual accounts. Adults may purchase a meal for \$4.25.

Students with meal charges in excess of \$10.00 will receive a hot tray and milk for lunch.

The Slater School provides a Grab and Go Mart also available for K-12 students who have money on their food accounts.

Kindergarten-12th grade students may eat a full breakfast before 7:54. Individual classroom teachers may set guidelines for eating in their classroom.

CELL PHONES

In compliance with Missouri Senate Bill 1481, cell phone use for students is prohibited during regular school hours. Students violating the policy will be subject to disciplinary action.

CLASS PARTICIPATION - Updated and Board Approved 10/27/2020

All students are asked to participate in and help with class activities throughout the year. By participating in these activities, students gain eligibility and earn savings towards both their prom tickets and their senior trip deposit. With full participation, students will be able to go on the Senior Trip, Prom tickets will be free, and Senior Trip deposits will be half-price.

The participatory events throughout the year are listed below with an assigned point value. By participating in these events, students may earn up to the stated points. A maximum of eight points per year can be earned, with the exception of junior year, in which the maximum points earned is 10. Students transferring in are awarded half the possible points awarded per year.

All class meetings will be announced at least one week in advance, put in the weekly newsletter, and sent through ThrillShare alerts and District social media.

CLASS PARTICIPATION (Continued)

Class Event	Points Possible
Class Fundraiser Project	1 Point

Homecoming Banner/Decoration	1 point per day/shift worked, Max of 2 Points per Homecoming/Courtwarming week	
Courtwarming Banner/Decoration	1 point per day/shift worked, Max of 2 Points per Homecoming/Courtwarming week	
Freshman Concession Stands (JH, HS, Wildcat Classic Basketball)	2 points if # of shifts determined and assigned by sponsors are met. (Parents can work shifts for student if necessary. Talk to sponsors.)	
Sophomore Concession Stands (Fall Sports)	2 points if # of shifts determined and assigned by sponsors are met. (Parents can work shifts for student if necessary. Talk to sponsors.)	
Junior Concession Stands (Spring Sports)	2 points if # of shifts determined and assigned by sponsors are met. (Parents can work shifts for student if necessary. Talk to sponsors.)	
Class T Shirt Sales Freshmen - Wildcat Classic Sophomore - Courtwarming Junior - Homecoming Senior - Generic Wildcat Shirt	1 point for fulfilling shifts/# of shirts sold as determined by sponsors	
75% Attendance of out of school hours Class Meetings	1 Point	

CLASS PARTICIPATION: Prom Participation

Prom Tickets may only be purchased by Juniors and Seniors. They may bring a Freshman, Sophomore, out of district, or non SHS student as their guest if they purchase a ticket for them. Slater Juniors or Seniors may purchase <u>1 ticket</u> for an invited guest.

discretion.

Prom Tickets should be purchased one month prior to prom, to allow the Junior class to budget for expenses.

- 1. Standard tickets for Slater students are \$50.
- 2. Prom tickets for out of district or non SHS students are \$10.
- 3. Any student moving into the district will be exempt from participation in previous years provided the student participates in the current school year.
- 4. The ticket monies will be payable to the Junior class for that year.
- 5. All class fees (agriculture, art, or industrial arts) must be paid.
- 6. Junior High Students CANNOT attend prom.
- 7. Tickets are NON-REFUNDABLE.

CLASS PARTICIPATION: Senior Class Trip

Senior trip eligibility shall be determined on the following basis:

- Students must meet the determined point threshold
- Students must be enrolled at Slater Schools at the time of the trip.
- Students must be on the Face to Face learning platform to attend Senior Trip.
- Students must be in good standing.
- Students must be on target to graduate.

Senior Class Trip Fee is \$200.00. Class participants may earn discounts off Senior Class Trip fee each year they participate:

District employees and/or spouses will serve as chaperones.

Rewards / Benefits of Class Participation:

Points Earned	Reward Unlocked	
8 Points	\$10 off Prom Ticket	
12 Points	\$20 off Prom Ticket	
16 Points	\$30 off Prom Ticket	

20 Points	\$40 off Prom Ticket	
27 Points	\$50 off Prom Ticket and Senior Trip Eligibility	
28 Points	\$10 off Senior Trip Deposit	
29 Points	\$20 off Senior Trip Deposit	
30 Points	\$30 off Senior Trip Deposit	
31 Points	\$40 off Senior Trip Deposit	
32 Points	\$50 off Senior Trip Deposit	
33 Points	\$60 off Senior Trip Deposit	
34 Points	\$100 off Senior Trip Deposit	

CLASS RANKINGS

Per Board Policy IKC (Approved 11/20/12) - In the interest of encouraging and recognizing outstanding academic achievement, the top 10 percent of each high school graduating class will be honored at graduation in lieu of a valedictorian and a salutatorian. For more information, please refer to the full board policy.

CLOSED FORUM

The district's technology resources are not a public forum for expression of any kind and are to be considered a closed forum to the extent allowed by law. The district's web page will provide information about the school district, but will not be used as an open forum. The district web page may include the district's address, telephone number, and an e-mail address where members of the public may easily communicate concerns to the administration and the Board. Any expressive activity involving district technology resources that students, parents and members of the public might reasonably perceive to bear the approval of the school, and which are designed to impart particular knowledge or skills to student participants and audiences, are considered curricular publications. All curricular publications are subject to

reasonable prior restraint, editing and deletion on behalf of the school district for legitimate pedagogical reasons.

