

2017 4D Nucleome Annual Meeting – Bethesda
Planning Committee Meeting
April 21, 2017

Committee Members: Burak Alver, Olivier Blondel, Rafael Casellas, Lisa Chadwick, Ibrahim Cisse, Charles Danko, Xavier Darzacq, Xinxian Deng, Mitchell Guttman, Irene Jacobo, Jan Liphardt, Judy Mietz, Thoru Pederson, Shankar Subramaniam, Feng Yue

Draft

AGENDA:

- DEADLINES & DUE DATES

- o Approve below timeline and due dates for posting:

	OPEN DATE	CLOSE DATE	DURATION
REGISTRATION	15-May	31-Aug	3.5 MONTHS
HOTEL GROUP RATE BOOKING	15-May	15-Aug	3 MONTHS
ABSTRACT SUBMISSION	15-May	15-Aug	3 MONTHS
ABSTRACT SUBMISSION LATE		18-Aug	
ABSTRACT SUBMISSION REVIEW	20-Aug	30-Aug	10 DAYS
HOTEL CUT OFF DATE		25-Aug	
LAST DAY TO REGISTER TO ATTEND MEETING ONLY NO HOTEL, ABSTRACT SUBMISSION		31-Aug	
AUTHORS SELECTED & NOTIFIED		1-Sep	
PROGRAM SCHEDULE FINAL POSTED		5-Sep	
POSTER PARTICIPANTS CONFIRMED		8-Sep	

- PROGRAM/SCHEDULE

- o Pre-Registration/Badge pick up offered on Sunday Sept 17?
- o Approve attached draft Program/Schedule for posting to Wiki
- o Bridging Sessions: determine content and moderators
- o Work Group sessions: determine content, moderators
- o Speed Dating Session: determine organizers, moderators, staffing
 - NIH had talked about offering award to the best pitches
 - Who is in charge of awarding and how will it be distributed to awardee?