

Members Present: C. Castillo-Garsow, S. Shaffer, K. Evans, P. Lam, J. Rosenzweig, L. Reeves, C. Manikoth, D. Ayers, D. Bachand

University Officials: J. Coomes

1. The meeting was called to order by C. Castillo-Garsow at 3:04 p.m.

2. **Approval of Minutes of March 3, 2025.** *Hearing no objections, the minutes are approved.*

3. **Chair's Report.** *C. Castillo-Garsow's full report can be viewed at: <https://drive.google.com/file/d/1Hewhruvdj4X8euTMBmHrwGn6LtTd4Gr5/view?usp=sharing>*

4. **ASEWU Update.** *J. Curtis submitted the following report:* **a. Student Member of the EWU Board of Trustees Application:** The individual appointed as the student member of the EWU Board of Trustees has the opportunity to participate in nearly all aspects of the decision-making process at the university. The student member on this Board votes on all business matters related to the university with the exception of matters pertaining to hiring, discipline, or tenure of faculty members and personnel. The chief time commitment for this position involves attending the bi-monthly BOT meetings (normally two full days), committee meetings and trips related to university business and participating in a summer board retreat. The individual selected will serve for one year. This position will provide a tuition waiver. This waiver is limited to operating tuition and may be reduced by other EWU tuition waiver or tuition paying scholarships. Application deadline is Friday, April 11th, 2025, at 5:00pm. Requirements for the position: 1) Maintain a cumulative GPA of at least 3.0 or above. 2) Attended EWU at least three [3] consecutive quarters (excluding summer quarter). **b. ASEWU Elections:** *Primary Elections:* April 8th-10th (results posted on doors of PUB 207 April 11th @8AM); *General Elections:* April 22nd-24th (results posted on doors of PUB 207 April 25th @8AM). **c. Next Meeting: First meeting of Spring Quarter:** Friday, April 11th @ 12:30PM in PUB 207.

5. **Administrative Update.** *J. Coomes sent the following report:* **a.** We have seen amazing continuation rates! Broadly speaking, undergraduate enrollment is still down 3.45% year-over-year but continuation rates from winter to spring term are up for all student classifications, freshman through senior. We have seen a total continuation improvement of nearly 1 whole percentage point. First Time In College (FTIC) continuation up nearly 4 percentage points, which is the highest we've seen at EWU since 2017. Testing Proctoring has moved from Library Services to the Writers' Center for Spring quarter. Due to space and staff limitations, proctoring is only available for students with SASS-determined testing accommodations. **b.** Follow up on Running Start at Catalyst: In the last Senate meeting, senators expressed a need for student support for Running Start students enrolling in classes at Catalyst. We plan to offer the classes sequentially in the same room for cohorted students. Running Start advisors will offer online support to students while also implementing a rotating schedule for advisors to be available on specific days for office hours at Catalyst. **c.** As part of our partnership with Complete College America, we are participating in a Policy Workshop Series focused on strengthening college policy development, review, and reform. The series is designed

to support the creation and sustainability of quality policies aligned with our institutional goals. The facilitators will also provide a tailored policy audit to assist in this work.

6. Brief Reports. **a. Academic Committee for Innovation and Technology.** *C. Manikoth reported:* ACIT has endorsed replacing Simcheck (our current plagiarism solution) with Copyleaks, which includes both traditional copy/past and AI detection. J. Healy and I will work on funding and contracting issues since Copyleaks is approximately \$12,000 more than our current solution. Simcheck would be replaced over the summer, so no changes during this academic year. **b. General Education Committee.** *J. Rosenzweig reported:* they are in the midst of approving course approvals. It's a consistent challenge right now that folks are submitting proposals for Gen Ed courses that are missing basic elements that the instructions require, or they are just not reading or understanding the instructions. The committee is starting to consider how they can better educate the course submitters, so the proposals have the information needed. There was some conversation at the last meeting about the lack of consistent process and the need to communicate with instructors when they need additional information or clarification. He thinks in the past the Faculty Fellows steered that conversation and once there is someone in place they will take that role again. **c. Graduate Affairs Council.** *D. Ayers reported:* they haven't met yet this quarter but will meet tomorrow. Most of the policy stuff is done for the year. They are getting through the CPAC pile which is mostly done with but there's stragglers they are working on. The faculty have worked really hard this year because there were so many more CPAC proposals than there has never been. Some of it is relatively minor in the sense it is just course modality, but they still must go through the entire approval process. **d. Undergraduate Affairs Council.** *D. Bachand reported:* they are slogging through CPAC proposals. She has still 32 or so in here queue. They meet on Thursday to talk about Secondary Education. On the unfinished business there is a policy that was rolled back and they met and discussed and are bringing it back without revision.

