

openvpb guide

(Open Virtual Phone Bank)



step 1

Click on the *Open Virtual Phone Bank* link.

step 2

Click on the “**Get Started**” icon.

- You will be asked to log in using your **ActionID**.
- If you don’t have one yet, no problem! They are simple to make and you will be calling in minutes.



Start Making Calls

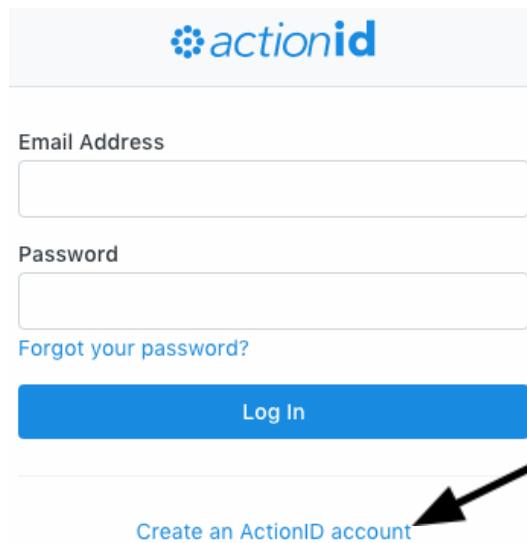
Open Virtual Phone Bank (OpenVPB) is your tool to make phone calls to voters and automatically record their responses for your organization.

Get Started



step 3

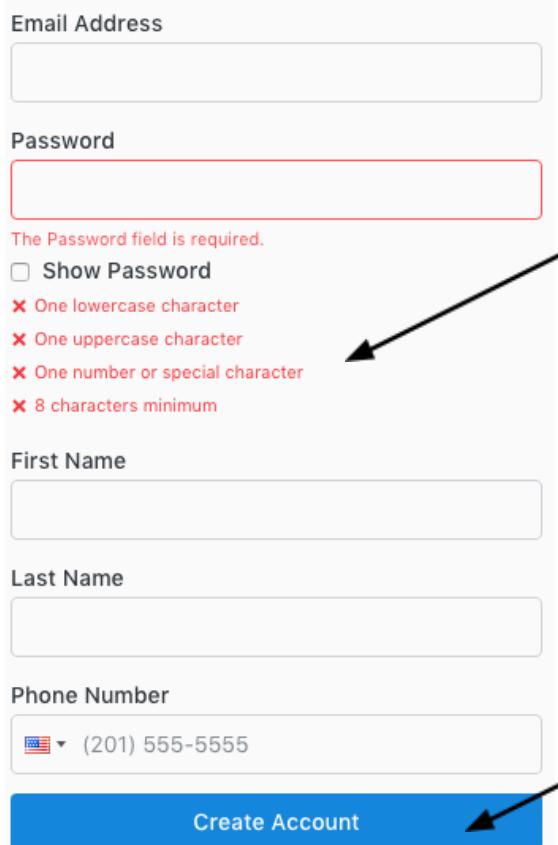
Click on “Create an ActionID account”.



The image shows the ActionID login page. It features a logo with a blue hexagon containing a white starburst icon followed by the word "actionid" in lowercase. Below the logo are two input fields: "Email Address" and "Password", each with a corresponding text input box. Underneath the password field is a link "Forgot your password?". A large blue button labeled "Log In" is centered below the password field. At the bottom of the page, there is a blue link "Create an ActionID account". A thick black arrow points from the right side of the image towards this blue link.

step 4

Fill out your information, create a password that meets the requirements outlined in the picture and click the “Create an Account” icon.



The image shows the ActionID account creation page. It has fields for "Email Address" and "Password". The "Password" field is highlighted with a red border, and a message below it states: "The Password field is required. Show Password
 ✗ One lowercase character
 ✗ One uppercase character
 ✗ One number or special character
 ✗ 8 characters minimum". Below these fields are "First Name" and "Last Name" input fields, both with red borders. At the bottom is a "Phone Number" field containing "(201) 555-5555" with a dropdown icon. A large blue button labeled "Create Account" is at the bottom. A thick black arrow points from the right side of the image towards the "Create Account" button.

step 5

Check your email & go back to the Open Virtual Phone Bank page.

