EXHIBIT
503.6E1

USE OF PHYSICAL RESTRAINT AND SECLUSION OF STUDENTS CONTRACT FORM

Student Name:	**Date:**	**Building:**

Location of incident:	**Incident Start Time**:	**End Time:**	**Duration in Minutes:**

Staff Involved:

Employee Name:	**Employee Title:**	**Date of last training:**

Intervention Used:	**Origination of Behavior:**
☐ Physical Restraint ☐ Team Control ☐ Seclusion ☐Both ☐ Other_____	☐ General Ed. ☐ Special Ed. ☐ Other _____

Behavior that triggered the event:

Before incident:

A. **Student Behaviors:**
☐Threw objects or materials at others with intent to hurt ☐Hurting Self ☐ Other
☐Hitting/kicking/biting others with intent to hurt ☐Running
☐Significant Property Destruction ☐Imminent physical threat towards another person

B. **Staff Response used to de-escalate:**
☐Choices ☐Ignoring ☐ Distraction ☐Verbal De-escalation ☐ Verbal Redirection
☐ Taking Space ☐ Prompt ☐ Removing Audience ☐ Other _____

During incident:

A. **Student Behaviors:**
☐Spitting ☐Aggression Towards Staff ☐Hurting Self ☐Disrobing ☐Hitting/Kicking Doors/Walls
☐Swearing ☐Threatening ☐Withdrawing ☐Crying ☐Urinating
☐Other _____

B. **Staff response**
☐Ignoring ☐New Staff ☐Reassurance ☐Calm Voice ☐Watching for Safety
☐Clear, Simple Directions ☐Other _____

After Incident:

A. Student Behaviors:	
B. Staff Response:	

What interventions were tried before restraint or seclusion was used?

Future approaches to address behavior and/or disciplinary actions taken:

Injuries: Staff: ☐Yes ☐No If Yes, Describe_____

Students: ☐Yes ☐No If Yes, Describe_____

Property Damage: ☐Yes ☐No If Yes, Describe_____

_____

Administrative Designee was Initially contacted within 15 minutes of the start of the incident:

Administrative signature:_____

Administrative Designee checked after each 15 minutes (initials and time):

1._____ 2._____3._____ 4._____

If administrator approval was not obtained after every 15 minutes, explain why:_____

_____

_____

Reasons for length of the incident:_____

_____

This form has been reviewed and completed by the undersigned employee. A written copy of this form has been sent to the student's parent or guardian within three school days of the occurrence. Unless the parent or guardian agrees to receive the report by email, fax, or hand delivery, the report must be sent by mail and postmarked by the third day following the occurrence. Enclosed with a copy of this form is an invitation for the parents or guardians to participate in the debriefing meeting scheduled in accordance with the law.

Parent Contacted: _____ by: _____

Written Documentation sent to parents on: _____ by:_____

Signature of staff completing form: _____