All other expressive activity involving the district's technology is subject to reasonable prior restraint and subject matter restrictions as allowed by law and Board policies.

CLOSING OF SCHOOL

The following list of radio and television stations will be notified and will announce school closings:

KMMO - 102.9 FM KMMO - 1300 AM

Thrillshare(Text Alerts) District Social Media & Website

COLLEGE/CAREER DAY

All college/career days, to include the Military, will be set up in advance through the Guidance Counselor for the absence to be considered excused, with appropriate policies being applied. Such visits are restricted to three (3) visits per Junior year and two (2) per Senior year.

DANCES AND SOCIAL EVENTS

- All Slater High School students and their dates are invited to attend high school dances.
- 2. Dates must be in the ninth grade or above. Dates that are not members of Slater High School must be registered in advance and must be approved by the Building Principal.
- 3. All dance attendees must be under the age of 21.
- 4. Junior Senior Prom is open to members of the Junior and Senior classes and their dates. Dates that are not members of Slater High School Junior Senior classes will be charged an admission fee and must be registered in advance.
- 5. To attend Homecoming/Courtwarming dances, students must have a 90% or better attendance rate two weeks prior to the event. Students attending Prom must have a 90% or better attendance rate by February 1 of the current school year to be eligible. Students achieving this prior to the event may be eligible to attend.

DANCES AND SOCIAL EVENTS: Candidate Selection Royalty selection for Homecoming:

1. All Junior and Senior girls and boys in good standing three weeks prior to Homecoming shall be on the candidate selection ballot.

- 2. The members of the football team will select three girls to be Homecoming Queen candidates approximately 2 weeks prior to Homecoming. HS Cheerleaders and members of the Softball Team will select three boys to be Homecoming King candidates approximately 2 weeks prior to Homecoming.
- 3. The entire student body will vote for one girl to be Homecoming Queen and one boy to be Homecoming King by Google Form (sent via school email) in an election held during the week of Homecoming.

Royalty selection for Courtwarming:

- All Junior and Senior girls in good standing three weeks prior to Courtwarming shall be on the Courtwarming Queen candidate selection ballot.
- The members of the boys' basketball team will select three girls to be Courtwarming
 Queen candidates approximately 2 weeks prior to Court warming. The members of
 the girls' basketball team will select three boys to be Courtwarming King Candidates
 approximately 2 weeks prior to Courtwarming.
- The HS student body will vote for one girl to be Courtwarming Queen and one boy to be Courtwarming King by Google Form (sent via school email) in an election held during the week of Homecoming.

EMERGENCY PROCEDURES

Safety plans and procedures are posted in each classroom in the district. Staff and students participate in drills each semester to familiarize themselves with the protocol.

EXTRACURRICULAR ACTIVITIES

In order to maintain the privilege of participating in extracurricular activities students must remain in good academic standing. Grade and attendance checks will be in two week intervals throughout the year.

- 1. Students receiving 1 F in a grade check period and/or below 90% attendance may continue to practice but cannot participate in games/competitions.
- 2. Students receiving 2 or more Fs in a grade check period will discontinue practice.
- 3. Students will be reevaluated at the next grade check period.
- 4. Students must also meet the Missouri State High School Activities Association requirements for activities that are governed by their rule.

Band* Art Club
Basketball Cheer Choir* Football Scholar Bowl Slater Theater Arts Club (STAC) Softball Student Council Track * = Intercurricular Activity/Class Basketball Cheer Choir* FBLA FFA * Football Golf Marching Band/Stage Band* Softball National Honor Society Pep Club Scholar Bowl Slater Theater Arts Club (STAC) Student Council Track Yearbook * * = Intercurricular Activity/Class

FUNDRAISING PROJECTS GUIDELINES

All fundraising requests must be approved through the appropriate office to avoid duplication of fundraising projects.

- 1. Purchases must be compliant with district protocol and all monies pass through school accounts.
- 2. Organizations may have one "sales" fundraiser a year. There is no limit to the number of "service" fundraisers.

GENERAL RULES AND REGULATIONS

- 1. When school is dismissed each day, students are to leave the building and grounds unless supervised by a teacher.
- 2. No students of the Alexander School will attend any high school dance, or meeting planned for high school students. Nor will high school students attend Alexander School parties, meetings, or dances.
- 3. Loss of any property is not the responsibility of the school.
- 4. No visitors are allowed to attend class with students.

GRADING POLICY

Students will be evaluated based on attendance, make-up work, tests and quizzes, assigned work, class participation, special assignments, projects, and laboratory work. Grade point average is numeric equivalents to the letter grades used to calculate an average grade for coursework completed.

Grading Scale	Grade	Grade Points
100-95%	Α	4.0
94-90%	A-	3.75
89-88%	B+	3.5
87-83%	В	3.0
82-80%	B-	2.75
79-78%	C+	2.5
77-73%	С	2.0
72-70%	C-	1.75
69-68%	D+	1.5
67-63%	D	1.0
62- 60%	D-	.75
59% & Below	Fail	0

Grades Kindergarten, 1st& 2nd will use special report cards, in which grading will be explained.

Grades K, 1, 2 -- Art, Music & P.E.:

S--Satisfactory

U—Unsatisfactory

N--Needs Improvement

WEIGHTED COURSES

Due to the advanced academic requirements for certain classes, a weighted system of grading is used for figuring grade points. Weighted courses are given an additional .25 grade points upon the successful completion of the semester. An updated list is maintained on slaterschools.net.