- If you check your email you used to create the ActionID account, there should be a confirmation email. This email will give you the option to change your password or edit your profile.
- If you aren't redirected back to the virtual phone bank, use the original link to get back to the login page and use your newly created ActionID to login.

step 6

Take the tour!

- Once you have logged in Open Virtual Bank will offer to guide you through how to navigate the phone-banking page. If you are new to Open Virtual Phone Bank, it is highly recommended that you take the tour. If you are experienced with the system, you can begin calling.

step 7

Get ready to start calling!

- The top of the page will contain the name and phone number of the voter you will be calling.
- The script will include the pitch & the details of what you are calling for.
- The left-hand side of the page will contain other helpful information such as which district they live in, gender, and polling place when it is close to Election Day.

The screenshot shows the Open Virtual Phone Bank software interface. At the top, there are tabs for 'Open VPB', 'Open Virtual Phone Bank', 'Contact', and 'How to Create a'. The 'Contact' tab is active, displaying the name 'Richard R Brammann' and the phone number '(444) 444-4484'. Below the name, it says 'Age: 56 Party: R Sex: M'. To the left, there is a sidebar with 'Additional Information' showing 'Preferred Phone' as '(444) 444-4484' and 'Voting Address' as '445 25th Ave'. At the bottom, there is a yellow button asking 'Were you able to contact this person?' with 'Yes' and 'No' radio buttons. Below that, there are questions about being a volunteer for the 'Left for Mayor Campaign' and needing a ride to the polls. There is also a checkbox for yard signs and a 'Save/Next >>' button.

- If you are able to contact a voter, select the most appropriate response from the pulldown menus or check boxes after each question.

❖ Superior November WOA Recruitment

[If yes] Thank you so much for helping us out! The canvass will be launched from the Lange-Laughlin Chiropractic Center in Superior (1810 North 16th Street, Suite 1). Someone will follow up with you a few days before the event to confirm the details with you. I hope you have a great day, and thanks again for helping to make history in 2020!

Nov 2 R06_Canvass: Superior
Saturday at 9:00am
Lange-Laughlin Chiropractic Center, 1810 N 16th St Ste 1, Superior, WI 54880
Role: Canvasser

Choose an option ▾

Choose an option
Completed
Confirmed
Declined
Invited
Left Msg
No Show
Scheduled
Sched-Web
Walk In

or

Nov 2 R06_Canvass: Superior
Saturday at 3:00pm
Lange-Laughlin Chiropractic Center, 1810 N 16th St Ste 1, Superior, WI 54880
Role: Canvasser

Choose an option ▾

- If you are unable to contact the person (not home, left message, wrong number, didn't want to talk politics) select "No" at the top of the page and select the most appropriate reason you were unable to contact them.

❖ Superior November WOA Recruitment

About [REDACTED]
County
Douglas
Preferred Phone
[REDACTED]
State House
073
State Senate
025
Voting City, State, Zip
Superior, WI 54880

Also in Household:

[REDACTED]
44-year-old M

I Couldn't Reach [REDACTED]

Not Home
 Refused
 Deceased
 Moved
 Call Back
 Busy
 Left Message

- Once you have filled out the pull-down menus and check boxes click the "Save/Next" button to go on to the next voter.

Role: Canvasser

Choose an option ▾

[If no] I'm sorry to hear that! May we keep your name on our list to let you know when we have events in the future?

Would you like to volunteer for the Democratic Party of Wisconsin

Yes ▾

Thank you so much! I hope you have a great rest of your day!

Notes

Stop Making Calls



DEMOCRATIC PARTY
OF WISCONSIN