



Medical Release & Permission Form

Effective Dates: August 1, 2025 to July 31, 2026

Please print in ink the following information about your child:

Name _____ Birthday _____
_____/_____/_____
Last First Middle

Year in School _____ ☐ Male ☐ Female Best E-mail _____

Address _____ City _____ State _____
ZIP _____

Child's Home Phone # _____ T-shirt size _____

Medical Insurance Company _____ Policy # _____

(insurance card)

(Please attach a copy of the

Mother's Name _____ Phone: Cell _____

Work _____

Father's Name _____ Phone: Cell _____

Work _____

Emergency Contact _____ Phone: Home _____ Cell _____

(This person should be someone not already listed above. Please name the relationship to the student)

Physician _____ Office _____

Phone _____

Dentist _____ Office _____

Phone _____

Medical History:

If necessary, describe in detail the nature and severity of any physical and/or psychological ailment, illness, weakness, limitation, handicap, disability, or condition to which your child is subject and of which the staff should be aware, and what (if any) action or protection is required on account thereof. Submit this notification in writing and attach to this form. Include name and dosage(s) of medication(s) that must be taken.

Mark the following areas of concern for this student. If necessary, add another page with details:

1. Please check if your child has allergies to any of the following items *(please specify each item checked)*: ☐ ☐ ☐



Medication(s) _____ Food(s) _____ Insect bites _____

Other _____

2. Does your child suffer from, or has he/she *ever* experienced or been treated for any of the following: ☐ ☐ ☐ ☐

Asthma Frequently upset stomach Epilepsy/seizure disorder Heart trouble

Diabetes

☐ Physical handicap ☐ Other (please

specify) _____

4. Does your child have any health concern or take any medication that we should be aware of?

5. Date of last tetanus shot _____ 6. Does your child wear glasses/contacts?

Rules for all Children's Programs

1. **I will listen when other people are talking.**

a. *Everyone should be quick to listen, slow to speak and slow to become angry. James 1:9*

2. **I will raise my hand when I want to talk.**

a. *(A person) who guards (their) lips guards (their) life. Proverbs 13:3*

3. **I will keep my hands and feet to myself at all times.**

a. *But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, self-control; against such things there is no law. Galatians 5:22-23*

4. **I will follow directions willingly.**

a. *Your attitude should be the same as that of Christ Jesus... taking the very nature of a servant. Ephesians 2:5-7*

5. **I will respect my teacher and the other children in class.**

a. *Do not let any unwholesome talk come from your mouths, but only what is helpful for building others up. Ephesians 4:29*

6. **I will act in a Christ-like manner.**



- a. *Be kind and compassionate to one another, forgiving each other, just as in Christ God forgave you. Ephesians 4:32*

Positive Consequences for Obeying:

1. Be able to learn more about God
2. Be able to have more fun
3. Know that you are pleasing God
4. Know that you have done your best
5. Enjoy surprise celebrations

Negative Consequences for inappropriate, disruptive, or hurtful behavior:

1. Receive a reminder and redirection to a more appropriate activity or behavior
2. Receive a warning and redirection to a more appropriate activity or behavior
3. Take a time-out for discussion
4. If a child's behavior continues to be such that his safety or the safety of others is in danger and/or the rights of others are not respected thus making him/her unable to function in the group, the parents will be notified and asked to remove the child from the classroom until the child can regain control of their behavior

Parents, please sign below after you have read and discussed the above rules with your child. Your signature means you have read and understand our policies.

Parent/Guardian _____ Date
____/____/____

I, the child, have read the rules and agree to abide by the rules listed above.

Child Signature _____ Date
____/____/____

Activities include but are not limited to: cookouts, sledding, swimming, sports, riding on the church bus or officially approved volunteer vehicles, outdoor games, bowling, camping, hiking, concerts, Bible studies, and retreats (in and out of town). ***Note: If you wish to limit your child's participation in any event, please submit your wishes to the Children's Minister in writing, in advance.***

_____ has my permission to participate in
all Children's



Name of Child _____

Ministry activities sponsored by **First Baptist Church, Kannapolis, NC.**

First Baptist Children's Ministries has a presence on our church website, Facebook, and Instagram. We use photos and videos on these social media platforms to connect with our families. Please advise the Children's Minister in writing if you do not wish for your child's image to be used on any of these platforms.

