

*Please place the following Letter of Commitment on your Institution's Letterhead. This can be edited as your AOR chooses.*

Date

Beverly Coberly  
Extension Foundation  
c/o Bryan Cave LLP  
1200 Main St, Ste 3800  
Kansas City, MO 64105-2122

RE: [Project Title]

Your Institution Name (ABC) is pleased to commit to the above-referenced project. [PI name] will serve as the principal investigator.

The appropriate programmatic and administrative personnel of ABC involved in this grant application are aware of the funding agency's grant policy and are prepared to establish the necessary agreement consistent with that policy. ABC has an active and enforced Conflict of Interest policy consistent with the provisions of 42 CFR part 50, Subpart F, and 42 CFR part 94.

Administrative personnel have reviewed and approved the proposed total budget in the amount of \$[total request] for this [duration]-month project.

Questions of a technical nature may be directed to [PD name] (999) 688-[PD phone] or [PD name]@ABC.edu. Administrative, contractual, or budgetary questions may be directed to [Finance Officer] at (999) 123-4567 or [Finance Officer email].

Sincerely,

{AOR Name}

{AOR Title}