

OBSERVATION FORM

Reminders

- ☐ Complete 2 observations per 8 week period (supervisors and cooperating teachers)
- ☐ Student signs as well as person completing document
- ☐ Copy of original observation form given to student-can be emailed
- ☐ Use the MCED website to access form:
 - ☐ Print off and hand write information
 - ☐ **OR** save a copy to your computer and type information
- ☐ Due dates on checklists provided
 - ☐ 2 week span
 - ☐ coordinate between student, teacher and supervisor
 - ☐ constant feedback
 - ☐ observations should not take place on same day or over the same lesson
 - ☐ form turned in no later than 1 week after actual observation date
- ☐ Return via email to Ellie Opperman (eopperm1@kent.edu)
 - ☐ Either send as an attachment OR share via Google Docs

*please remember we need timely feedback