This consent form gives permission to seek whatever medical attention is deemed necessary, and releases the church and its staff of any liability against personal losses of named child. By signing below, agreement with the rules and consequences listed above is also affirmed.

Parent/legal guardian Signature _____ **Date**
____/____/____



MAIN STREET KIDS MINISTRY

PARENT GUIDEBOOK

First Baptist Church Kannapolis





Main Street Kids Ministry FBCK
Children's Ministry Parent Guidebook

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FBC Ministries

For the glory of God, First Baptist Church of Kannapolis, NC is committed to: Proclaiming the Gospel of Jesus Christ; preparing people with the Word of God; penetrating our community and world with a Spirit-filled lifestyle, and Christ-like love; and producing disciples for Christ, built up in truth and grace.

FBCK Main Street Kids Ministry Vision

Teaching Children to Know and Experience Jesus

Main Street Kids (MSK) is a worship and discipleship experience designed for children; ages birth through 5th grade. Our goal is to raise up our arrows (Psalm 127:4), encouraging our young people to go out and be the light in this ever-changing world. Every phase of your child's life matters. From birth thru fifth grade, we focus on each child and ministering to their individual needs. MSK provides various programs to support your child on their walk with Christ, and to equip you with tools to support them at church and at home!

MSK Ministry Team

Ashleigh Parker

Children's Minister-First Baptist Church Kannapolis

aparker@firstbaptistkannapolis.com

Ashleigh is a former Exceptional Children's Teacher with 12+ years of experience. After feeling a call, Ashleigh left the classroom to pursue God's ultimate plan for her life. Ashleigh is a mother of four children, Rilee (9), Ella (7), Amelia (4) and Tatum (14 mo). Ashleigh is married to our youth minister, Daniel Parker. Together, they are living the dream of working with young people to ignite their curiosity and passion for Jesus.

2024-2025 Children's Committee Members

Julie Henderson: Chair
Julie Ward
Sarah Helms
Catrinia Sutton
Ken Robinson
Olivia McGuire



Music Ministry Team

Patti Miller: Preschool Music
Lara Cabaniss: Praise Ringers
Kristie Smith: Praise Ringers
Olivia McGuire: Praise Ringers
Amy Archer: Chimes Choir
Karen Whitley: Chimes Choir
Janet Hill: Chimes Choir

Sunday School Teachers and Leaders

Babies	1 year olds	2 & 3 year olds
Sheila Moore (½ Sunday)	Janet Hill	Lara Cabaniss
Trisha Hill		Kim Parham

4 & 5 year olds	Kindergarten - 2 nd grade	3 rd - 5 th grade
Kelly Templeton	Garret Evans	Julie Henderson
Leah Sweatt	Amy Evans	Jason & Elizabeth Pasch
Lauren Wilson		Karen Aiton

Wednesday Night Team

Daniel Helms
Patti Miller
Sarah Helms
Kim Parham

Children's Opportunities

Wednesday Nights

Main Street Kids is a worship and discipleship experience designed for children, birth through 5th grade. We have a nursery available for Birth thru 3 years old. This is reserved for parents who are in bible study, bells, choir, or volunteering with our children's ministry. As for our other children, we all come together in our Main Street Kids area for announcements, fun and worship. From there, our students are dismissed to their small groups. Main Street Kids meets on the third floor in our Main Room. We have announcements, worship, prayer, and games. From there we break off into small



groups for a deeper application of the word of God. Children will bring home a handout, where they are encouraged to sit with their families and expand on what they learn Wednesday evening.

