

Cherry Hill Huaxia Chinese School (CHHCS)

Registration Policy for 2025-2026 School Year

1. Classes and Grades: For online registration, please go to <http://www.hxch.org/reg> (click English at right hand).

The CHHCS has two types of classes: language and culture classes. The classes are based on ages. You need to make sure that your child meets the minimum required age for the classes. Each class also has a limit of how many students who can register. So please register classes for your children as soon as possible.

2. Student Information: Please provide accurate student information. Your child may not be allowed to the class if we find out incorrect information or we have to allow others with correct information to attend classes. Parents take the full responsibility for the information that you provided through the registration system.

3. Tuition: The tuition fees include tuition and registration fee. The following fees are approved by the board in June 2022 to be implemented starting from the Fall of 2026.

- **Chinese Class/CSL** (2 hrs): \$400 per year (two semesters) or \$230 per semester
- **Culture Class** (1 hr): \$230 per year or \$140 per semester for 1 hour culture class
- **Culture Class** (2 hrs): \$440 per year or \$255 per semester for 2 hour culture class.

4. Textbooks:

- Pre-K: Ma Liping \$60
- Grades 1~8: Ma Liping \$70
- Grade 9~10: 100
- CSL1-CLS7: Young Chinese \$35;

* Textbook fee should be paid with registration fee and tuition. Pick up textbooks from teachers when school starts.

**Textbook fee can be refund under below conditions:

- A. Nothing is missing (textbook, 2 homework books, summer homework, character cards-MLP class);
- B. The textbook, especially homework books must be new or "like new".

5. Registration:

- \$20 registration fee per student (non-refundable).
- \$30 additional late registration fee per student (if registered after August 31st).

6. A 3% PayPal Service Charge will be added if you pay through PayPal.

7. Mailing Address:

- Make check Payable to **CHHCS** , and send it with your registration form (signed) to **CHHCS, P O Box 1322, Cherry Hill, NJ 08034-0601.**
- A registration is not valid without parental signature on the registration form.

- \$20 will be charged for each bounced check.

8. Class Withdraw

- **A new student** has a tryout during the first two weeks of school when she or he has registered and paid.
- 100% tuition will be refund if the student is withdrawn within the first two weeks in Fall semester.
- 75% tuition will be refunded if the student is withdrawn within the first three weeks in Fall semester.
- No tuition will be refunded if the student is withdrawn after the 3rd week in Fall.
- Half of the tuition fee will be refunded if the student is withdrawn within the first 2 weeks in the Spring semester. For instance, $\$400 - \$230 = \$170$.
- 25% tuition will be refunded if the student is withdrawn within the first 3 weeks in Spring festival.
For instance, $(\$400 - \$230)/2 = \$85$.
- No tuition will be refunded if the student is withdrawn after the 3rd week in Spring

9. Class Transfers :

- \$10 transfer fee will be charged for every class transfer.
- Cross-grade transferring is allowed within the first 2 weeks in Fall or Spring semester.
- The same grade transferring, for instance from class 1 to class 2, is not allowed.
- The class transferring needs to be approved by administrative staff with a signed form.
The school has the right to refuse any transferring request.

10. Class Cancellation

- All the tuition and fees will be refunded if the school cancels the class.