

Course Appeal Form

Instructions: Please complete this form if you wish to enroll in a course for which you have not met the official prerequisites. Submission of this form does not guarantee enrollment.

1. Student Information

Full Name: _____

Grade Level: _____

2. Requested Course Details

Requested Course Name: _____

Missing Prerequisite(s): _____

3. Current Course Details

Semester 1 Grade: _____

Current Grade: _____

Teacher: _____

4. Justification for Waiver

Note to Student: Use the space below to explain why you believe you are prepared for this course despite missing the required prep work.

Check all that apply:

- ☐ I have completed equivalent coursework elsewhere (for example: another school or online).
- ☐ I have relevant extracurricular or work experience.(for example: a job or hobby)
- ☐ I am willing to complete supplemental work, as needed, to ensure that I am prepared to complete the coursework.
- ☐ Other: _____

Personal Statement: Please describe your specific skills or experiences that will ensure your success in this rigorous environment. (Don't just say "I'm a hard worker." Mention a specific project, a summer camp, or a hobby that gave you the skills the prerequisite usually teaches. For example, if you're skipping a basic Coding class to get into Advanced Robotics, talk about the Python scripts you've written on your own.)

5. Required Signatures

By signing below, the student acknowledges that this course may be significantly more challenging without the prerequisite knowledge and accepts responsibility for seeking additional help if needed.

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

6. Evaluation Committee Use Only

- ☐ **Approved**
- ☐ **Denied**
- ☐ **Conditional Approval** (Details: _____)

Signature: _____ **Date:** _____
