

For consideration and voting by the membership at the general meeting at Lee College in April 1994. Claude-Marie Baldwin and Patricia Boehne.

PROPOSED CONSTITUTION/BY-LAWS

1. NAME: The name of this non-profit organization shall be North American Association of Christian Foreign Language and Literature Faculties. (also known as NACFLA*).

2. PURPOSE: The organization has as its purpose the promoting and encouragement of Christian values in Foreign Language and Literature teaching and research and the presence of Christian scholarship in the academic community.

2.1 It will promote the investigation, circulation and publication of cultural, literary and pedagogical materials relating to Christian foreign language and literature teaching. It will publish a newsletter and conference proceedings.

2.2 It will hold a yearly meeting, during which a general business session will be held to conduct organizational business, such as changes in by-laws.

3. LANGUAGE: Papers and presentations may be in English or other languages. Language choice should be made with sensitivity to the capabilities and preferences of listeners or readers.

3. MEMBERSHIP Any individual or institution desiring to work toward the fulfillment of the purposes of the society may join.

3.1 MEMBERSHIP FEES: agreed upon at the yearly general session shall be paid annually. Students and graduate student memberships shall be at a reduced rate.

4. GOVERNANCE: The organization shall be administered by a Board of Officers elected for 3 years. All decisions relating to the purposes or nature of the organization must be ratified by the general membership. There shall be a President, Vice-president, Secretary, Treasurer and a Newsletter Editor. The Board shall organize the yearly meetings and oversee orderly and timely publications and membership fees.

4.1 THE PRESIDENT shall establish the agenda, preside at meetings, keep the Board informed and assume responsibility for carrying out decisions of the general membership meeting.

4.2 THE SECRETARY shall record and report minutes of all meetings and contribute to the newsletter. S/he is responsible for communicating decisions of the steering committee to the membership. S/he will consolidate archival materials for the organization.

4.3 THE TREASURER will collect dues, send out notices and otherwise administer the finances of the organization. A full report will be made at the yearly business meeting.

The treasurer will keep a listing to be current with the Secretary and Newsletter Editor.

4.4 THE EDITOR OF THE NEWSLETTER shall maintain a timely list of members and interested groups to receive mailings. A newsletter shall be sent twice yearly. Material shall be solicited from members and from the annual conference.

5. THE GENERAL MEMBERSHIP, for voting purposes, shall consist of paid members. Twenty percent of the paid membership shall constitute a quorum.

5.1 The general membership shall approve, ask for information or reject motions of the Board or of other committees, including the treasurer's report. Motions may be made from the floor.

6. CONFERENCES Conferences shall be held annually, at various member campuses or other locations. There shall be opportunity to present papers and hold a general business session. There shall be a keynote speaker/s or program and opportunity for exchange of cultural, literary and pedagogical ideas. Christian fellowship shall be provided as an integral aspect of each conference.

6.1 The Board of Officers shall announce the location and date of the next annual meeting.

7. ELECTIONS The nominating committee, appointed by the board from the membership shall present a slate for the following 3 year term. Nominations may also be made from the floor.

7.1 In the absence of candidates, the out-going Board will assume the responsibility of appointing the post(s).

7.2 If there is more than one candidate for a post there shall be a secret ballot.

7.3 All proposals to modify the Constitution shall be sent at least one month prior to the annual meeting to the President. It shall be presented to the Board and then to the general membership at the annual meeting.

* The membership may wish to vote separately on this less cumbersome acronym.