Foreign Language Algebra 2 Calculus/Trigonometry Dual Credit Courses Anatomy & Physiology Statistics Animal Behavior

GRADUATION REQUIREMENTS

Students must meet all district graduation requirements per BOE policy IKF to graduate. Graduation requirements and grading scales for a student with a disability(ies) may be determined according to the student's Individualized Education Plan (IEP).

Participation in the commencement ceremony is a privilege and not a right. Students must be in good standing and have no outstanding balance on school accounts to participate in graduation or promotion ceremonies.

Junior High Promotion:

Junior High students will be promoted to the next grade level if they are receiving passing grades of 60% or higher in at least 2 quarters of core solids (English, Math, Science, and Social Studies).

Academic performance in electives will also be considered in the retention process. The decision to retain will be made by the administration with input from the counselor and Junior High teachers. Retention in the current grade level may be required if remediation efforts are unsuccessful. The final decision will rest with the school administration.

HS Promotion (Board Policy IKE):

Class Standing

The following is included for quick reference of graduation requirements and a listing of courses offered at SHS. Students must earn 25 designated credits to graduate from SHS. Students must also meet other obligations such as attendance, discipline guidelines, and debts prior to being eligible for graduation. Credits for students transferring from a school that is on block scheduling are converted to a seven-hour schedule. Grade level or class designations are based on the following criteria:

Freshman Class (Grade 9) Completion of the 8th grade and promoted by the sending school.

Sophomore Class (Grade 10) Students must have earned 6 credits as a Freshman. If 6 credits or more are not earned, the student will be in jeopardy of not graduating with their peers.

Junior Class (Grade 11) Students must have accumulated 12 credits by the end of the Sophomore year. If 12 credits or more are not earned, the student will be in jeopardy of not graduating with their peers.

Senior Class (Grade 12) Students must have accumulated 18 credits by the end of their Junior year. If 18 or more credits are not earned, the student will be in jeopardy of not graduating with their peers.

**Board Policy IKE Update: **

For the purposes of class standing, students at Slater High School will be assigned class status based on the number of credits earned as of the first day of school for each school year.

Freshmen.....promotion from eighth grade

Sophomores......6 credits

Juniors......12 credits

Seniors.......18 or more credits

HS DIPLOMA REQUIREMENTS

*Total number or units required – 25 credits

- 4 Communication Arts
- 3 Social Studies
- 3 Science
- 3 Mathematics
 - + 1 Additional Credit *
- 1 Fine Art
- 1 Practical Art
- 1 Physical Education
- .5 Health
- .5 Personal Finance
- 5 Electives

HALL PASSES

Any student not in a classroom must have a hall pass.

HEAD LICE

If head lice are found, parents will be contacted to pick their student up and begin treatment. Upon returning to school, your child must report to the school nurse to be checked for the presence of head lice or nits. If the student is found to still have head lice, they will not be readmitted to school.

^{*}Additional credit must be in a core area (Science, Math, Comm. Arts, or Social Studies, including Dual Credit/ITV Offerings).

^{**}See also: Life Academy

HONOR ROLL

All junior high and high school students are eligible to be placed on the school honor roll. Students must achieve a GPA of <u>3.75-4.00</u> to be listed on the "A" honor roll. Students must achieve a GPA of <u>2.75 to 3.74</u>to qualify for the "B" Honor roll.

ILLNESS

A phone call home must be made by school personnel through the appropriate office in order for a student to check out due to medical/illness conditions.

- a. If a student contacts a parent/grandparent/guardian on their own without going through the appropriate office, he/she will be written up for DEFIANCE OF AUTHORITY/INSUBORDINATION.
- b. All students should have an emergency contact on file that can pick them up from school within 30 minutes of being called.

IMMUNIZATION

Missouri Law requires proper immunization for measles, polio, rubella, diphtheria, varivax, Hepatitis B, and mumps for all students attending Missouri schools. All students attending school must have the proper immunization before school starts. Any students found to be deficient in these immunization requirements will be required to obtain the proper immunizations to continue in school.

INTERNET USAGE & NETWORK AGREEMENT

Technology Agreement forms are to be completed at registration each year. Failure to comply with this agreement will result in the loss or restriction of network Internet access privilege.

LEAVING SCHOOL GROUNDS

If it is necessary for a student to leave school grounds at any time, he/she must first obtain approval from the appropriate office. Failure to do so will result in the student being reported truant. *Under no circumstances is a student to leave the grounds without first obtaining permission from the office.* There is a sign-out sheet in the office for all students to list the time they are leaving, reason for leaving, and the time they return; if they return during the same day.

LIFE ACADEMY

Life Academy is a High School program designed to ensure student readiness & success in their next steps. Staff members serve as ambassadors to find experts to guide our students in various areas ranging from presentation skills to car care, legal issues, home loans, and everywhere in between. The goal of Life Academy is to expand our classroom curriculum with practical applications and chances to talk to professionals in a variety of fields.

Students must complete the following criteria to be Life Academy certified and wear Life Academy cords at Commencement:

- 1. Complete Life Academy lessons
- 2. Maintain an updated Resume and Cover Letter
- 3. Participate in a job interview (mock or real)
- 4. Finish a minimum of 12 hours of Job Shadowing (complying with SHS guidelines)
- 5. Take 'the Core Plus More' = Required Graduation credits plus two more credits in one or more core areas

LOST AND FOUND

Lost and found boxes are located in the building offices. All students are asked to bring anything that is found including money to the office. Students are encouraged to come to the office to pick up or report lost items, as soon as possible.