7. Unfinished Business. **a. AP 303-24 Grades, Grading, and Grade Appeals. 1-3 Pass/Fail.** D. Bachand reported UAC has no problem with the policy as written because these are not student decisions but rather faculty driven pass/fail courses. Her college teaches a lot of clinical components that are graded as pass/fail. It is impossible to assign a letter grade if a student is meeting the standard for practice, they can be excellent, but the expectation is that they met the passing standard. For example, in looking at Nursing, 23% of their clinical courses are pass/fail and that's the limit. No one from other colleges on the UAC expressed any concern about having to set a limit so they voted to send it back as written. **C. Castillo-Garsow stated the motion from UAC is to approve the revision to AP 303-24 Grades, Grading, & Grade Appeals, Chapter 1-3 Pass/Fail. Motion carried.**

b. Ad Hoc Committee to Discuss Quarters to Semesters. K. Evans reported she made changes to the committee's charge and committee make-up. She stated the president did mention this is something that is important to her. C. Castillo-Garsow stated that usually hybrid committees need to have a faculty co-chair and an administrative co-chair. K. Evans stated she can add that to the committee make-up. *K. Evans moved to pass this ad hoc committee as it stands with the addition of the academic affairs representative as co-chair. L. Reeves seconded. Motion*

carries. K. Evans moved to approve the ad hoc committee to discuss quarters and semesters to senate. Motion carries.

8. New Business. a. AP 303-30 Registration: Chapter 2 & 3 Fulltime & Parttime. D. Bachand stated there were minor corrections because there was a question about the definition of full-time and part-time. There was one credit discrepancy between the two so that was corrected. The new language reads: “Undergraduate students who are enrolled in 11 or fewer credits are considered part-time students.” The previous language read “10”. This will come back as unfinished business at the next meeting.

b. AP 303-23 Classroom Attendance; 1 Faculty Authority. D. Bachand stated this has to do with faculty needing to state their expectations for students to regularly attend classes to ensure regular and substantial interactions per federal regulations. Faculty are responsible for communicating their course specific attendance policies, and it shall accommodate students with approved leave. Students should request approved leave through their instructor in the case of prolonged leave due to illness or disability through other appropriate channels including SAS. S. Shaffer stated the previous policy had more leniency than this one. This will come back as unfinished business.

9. Agenda Items for April 14, 2025, Senate Meeting.

- a. AP 303-22 Probation and Dismissal: Chapter 4 Satisfactory Progress (GAC)**
- b. AP 303-35 3-5 Co-Requisites (UAC)**
- c. AP 303-23 Classroom Attendance, 5 Instructor Initiated Drops (UAC)**
- d. AP 303-21 Undergraduate Students, Chapter 3 Transfer Credits (UAC)**
- e. AP 303-22 Graduate Students, Sec 3-5 Dual Master’s Degrees (GAC)**
- f. Designation of School of Leadership and Innovation (B. Davenport)**
- g. AP 303-24 Grades, Grading, & Grade Appeals, 1-3 Pass/Fail (UAC)**
- h. Ad Hoc Committee to Discuss Quarters to Semesters (K. Evans)**

10. Good of the Order. a. K. Evans stated the Nursing accreditation visit was just amazing and they’re doing an excellent job. She is really excited to be working with the Nursing Program and students. There first cohort is graduating in May. She is just amazed by the work that’s been done and how incredible the students are. She works in Catalyst and the students are always so happy and excited. **b.** L. Reeves stated she would like to mention and raise-up the name of Gary Krug who passed away recently. He was a wonderful colleague in the Communication Department. He was a great leader who was supportive and kind.

11. Adjournment at 4:35 p.m. The next meeting is scheduled on Monday, April 21, 2025.