Sundays

Sundays are such a special day and we can't think of a better place to be than in the house of the Lord. Sunday mornings we offer Sunday School for Birth-5th Grade. Our materials vary based on age, but are all Christ focused and encourage growing in knowing Christ. Sunday school begins at 9:45 a.m. Following Sunday School, Children ages 4 and up are to attend church service with their parents. Service begins at 10:55. During Service we have a special children's sermon in the middle of the service. Children pre-k thru 1st grade are invited to join us for Children's Church located at the top of the stairs on the second floor.

Outside the Walls

Here at FBCK, we love to give our children the opportunity to explore and expand their faith! From our local Sports Camp, Missions opportunities, and Summer Camp through CentriKid, we love to have our children out and about, learning more about the God we serve. We focus on various mission opportunities throughout the year that give our students the opportunity to learn what having a servant heart means.

Centrikid

Students 2nd thru 5th grade are invited to join us and adventure to CentriKid camp with our children's ministry. During this week, students travel to various locations where Lifeway Ministries hosts summer camp for kids. The week provides students with the opportunity to participate in various tracks/events, all while worshiping and learning more about God.

Family Events

One of the areas we pride ourselves on is providing fun opportunities for the whole family, encouraging you in your relationship with your child. Using local facilities, the Main Street Kids ministry team takes great care in planning activities and events. From roller skating, paint nights, movie nights, bowling, and so much more, we encourage making lasting memories through fellowship and fun.



General Information

Absolutes

Under no circumstance is an adult or teen to be alone in a room with an unrelated child. When the first child is dropped off and another leader or child is not present, the parent will be asked to stay until the next child arrives. Rooms open ten minutes prior to the start of ministry.

Bringing Friends

When a child brings a friend, that friend can be in the same group, if desired. After one or two visits, the friend will be encouraged to attend with his or her specific age group. The goal is to establish a relationship with age appropriate peers. Additionally, a parent or guardian of the visiting child will need to fill out our FBCK Children's Ministry medical release and permission form. A paper copy of this form can be obtained on any Wednesday night, or be received via email from aparker@firstbaptistkannapolis.com

Communication

Our primary way to communicate is via email. If we do not have your email address or your email address has changed, please let us know. We also offer updates through the Remind App. Please text code @2d948g9 to 81010. Don't forget to 'like' us on Facebook – First Baptist Church Kannapolis - Children's Ministries or give us a follow on Instagram!

Custody Concerns

If there is a custody concern we need to be aware of, parents are asked to complete a Custody Concern Questionnaire.

Parental Responsibility with Children

The responsibility to supervise children while at First Baptist Church Kannapolis rightfully belongs to the parents of those children. Parents are expected to know where their children are at all times and are relied upon by the church to supervise the actions of their children, especially before and after children's programming and special events. Proper parental supervision is defined as parents having their children within eyesight and under their control by properly signing them into and picking them up from a supervised ministry activity with the proper security badge. By doing this, parents, staff, and church attenders alike can be assured that the children are not in places in the building where their play can cause injury to themselves, disrupt others or cause damage to the facility. Proper supervision of children also significantly minimizes the risk



of any child being lost, injured or abducted. Anyone encountering children that are outside of proper supervision should report the situation to a staff member.

Parent retrieval

There are times within ministry where parents are needed to tend to a situation. Therefore, it is crucial for you to let the leader know upon drop off where you will be. If the parent is in worship and has a child under the age of 3, we have pagers available for your convenience. Please take one and write your child's name on the book so we may page you for support. If you have a child that steps out during children's church, we ask that you provide a telephone number that can be alerted for support. During Wednesday evenings, if the parent is offsite, they will be called immediately by a staff member.

Check In/Check Out Process

Currently, our ministry operates using the Subsplash system for secure check in and check out process. Parents will need to register children via a link provided by the ministry team.

Check-In Process

Parents must check in children via computer to receive a printed name badge prior to room drop-off. (No child will be allowed to enter the room without his/her name badge).

The drop-off badge will be given to a leader who will affix it to the clipboard. The child is then allowed to enter the room.

