

Minutes for Wadenhoe Village Hall Committee Meeting.

15th November 2022 7.30pm WVH

(serving the villages of Wadenhoe, Achurch, Lilford, Pilton, Stoke Doyle and Wigsthorpe)

Present: Nicola Guise. Catherine Burbage, Susan Groom, Jan Lea, Gill Williams, Sylvia Neal, Jane Woodbridge, Nick Hollands

Apologies: Justin Clarke

1. Minutes of the last meeting (October 2022) and issues arising:

October minutes – accepted as true record. To be posted on village notice boards.

The account signatories were updated on 22nd October, involving a visit to TSB bank by Nicola and Catherine. We are operating correctly at last!

Pete Prior quote for the car park work has been accepted

Justin to replace the cracked light fitting and the one opposite either side of the far door before the Xmas party.

Committee to decided to acquire a new HRH portrait to hang alongside the portrait of the late Queen in time for the May 6th Coronation of King Charles III. Action in due course.

2. Financial Update from Treasurer:

There is currently a £19,830.02 balance in the current account.

The parking income for September/October was approx £500

The petty cash and associated paperwork has been handed to Catherine by previous Treasurer.

Recent significant expenses:

Woollard Electrical has been paid £385 for the outside light issues and moving the plug sockets for the fridge and freezer for easier access.

£75 paid to Independent examiner, Claire Tilley at Renaissance Business Services (this was outstanding from end of accounting year as we awaited getting proper access to the bank account to set up new payees)

Annual report for year ending 30 June 2022 (collated by Nicola) has been sent to Claire Tilley (the independent examiner). She will make comments for amendments if necessary, and will then want a meeting with Chair and Treasurer to approve them once the final report is written. The complete report will be presented to the Committee at the next meeting hopefully, before being finally signed off by Claire Tilley and submitted to the Charity Commission (well before the cut off date of end April 2023)

Parking Permits for 2023

The committee decided not to increase the annual parking fee. It will remain at £80.

Aldwinkle and Thorpe Waterville residents will also be invited via local social media and word of mouth to apply for one free parking permit, to encourage sensible parking from local visitors to the village

3. Events:

Wine Tasting (21st October) was declared a success although it ran at a slight loss. Costing between £500 and £600 to put on, ticket revenue came in at £400 (including a donations of £120). Printing £136.80, Food £178.47 (included purchase of 48 soft drinks glasses). Amps £225. A raffle will be included at the next similar event for local fundraising – maybe for the Church?

Christmas Party 9 December

Band confirmed....Loaded Six. Arriving 6pm for 7pm soft start. They will play age appropriate music and will finish at 10.45pm/11pm latest (with an interval at 8.45pm). One third of the village hall will be dance floor, 1/3 band space and 1/3 mingling and eating/drinking.

Excellent Christmas party posters have been delivered.

Rustic Catering booked which will consist of platters of food. **Committee** (to arrive at 6pm) to put platters out at 7.30pm. Desserts and cheese and mince pies to be put out in the interval

Nicola to buy cheese, grapes, butter, chutneys, bread and mince pies

Nicola to source wine from local wine merchant.

Nick to buy beers from Nene Valley Brewery.

On the night:

Nick to welcome people and issue a raffle tickets for two free drinks on arrival.

Jane to (wo)man the bar

Sue and Jan to (wo)man the kitchen

Gill to buy soft drinks.

Gill to buy bunting.

Nick to buy extra Christmas lights

Committee to decorate the hall on **Tuesday 6th at 7pm**

The band have a regular group of supporters and the committee decided that they would be welcome to fill the hall. About 50 tickets have been requested so far.

Gill to book a cleaner for the following morning

4. AOB:

Nicola and **Jan** still to sort out kitchen cupboards and label the doors.

The **committee** suggesting hosting a soup/mince pies lunch for the senior residents who may not enjoy the live music event. Tbc

The Spring Wildlife Trust and Walks evening still to be confirmed.

5. Date of next meeting January 10th 7.30pm