Belvedere Property Owners Association Board Meeting Minutes

Date: May 21, 2024
Time: 7:01 PM - 8:00 PM
Location: Belvedere Community Center

Present:

1. Christian Klinefelter
2. Karen Redmond
3. Julie Ayers
4. Joe Harvey
5. John Redmond
6. Kent Ottaway

1. Call to Order:

- The meeting was called to order at 7:01 PM by Christian Klinefelter.

2. Approval of Previous Meeting Minutes:

- The minutes from the previous meeting were reviewed.
- Motion to approve the minutes was made by Karen and seconded by Joe.
- The minutes were approved unanimously.

3. Financial Update:

- Terry and Tina were not present to provide the financial update.
- Discussion on delinquent dues and covenants.
- Mention of the Treasurer's transition and an update on street lighting by Rich Fortune.

4. Committee Reports:

- **Treasurer's Report:**
  - Terry's email report was discussed, highlighting expenditures and balances.
  - Transition details for the Treasurer's role and financial documentation were explained.
  - Various budget items and expenditures were reviewed, including lawn care, beautification, and software fees.
- **Architectural Review:**
  - Kent Ottaway reported on meeting with Gary Ford regarding setbacks and building additions.
  - Discussion on flagpole restrictions per North Carolina General Statute 47 F.
- **Social Media and Communication:**
  - Michelle Nieber was acknowledged for her contributions as the social media coordinator despite her absence.

5. Old Business:

- Robert Ayers was tasked with handling delinquent dues and covenant modifications.
- Planning for covenants review process and member involvement was discussed.

6. New Business:

- **Entrance Sign Renovation:**
  - Discussion on renovating entrance signs for improved curb appeal.
  - Importance of budget allocation for maintaining and improving entrance aesthetics.
- **Technology and Data Management:**
  - Current HOA software system's limitations were discussed.
  - Consideration of contracting professionals for data migration and software integration.
  - Need for a user-friendly system for future volunteers and board members was emphasized.

7. Action Items:

1. Investigate user-friendly HOA management software alternatives.
2. Discuss entrance sign updates and landscaping with Cal and potential contractors.
3. Ensure data transition and software training for future Treasurer roles.
4. Plan and budget for social events and improved neighborhood communication.

8. Adjournment:

- Motion to adjourn the meeting was made by Karen and seconded by John.
- The meeting was adjourned at 8:00 PM.

Minutes Prepared By:

- Joe Harvey, Secretary, Belvedere Property Owners Association

Next Meeting:

- July 22, 6pm