MEDICATION

All medications at school must be secured in the nurse's office in the original container. Parents or guardians must complete a medicine authorization form for daily medicine to be dispensed at school detailing time administered & dosage. The school nurse or a member of the health team will be available to distribute medications throughout the day.

PARENT-TEACHER CONFERENCES

Parents are encouraged to take advantage of these opportunities and schedule additional conferences as needed. Students are also encouraged to attend and participate in these scheduled conferences.

SCHEDULE CHANGES

Schedule changes may be requested through the counseling office the first three days of each semester.

SCHOOL TRIP

All participants will ride to and from the school activity on the transportation provided by the school. Parents wishing to sign their students out after the event may do so or a request by the parent/guardian in person or phone call and in writing before noon of the activity for which the student to ride home with another adult. This adult must sign the student out and assume responsibility of the student.

STUDENT DRESS AND GROOMING

School dress should not be a disruption to the educational process or create health or safety issues.

Minimum Requirements:

- 1. Clothing must cover areas from one armpit across to the other armpit, down to approximately 3-4 inches in length on the upper thigh.
- 2. Shoes must be worn at all times and should be safe for the school environment (pajamas, bedroom shoes, or slippers shall not be worn, except for school activities approved by the Principal).
- 3. See through or mesh garments must not be worn without appropriate coverage underneath that meet the minimum requirements of the dress code.
- 4. Headgear, including hats, hoodies, and caps are not allowed unless permitted for religious, medical, or other reasons by School Administration.
- 5. Specialized courses may require specialized attire, such as sports uniforms or safety gear.

Additional Requirements:

- 1. Clothing may not depict, imply, advertise, or advocate illegal, violent, or lewd conduct, weapons, or the use of alcohol, tobacco, marijuana, or other controlled substances.
- 2. Clothing may not depict or imply pornography, nudity, or sexual acts.
- 3. Clothing may not display or imply vulgar, discriminatory, or obscene language or images.
- 4. Clothing may not state, imply, or depict hate speech/imagery targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected classification.
- 5. Sunglasses may not be worn inside the building, unless permitted for medical, or other reasons by School Administration.
- 6. Clothing and accessories that endanger student or staff safety may not be worn.
- 7. Apparel, jewelry, accessories, tattoos, or manner of grooming that, by virtue of its color, arrangement, trademark, or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.

The Administration reserves the right to determine what constitutes appropriate dress. Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is not available or if the student refuses the dress-code appropriate clothing.

TEXTBOOKS

Textbooks and technology are provided free to all students. Each student is responsible for the books checked out for his/her use. If the property is damaged, lost, or destroyed compensation will be required.

TRANSPORTATION RULES, REGULATIONS & INFORMATION

Classroom and school rules apply to school-provided transportation. Misbehavior will be reported to the appropriate office for disciplinary action.

USE OF THE BUILDING

Building doors will unlock at 7:30 am. Students in PK-1 will report to the ECC building for breakfast. Students in grades 2-12 will report to the cafeteria for breakfast. Students should leave school grounds by 3:15 p.m. unless involved in a school sponsored supervised event.

USE OF LOCKERS

Lockers are provided for your convenience and are assigned at student registration each year. There will be no changing lockers unless approved by the principal. There is to be no marking on the lockers and no pictures or stickers pasted in or on them.

Students may bring their own lock as long as they provide the principal's office with the combination or key. Lockers are school property and may be searched by school personnel at any time.

STUDENT DISCIPLINE (Policy: JG, JG-R1, JG-R2) Grades K – 12

The Board of Education, administration, and faculty of Slater Schools have the responsibility to ensure an environment conducive to the learning process. The following discipline code reflects the community's standards and expectations for student behavior and is **intended as a guide for the administration, faculty, and staff** in dealing with inappropriate student behavior. All students are reminded that the school administration has the legal right (with reasonable suspicion) to search their vehicle/locker/belongings/person while on school property. Students are subject to discipline for conduct to and from school, at school-sponsored events and while off campus whenever such conduct has a direct effect on the discipline or general welfare of the school.

Disciplinary Consequences may be increased or decreased at the discretion of the administration. (Policy: JG, JG-R1, JG-R2)

SCHOOL DETENTION POLICY

Detentions - 30 or 60 minutes in length from 3:10 pm to 4:10 pm Tuesday and Thursday afternoons. They are held in the library.

90 Minute Detention- supervised by school personnel held from 3:10 pm to 4:40 pm on scheduled Thursdays.

3 Hour Detention- supervised by school personnel held from 3:10 pm to 6:10 pm on scheduled Thursdays.

Transition Room- Removal to an alternative classroom. Students must earn their way out by meeting expectations.

PROHIBITED CONDUCT

The following are descriptions of prohibited conduct as well as potential consequences for violation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy. Video evidence may be shared with local law enforcement after receipt of a subpoena.

Arson

Starting or attempting to start a fire or causing or attempting to cause an explosion.

1. Up to 180 days OSS, or expulsion with appropriate restitution.

Making a threat of Arson

1. Up to 180 days OSS, make a report to local law enforcement.

Assault (see Board policy JG-R1)

Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third or fourth degree.

1.Up to 80 days OSS or expulsion.

