

INSTRUCTIONS FOR READY BENCH & LANE MANAGERS AT COMBINED SWIM MEETS

As a Ready Bench volunteer and lane manager at a combined swim meet you need to be aware of how many River Green Swimmers are in a given heat at any point in time.

In a standard event you are only responsible for 1 swimmer in 1 lane.

EXAMPLE OF STANDARD HEAT

Event 12 Boys 6 & Under 25 Yard Freestyle

Lane	Name	Age	Team	Seed Time
Heat 1 of 3 Finals				
1	Wright, Declan	6	River Green Rays	54.60 _____
3	Rivette, Jack D	6	River Green Rays	41.93 _____
5	Hall, Seth	6	River Green Rays	47.22 _____

In the example above, there is one swimmer per our assigned lane, and nobody else that you have to manage.

In a Combined heat, River Green Swimmers are assigned to non-assigned lanes as well as assigned lanes.

EXAMPLE OF COMBINED HEAT

Event 11 Girls 6 & Under 25 Yard Freestyle

Lane	Name	Age	Team	Seed Time
Heat 2 of 3 Finals				
1	Lusk, Caelyn	5	River Green Rays	1:25.47 _____
2	Bailey, Raleigh M	6	River Green Rays	58.88 _____
3	Lusk, Courtney	6	River Green Rays	54.59 _____
5	Lenzen, Luxe M	4	River Green Rays	1:11.00 _____
6	Griffin, Cami	6	River Green Rays	1:50.00 _____

In a combined heat it is very important that you follow the proper procedure.

READY BENCH

1. Make sure each child is put behind the correct lane, and make sure they understand their heat and lane.
2. Communicate with the lane manager that they have a combined heat, the name of the child and the heat & lane they are assigned. This makes the Lane Manager aware of the upcoming issue.

LANE MANAGER

1. Stand in-between the two lanes you are managing. This allows you to manage both lanes at the same time.
 - a. In a 5 lane pool, Lane 1 manager is responsible for only one lane. Lanes 2 and 3 are a combined responsibility, and lanes 4 and 5 are a combined responsibility.
 - b. In a standard six lane pool, Lanes 1 and 2 are combined, Lanes 3 and 4 are combined, and lanes 5 and 6 are combined.
2. Make sure the ready bench is communicating with you the combined heats and children.
3. Carry a pen to circle those heats once communicated to you.
4. As a lane manager you should always be one event beyond the event that is in the water.
5. Once that event is over, you should drop the next set of kids in the pool and move onto the next heat of swimmers for your lanes.