

Spack Onstage Officer Meeting Agenda - __/__/2023__

I. Call to Order

Begin the meeting by stating "The meeting will now come to order."

Complete

II. Consent Agenda

Continue by saying "I motion to approve this week's agenda. All those in favor say 'aye', all opposed say 'nay', any abstentions?"

Complete- all in favor- voted aye

The secretary records the results of the vote.

III. Presentation

If we are joined by anyone (principal, clinician, school treasurer), they would give their presentation here.

- **Total participants: 89 cast, 15 crew members, 20 pit (4-5 profs)**

- **BUDGET BREAKDOWN:**

- **Costumes: \$5000-\$6000**

- **Projector and projections: \$3500**

- **Set design/construction: \$2500**

- **Lighting Equipment/deisng: \$2500**

- **Advertisements: \$500**

- **Front of house/Concessions: \$1500-\$4000**

- **Props: \$500**

- **Choreographer - TBD**

- **Pit Profs - TBD**

- **Possible District Contributions:**

- **Lighting Board: \$13000**

- **Flooring: \$3000**

- **Class of '73-'74: \$16000**

- **TOTAL?: \$16000-\$20000**

- **Revenue Sources:**

- **Ticket Sales (Net Credit sales: \$3,419, as of now)**

- **Concession Sales**

- **Ariel's Gift Grotto (merchandise and memorabilia)**

- **Advertisements and Shout Outs**

- **Raffle Baskets**

- **Spack Onstage gear sales**

Officer Report

Officers report on what tasks they have completed for their role since the last meeting and communicate what must still be done and what they need assistance with.

1. **Historian- posted ticket sales and MJ**

2. **Webmaster**- updated calendar and added ticket link
3. **Secretary**- took attendance
4. **Treasurer**- deposits were signed
5. **Vice President**- sent t-shirt files to Mr M
6. **President**- zilch

Old Business

Topics discussed but not resolved/are still in progress from the previous meeting are discussed here.

A. T-shirts made and votes done

IV. New Business

New points of discussion or topics are discussed here.

A. We need to fundraise

a. Bake sale

b. fundraisers

V. Adviser Report

VI. Open Discussion

VII.

Review Action Items

ALL: think of fundraiser ideas