Bullying (see Board policy JFCF)

In accordance with state law, bullying is defined as intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or property damage; oral, written, or electronic communication, including name-calling, put-downs, extortion, or threats; or threats of reprisal or retaliation for reporting such acts.

- 1. 10 days OSS.
- 2. Up to 180 days out-of-school suspension or expulsion.

Bus or Transportation Misconduct (see Board policy JFCC)

Any offense committed by a student on transportation provided by or through the district.

- Warning
- 2. Seat reassignment for 1-3 weeks
- 3. Seat reassignment remainder of the year
- Removal from bus for 1-3 weeks
- 5. Subsequent infractions will be at the discretion of the administration.

Cheating

Using or providing written, verbal, or nonverbal information (gestures, signals) that allows another student to gain an advantage on an assignment or exam.

- 1. "F" on assignment and 3 hour detention
- 2. "F" on assignment and 1-3 days 3 hour detention
- 3. "F" on assignment and 1-3 days Transition
- 4. Subsequent infractions will be at the discretion of the administration.

Closed Lunch

Failing to sign in for Closed Lunch

Grades 6-8:

- 1. Warning
- 2. 60 minute detention
- 3. 3 hour detention
- 4. 1-3 days Transition Room for each day not signed in

Grades 9-12

- 1. Warning
- 2. 3 hour detention
- 3. 1 day in the Transition Room for each day not signed in

Defiance of Authority/Insubordination

Refusing to follow reasonable directions of school authorities or deliberately disobeying school rules and policies.

- 1. 60-minute detention
- 2. 3 hour detention
- 3. 1-3 days of Transition
- 4. 1 day of OSS
- 5. 3-5 days of OSS

Defiance of Authority with Profane Language

- 1. 1-3 days of Transition
- 1-3 days OSS
- 3. 5-10 days of OSS
- 4. Up to 10 days OSS and possible recommendation for long-term suspension

Disparaging or Demeaning Remarks/Actions

Words that are spoken to harass or injure other people.

- 1. 60-minute detention
- 90 minute detention
- 3. 3 hour detention

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- 4. 1-3 days Transition
- 5. Up to 10 days OSS

Disruptive/Disrespectful Speech or Conduct

Language or behavior that is disruptive to the orderly educational procedure of school. (i.e. pushing, shoving, flicking, yelling)

- 1. 60-minute detention
- 2. 90 minute detention
- 3. 3 hour detention
- 4. 1-3 days Transition

Dress Code Violations

- 1. Correct the problem, warning
- 2. Correct the problem, 60-minute detention
- 3. Correct the problem, 3 hour detention
- 4. 1-day Transition

Driving/Vehicle Misconduct

Misuse of a motorized vehicle on school property or at a school sponsored activity, which includes such things as reckless or imprudent driving, improper parking, etc. as well as vandalism, tagging, etc.

- 1. 60-minute detention and possible loss of school driving privileges for 5 school days (possible police notification)
- 2. 3 hour detention and possible loss of school driving privileges for 20 school days (police notification)
- 3. 1 3 days Transition and loss of school driving privileges for up to 90 school days (police notification.)

Drugs/Alcohol (see Board policies JFCH and JHCD)

Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

- 1. 3-5 days of OSS & contact law enforcement
- 2. 5-10 days of OSS & contact law enforcement, Up to 180 Days exclusion from extracurricular activities.

Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules, I, II, III, IV or V in Section 202 of the Controlled Substances Act.

1. 3-5 days of OSS & contact law enforcement

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2. 5-10 days of OSS & contact law enforcement, Up to 180 Days exclusion from extracurricular activities.

Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in Section 202 of the Controlled Substances Act.

- 1. Up to 10 days OSS & contact law enforcement, Up to 180 Days exclusion from extracurricular activities.
- 2. 180 Days OSS or expulsion & contact law enforcement, Up to 180 Days exclusion from extracurricular activities.

Electronic Devices (excluding calculators)

Students who are using electronic devices will be escorted to the office by a staff member.

- 1. Device may be picked up by the student at the end of the day in the office.
- 2. Parents will be required to pick up the device.
- 3. Parents will be required to pick up the device and a 60 minute student detention will be assigned.
 - 4. Parents will be required to pick up the device and a 3 hour detention will be assigned.
- *Any additional offenses may require confiscation of the device by administration.

Failure to Serve Detention

- 1. Failure to serve a 30-minute detention results in a 60-minute detention
- 2. Failure to serve a 60-minute detention results in a 90 minute detention
- Failure to serve a 90 minute detention results in a 3 hour detention
- 4. Failure to serve a 3 hour detention results in Transition room

Harassment/Discrimination

Annoying or attacking a student or group of students or other personnel (e.g. threats of violence or defamation of a person's race, religion, gender, ethnic origin, or other personal characteristics), which creates an intimidating or hostile educational or work environment.

- 1. 3 hour detention
- 2. 1-3 days Transition
- 3. Up to 10 days of OSS and possible long-term suspension

Hazing (see Board policy JFCF)

Any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity. Hazing may occur even when all students involved are willing participants.

1. 1-3 days OSS

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- 2. 3-5 days OSS
- 3. Up to 10 days OSS and possible long-term suspension

Intent to Promote an Altercation

Someone who encourages a fight to start or continue.

- 1. 90 minute detention
- 2. 3 hour detention
- 3. 1-3 Days Transition

Lying

Deliberate intent to deceive.

