



Monterey Peninsula College

College-Wide Committee

Meeting Agenda Name of Committee

day, month date, year | time

Location: place/room or zoom

Present	Committee Chair (non-voting)	Present	Administrative Minutes (non-voting)
	_____, Chair		_____, Minutes / Agenda / Action
Faculty Members (Voting)		Staff (Voting)	
		Resources Members (Non-voting)	
Administrative (Voting)			
		Guests:	

Item	Topic	Lead	Desired Outcome(s)
1.	Welcome		Welcome ____ members and recognize guests
2.	Review agenda and approve prior meeting minutes	Chair	- Review agenda for today's meeting - Link to prior meeting minutes



Monterey Peninsula College

College-Wide Committee

3.	Comments and announcements	All	• Comments and announcements from group members or guests for information only (may result in future agenda items) • Resource:
4.			•
5.			•
6.			•
7.			•
8.			•
9.	Board Policies & Administrative Procedures, Program Review, Strategic Committee Goals	Chair	• Review, time permitting.
Next Meeting: month, date, year Next meeting topics: • _____			

Supporting Committee Documents

- Program Review Data (archive link)
- Program Review Course (link)
- Program Review (doc link)
- Action Plan (AY yr-yr)
- KPIs measurable / action