



RAINY / EXCESSIVE HEAT / POOR AIR QUALITY DAY PROCEDURES ("Rainy Day Procedure")

Outlined below is our "Ardenwood Rainy Day" procedure. **Since weather may change throughout the day, our school team will activate this plan when and if the weather changes.** Also, this procedure will also be in effect on days with excessive heat, poor air quality and other exceptional days (unless exceptions are noted).

Start of the Day/Arrival at School:

Rainy Days - Students may come onto campus at 8:13 am and proceed to their designated waiting area—**grades 1, 4 and 5 will wait for their teachers under the overhang near their classes and teachers on duty will supervise; grades 2 & 3 will wait for their teachers in the multi-purpose room (please follow the directions of the supervising teacher).** Teachers on duty will provide supervision for all grades, however, the Principal or designee will supervise Grades 2 & 3 in MPR.

Excessive Heat / Poor Air Quality Days - Students may come onto campus at 8:13. **They should walk to their designated line up spot but no running or playing on the structure or the grassy area is allowed.** Teachers on Duty will provide supervision.

Lunchtime / Recess:

Students, **both bringers and buyers**, will dine in the Multi-Purpose Room (MPR) and spend the balance of their time in their classrooms. This practice supports effective supervision of students. Here's the schedule:

-**Kindergarten** students will dine in the MPR for the first half of their lunch period and then return to class for the balance of the time and engage in "teacher-approved" activities.

-**Grades 1 and 2** dine in the MPR while **Grade 3** students are in their classrooms engaging in "teacher-approved" activities (eg., drawing, reading, computers, etc.). At the half-way mark, students will switch. Grade 3 will dine in the MPR and Grades 1, 2 will return to their classrooms.

-**Grade 4** will dine in the MPR while **Grade 5** students are in their classrooms engaging in "teacher-approved" activities. At the half-way mark, students will switch. Grade 5 will dine in the MPR and Grade 4 will return to their classrooms.

Noon duties will supervise all students in the MPR and provide roaming supervision when students are in their classrooms (for all grades Kinder - 5th). Teachers will be on their duty-free lunch at this time. **Please remind your students to follow the directions of school staff and to only engage in “teacher-approved” activities.**

AM / PM Recesses:

Rainy Days - Students will remain in their classrooms with teachers on duty providing roaming supervision.

Excessive Heat / Poor Air Quality Days - Students will remain in their classrooms and teachers will use a buddy system for restroom breaks.

Families are asked to remind your students, on days such as these, cooperation is the key to success. Please remember that weather forecasts may change, and we will do our best to shift and align with those updates in a timely fashion.