- 1. 60-minute detention
- 2. 3 hour detention
- 3. 1-3 days Transition
- 4. Up to 10 days OSS

Misconduct at Extra-curricular event

- 1. Warning
- 2. Removal from event (no refund of money)
- 3. Suspended from attendance at school activities

Open Lunch Abuse

- 1. Referral warning
- 2. 1 week closed lunch
- 3. 1 month closed lunch
- 4. 1 semester closed lunch
- 5. Remainder of school year closed lunch

Plagiarism

The intentional use of non-original material in written or oral format without crediting the source.

- 1. "F" on assignment and 3 hour detention
- 2. "F" on assignment and 2 days of 3 hour detention
- 3. "F" on assignment and 1-3 days Transition

Profane Language

- 1. 3 hour detention
- 2. 1-3 days Transition
- 3. Up to 10 days OSS

Public Display of Affection

Physical contact that is inappropriate for a school setting.

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- 1. Warning
- 2. 60-minute detention
- 3 hour detention
- Transition Room

Secret Organizations/Gangs (see Board policy JFCE)

No student on or about school property or at any school activity:

- 1. Shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign, manner of grooming or other things which are evidence of membership or affiliation in any gang.
- 2. Shall commit any act or omission, or use any speech, either verbal or nonverbal (gestures, handshakes, graffiti, etc.) showing membership or affiliation in a gang.
- 3. Shall use any speech or commit any act or omission in furtherance of the interests of any gang or gang activity, including but not limited to:
 - a. Soliciting others for membership in any gangs;
- b. Requesting any person to pay protection or otherwise intimidating or threatening any person
 - c. Committing any other illegal act or other violation of school district policies
 - d. Inciting other students to act with physical violence upon any other person
 - e. Causing and/or participating in activities which affect the attendance of another
 - 1. 10-day suspension
 - 2. 90-day suspension
 - 3. Expulsion

student.

Sexual Harassment (see Board policies AC and regulation AC-R)

Use of unwelcome verbal, written, or symbolic language based on gender or of a sexual nature that has the purpose or effect of unreasonably interfering with a student's educational environment or creates an intimidating, hostile or offensive educational environment. Examples of sexual harassment include, but are not limited to, sexual jokes or comments, requests for sexual favors and other unwelcome sexual advances.

- 1. 1-3 days OSS
- 2. 3-5 days OSS
- 3. Up to 180 days OSS or expulsion

Physical contact to oneself or others based on gender or of a sexual nature when such conduct has the purpose or effect of unreasonably interfering with a student's educational performance or creates an intimidating, hostile or offensive educational environment. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether or not the touching occurred through or under clothing.

- 1. Up to 180 days out-of-school suspension or expulsion.
- 2. 180 days out-of-school suspension or expulsion.

Sleeping in Class

- 1. 60-minute detention
- 2. 3 hour detention
- 3. Transition Room

Tardies Grades 6-12

All students arriving to school after 7:58 am will be required to check in at the office upon arrival and obtain an admit slip prior to going to class. Tardies are cumulative for the semester and reports will be run on a bi-weekly basis.

4 tardies: 30-minute detention 5 tardies: 60-minute detention 6 tardies: 90 minute detention 7 tardies: 3 hour detention

8 tardies: 3 hour detention and closed lunch for one week

9 tardies: 3 hour detention and closed lunch for the rest of the semester

10 or more tardies: At administrator discretion, including but not limited to: Loss of good standing, assigned intervention, and possible OSS.

Technology Misuse

Failure to comply with Slater Technology Use Agreement will result in the loss or restriction of network Internet access privileges.

1. Infractions will be at the discretion of the administration

Theft

Theft, attempted theft, or knowing possession of stolen property.

- 1. 1-3 days Transition and restitution.
- 2. Up to 10 days OSS, restitution and possible long-term suspension,

Threatening/Intimidating Speech or Conduct

The act of verbally or by gesture threatening the well-being or safety of another.

- 60-minute detention
- 2. 3 hour detention
- 3. 1-3 days Transition
- 4. 1–3 days OSS

Tobacco

Possession of any tobacco products on school grounds, school transportation, or at any school activity

1. Confiscation of tobacco product and 3 hour detention

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- 2. Confiscation of tobacco product and 1-3 days Transition
- 3. Confiscation of tobacco product and 1-3 days OSS

Use of any tobacco products on school grounds, school transportation, or at any school activity

- 1. Confiscation of tobacco product. 5 days Transition
- 2. Confiscation of tobacco product. Up to 5 days OSS

Truancy: (see Board policy JEDA)

Absence from school or assigned class without the knowledge and consent of parents/guardians and /or school administration; excessive non-justifiable absences, even with the consent of parents/guardians.

- 1. 3 hour detention
- 2. 1-3 days Transition and contact local law enforcement.
- 3. Referral to juvenile office, police department and/or Children's Services, 1-3 days OSS

Unsportsmanlike Policy

- 1. Administrator Warning
- 2. Minimum of 1 week, up to and including 365 day suspension from all District extracurricular events
- 3. 365 day suspension from all District extracurricular activities

Vandalism: (see Board policy ECA)

Willful damage or the attempt to cause damage to real or personal property belonging to school, staff, or students.

- 1. Restitution, 1-3 days Transition
- 2. Restitution, 3-5 days Transition
- 3. Up to 180 days OSS
- 4. Excluded from extracurricular activities until restitution is made.

Vaping:

Possession, vape alert, use, sale, purchase, or distribution of any vaping device or substance on school grounds, school transportation, or at any school activity.

