Update Your Listserv Settings

MASTGAR is an optional listserv that Master Gardener Volunteers can use for sharing horticultural resources and information across the state. To update your Listserv settings, including where you recieve emails and how often, please use the following instructions.

- Log into the Volunteer Database
- In the upper left hand side of the page, click on "Update Your Info"
- Scroll to the Listserv Subscriptions & Options section, as seen below (please note, your information will be different). Add your email under MASTGAR Email Address.

Listserve Subscriptions & Options

MGState Email Address:
(Required subscription: State office listserve used to communicate important program-related information and opportunities to all volunteers.

cmarsden@umn.edu *

MASTGAR Email Address:
(Optional - can be different from MGSTATE email address: Listserve used by volunteers to share gardening challenges, interesting gardening facts and discoveries, and invitations to local program events.

cmarsden@umn.edu

MASTGAR Options:
- ☑ Send me a copy of my postings to MASTGAR
- ☐ Temporarily stop my MASTGAR subscription (Restart
- ☐ Set to DAILY DIGEST MODE (This option sends all the postings for a given day in one email to you daily).
- ☑ Send my DIGEST in HTML format (This option reduces excess code associated subscribers' emails).

From here, you can choose one of the following settings:
- Receive a copy of any emails you post to MASTGAR
- Turn off your MASTGAR subscription, which may be useful if you are going out of town.
- Select "Set to DAILY DIGEST MODE." This setting means all emails to MASTGAR will be sent to you in one email at the end of the day. The topics and responses are compiled as threads. There is a significant amount of excess coding that comes with this option, making it somewhat difficult to read.
- Select "Send my DIGEST in HTML format." This option reduces extra code, making it easier to read. This option is recommended.
- You can receive all emails posted to MASTGAR as one HTML email at the end of the day by selecting "Set to DAILY DIGEST MODE" and "Send my DIGEST in HTML format". All listserv posts are included as email attachments. To read the posts, each attachment must be opened.
- You can also view the MASTGAR archives by going to the UMN Listserv homepage, logging in, and clicking on the current month.

Make sure to click "Update" at the bottom of the page to save any changes.
MASTGAR guidelines

To post a message on the listserve, send an email to: MASTGAR@lists.umn.edu.

[Log into the database.](#)