- 1. Search- no find no foul
- 2. Search is optional- 5 days in transition room if turned over, if not 10 days in transition room
 - 3. Search optional- 10 days in transition room, if not 20 days in transition room
 - 4. Administrator's discretion

Weapons: (see Board policy JFCJ)

Possession or use of any instrument or device, other than those defined in 18 U.S.C. § 921, 18U.S.C. § 930 (g) (2) or § 571.010, RSMo, which is customarily used for attack or defense against

another person; any instrument or device used to inflict physical injury to another person.

- 1. Up to 10 days OSS.
- 2. Up to 180 days OSS

Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in \$571.010, RSMo or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g) (2).

- 1. One calendar year suspension/expulsion, unless modified by the Board upon recommendation by the superintendent.
 - 2. Expulsion.

It is the policy of the Slater School District to report all crimes occurring on school grounds to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. The following acts, regardless of whether they are committed by juveniles, are subject to this reporting requirement:

- 1. First or second degree murder under §§ 565.020, .021, RSMo.
- 2. Voluntary or involuntary manslaughter under § 565.024, RSMo.
- 3. Kidnapping under § 565.110, RSMo.
- 4. First, second or third degree assault under §§ 565.050, .060, .070, RSMo.
- 5. Sexual assault or deviate sexual assault under §§ 566.040, .070, RSMo.
- 6. Forcible rape or sodomy under §§ 566.030, .060, RSMo.
- 7. Burglary in the first or second degree under §§ 569.160, .170, RSMo.
- 8. Robbery in the first degree under § 569.020, RSMo.
- 9. Possession of a weapon under chapter 571, RSMo.
- 10. Distribution of drugs under §§ 195.211, .212, RSMo.
- 11. Arson in the first degree under § 569.040, RSMo.
- 12. Felonious restraint under § 565.120, RSMo.
- 13. Property damage in the first degree under § 569.100, RSMo.
- 14. Child molestation in the first degree pursuant to § 566.067, RSMo.
- 15. Sexual misconduct involving a child pursuant to § 566.083, RSMo.
- 16. Sexual abuse pursuant to § 566.100, RSMo.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy. In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

Documentation in Student's Discipline Record

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools. In addition, any offense that constitutes a "serious violation of the district's discipline policy" must be documented in the student's discipline record in accordance with law. Policy JGF defines a "serious violation of the district's discipline policy" as one (1) or more of the following acts if committed by a student enrolled in the district:

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- 1. Any act of school violence or violent behavior.
- 2. Any offense that occurs on school property, on school transportation or at any school activity and that is required by law to be reported to law enforcement officials.
- 3. Any offense that results in an out-of-school suspension for more than 10 school days.

Prohibition against being on or near School Property during Suspension

All students who are suspended or expelled are prohibited from being on school property for any reason unless permission is granted by the superintendent or designee.

Any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any public school in the district unless one (1) of the following conditions exist:

- 1. The student is under the direct supervision of the student's parent, legal guardian or custodian.
- 2. The student is under the direct supervision of another adult designated by the student's parent, legal guardian or custodian, in advance, in writing, to the principal of the school that suspended the student.
- 3. The student is in an alternative school that is located within 1,000 feet of a public school in the district.
- 4. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

Note: For more information or other pertinent policies or to review administrative procedures and/or forms for related information, the reader is encouraged to check in its entirety <u>The Board of Education Policies and Regulations in the Administrators' offices.</u>

PUBLIC NOTICE

All public schools are required to provide a free and appropriate public education to all students with disabilities, including those attending private/parochial schools, beginning on the child's third birthday through age twenty (20), regardless of the child's disability. The public school assuresthat to comply with the full educational opportunity goal, services for students three (3) through 21 will be fully implemented by 1999. Disabilities include: learning disabilities, mental retardation, behavior disorder/emotional disturbance, speech disorder (voice fluency or articulation), language disorders, visually impaired, hearing impaired, physically/other health impaired, multiple disabilities, deaf/blind, autism, early childhood special education, and traumatic brain injury. The public school assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri's First Steps Program.

All public schools are required to provide parents the right to inspect and review personally identifiable information collected and used or maintained by the district relating to their children. Parents have the right to request amendment of these records if they feel the

information is inaccurate, misleading, or violated the privacy or other rights of their children. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA). You may contact your local district, if you wish to review the requirements provided in FERPA.

The public school has developed a Local Compliance Plan for implementation of Special Education and this Plan is available for public review during regular school hours on days school is in session in the Office of the Superintendent of Schools. The Local Compliance Plan is a written narrative, which describes the district's plan for compliance with the requirements for identifying and serving all students with disabilities. Included in this plan are the policies and procedures which the district must follow regarding storage, disclosure to third parties, retention, and destruction of personally identifiable information. The plan also describes the assurances that services are provided in compliance with the requirement of 34 CFR 76.301 of the General Education Provision Act.

Public Schools in the State of Missouri are required to conduct an annual census of all children with disabilities or suspected disabilities from birth through age twenty (20) who reside in the district or whose parent/legal guardian resides in the district. This census is compiled as of May 1 each year. This information is treated as confidential and submitted to the Missouri Department of Elementary and Secondary Education. Information to be collected includes: name of each child, parent/legal guardian's name/ address; birth date and age of each child; and each child's disability or suspected disability. Should the district fail to submit an annual census, the State Board of Education may withhold state aid until the census is submitted. If you have a child with a disability or know of a child with a disability who is not attending the public school, please contact your school district. This notice can be provided in languages such as Chinese, Spanish, Arabic, and Vietnamese or any other language necessary.

SLATER SCHOOL DISTRICT - NOTICE OF NONDISCRIMINATION

As per Board of Education policy adopted February 19, 1991, applicants for admission and employment, students, parents of elementary and secondary school students, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the Slater School District are hereby notified that this institution does not discriminate on the basis of race, color, national origin, sex, age, or handicap in admission or access to, or treatment or employment in, its programs and activities.

Any person having inquiries concerning the Slater School District's compliance with the regulations implementing Title VI, Title IX, or Section 504 is directed to contact the Superintendent, Title IX and 504 Coordinator, 515 North Elm, Slater, MO 65349, 660-529-2278, who has been designated to coordinate institution's efforts to comply with the regulations implementing Title VI, Title IX, or Section 504.

Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the institution's compliance with the regulations implementing Title VI, Title IX, or Section 504.

SLATER SCHOOL DISTRICT - HOMELESS NOTICE

Missouri school districts are responsible for meeting the educational needs of an increasingly diverse student population by providing a wide range of resources and support to ensure that all students have the opportunity to succeed and be college prepared and career ready. Our school district has programs designed to help meet the unique educational needs of children working to learn the English language, students who are advanced learners, students with disabilities, homeless students, the children of migrant workers, and neglected or delinquent students. For more information, contact District Homeless Coordinator Lauren Crews.

A homeless student (also referred to as child and youth in transition) is defined under the Federal McKinney-Vento Homeless Assistance Act as lacking a fixed, regular and adequate nighttime residence, and includes:

- a) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
- b) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- c) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- d) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (a) thru (c).

Homeless unaccompanied youth are those students who meet the above definition of homeless and not in the physical custody of parents. All unaccompanied youth are not considered homeless.

HOMEBOUND EDUCATION - NOTICE OF PROCEDURE

It shall be the policy of the Slater School District to provide homebound educational services to those students who qualify. These services are available for those students who will be unable to attend school for an extended period of time due to an illness, surgery, etc.

It shall be the parents'/students' responsibility to initiate the process as early as the need for an extended absence becomes known and for reasons that are approvable for homebound

instruction. The determination will be made by the administration & the student's educational team.

ESSA COMPLAINT PROCEDURES

Missouri Department of Elementary and Secondary Education Every Student Succeeds Act of 2015 (ESSA) Complaint Procedures

This guide explains how to file a complaint about any of the programs that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the Every Student Succeeds Act of 2015 (ESSA).

Missouri Department of Elementary and Secondary Education Complaint Procedures for ESSA Programs Table of Contents

General Information

- 1. What is a complaint under ESSA?
- 2. Who may file a complaint?
- 3. How can a complaint be filed?

Complaints filed with LEA

- 4. How will a complaint filed with LEA be investigated?
- 5. What happens if a complaint is not resolved at the local level (LEA)?

Complaints filed with the Department

- 6. How can a complaint be filed with the Department?
- 7. How will a complaint filed with the Department be investigated?
- 8. How are complaints related to equitable services to nonpublic school children handled differently?

Appeals

- 9. How will appeals to the Department be investigated?
- 10. What happens if the complaint is not resolved at the state level (the Department)?

1. What is a complaint?

For these purposes, a complaint is a written allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) has violated a federal statute or regulation that applies to a program under ESSA.

2. Who may file a complaint?

Any individual or organization may file a complaint.

3. How can a complaint be filed?

Complaints can be filed with the LEA or with the Department.

4. How will a complaint filed with the LEA be investigated?

Complaints filed with the LEA are to be investigated and attempted to be resolved according to the locally developed and adopted procedures.

5. What happens if a complaint is not resolved at the local level (LEA)?

A complaint not resolved at the local level may be appealed to the Department.

6. How can a complaint be filed with the Department?

A complaint filed with the Department must be a written, signed statement that includes:

- 1. A statement that a requirement applies to an ESSA program has been violated by the LEA or the Department, and
- 2. The facts on which statement is based and the specific requirement allegedly violated.

7. How will a complaint filed with the Department be investigated?

The investigation and complaint resolution proceedings will be completed within a time limit of forty-five calendar days. <u>That time limit can be extended by the agreement of all parties.</u>

The following activities will occur in the investigation:

- **1. Record**. A written record of the investigation will be kept.
- **2. Notification of the LEA.** The LEA will be notified of the complaint within five days of the complaint being filed.
- **3. Resolution at LEA.** The LEA will then initiate its local complaint procedures in an effort to first resolve the complaint at the local level.
- **4. Report by LEA.** Within thirty-five days of the complaint being filed, the LEA will submit a written summary of the LEAinvestigation and complaint resolution. The report is considered public record and may be made available to parents, teachers, and other members of the general public.
- **5. Verification.** Within five days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, or telephone call(s).
- **6. Appeal.** The complaint or the LEA may appeal the decision of the Department to the U.S. Department of Education.

8. How are complaints related to equitable services to nonpublic school children handled differently?

In addition to the procedures listed in number 7 above, complaints related to equitable services will also be filed with the U. S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Department's resolution of the complaint (or its failure to resolve the complaint).

9. How will appeals to the Department be investigated?

The Department will initiate an investigation within ten days, which will be conducted within thirty days from the day of the appeal. This investigation may be continued beyond the thirty day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA.

Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.

10. What happens if a complaint is not resolved at the state level (the Department)?

The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.