Once children enter the room, they are not allowed to leave the room until the correct "Check-Out Process" is followed. (i.e. children will not be allowed to leave the room unless a volunteer is present with them under any circumstances.)

This process applies to all visitors as well, including one-time visitors.

Check-Out Process

ALL parents MUST present a security badge before their child is allowed to leave the room.

A leader will take the parent's security badge and compare that number to the child's name badge. Both need to match before any child leaves the room. Parents may need to rip off the security code for that specific child in order to pick up other children.



If a parent has lost the security badge or the security code does not match, please head to the check-in area for a verification check. Staff will keep information sheets regarding each child. With proper verification, you may then pick up your child.

If a parent is unable to pick up their child for any circumstances, the parent is responsible for letting the children's minister know. Detailed information regarding the pick up person must be provided.

Under no circumstances will our children in the ministry be allowed to be picked up by other children. Parents or guardians must pick up their child from the Main Street Kids ministry area.

When dropping a child off in nursery, Parents are allowed to enter in for drop off and pick up. However, it is highly encouraged that they drop off and leave the room.

****We realize Sunday mornings can be difficult to get out the door. A friendly reminder:** For the safety of the child, children may NOT be dropped off without a proper name badge. Rooms will open 10 minutes prior to the start of ministry. Please remember to pick up your child directly after service concludes and then engage in fellowship with others.

Leaders and Grouping

Leaders

All of our leaders 18 and older will adhere to a background check before volunteering to support our Main Street Kids Ministry Team. Background checks will be conducted and reviewed before a person may enter into any volunteer position.

Additionally, Nursery for Wednesday Evenings, Sunday Evenings, and Special Events will be provided by paid staff through FBCK.

Adult Leader | Post high school and above

- May serve in any area as gifted

Main Street Kids Age Level Groupings

(Nursery) – advance by age

Infant | infant through 12 month olds or non-walker

Toddler | 12-36 months and walking

***Did you know from the time your baby is born, you only have 936 Sunday's with them before their graduation? Take the time to invest in their Spiritual walk from the moment they take their first breath. Let's introduce them to Gods love and the family of Christ, now!**



MSK (age by Sept 1 of any given year)

| Children who are currently in Pre-kindergarten and Kindergarten

- Based solely around students who are around the ages of four and five.

*We find this to be such a special age group that is full of discovery and wonder. We love walking alongside you and your family as your child questions their own abilities and finds their personalities. Let's help them discover more about this love of Jesus and the love of the family of Christ!

| Children who are in 1st and 2nd Grade

- Based solely around the following scripture: 1 Timothy 4:12: "Don't let anyone look down on you because you are young, but set an example for the believers in speech, in conduct, in love, in faith and in purity."

*From the moment your child begins first grade, you only have 624 Sunday's left with them before graduation. Take the time to explore what faith is with them as they go through the age of finding their interests by bringing them to church. Let us support your child and your family as we learn to trust God's character and learn He is who He says He is!

| Children who are currently 3rd thru 5th grade

- Based around the following scripture: Ephesians 5:1: "Follow God's example, therefore, as dearly loved children."

More Sunday's have come and gone at this point, and your child is changing rapidly. By this age they are more vocal, opinionated, and finding their identity. More friendships, more events, busier schedules. Take the time to invest in their eternal future by having them experience God's love and God's family at church! Let us walk with you as they prepare for the next chapter.

Bathroom Policy

To eliminate bathroom use within the hour, we do ask that children be taken to the bathroom prior to the drop off.

Children who receive care within the nursery will be supported with changes as needed.

If a child in our Main Street Kids area has an accident, rather urine or bowel movement, Parent's will be notified to come support their child in getting cleaned up. If your child has an incontinence issue, please provide a change of clothes. Your child will need to clean themselves up in one of the available bathrooms.



Behavior Policy

Located in the Parent Packet provided, we as a ministry team outline expectations of all our children and families involved in our program. It is expected that our families read and understand the information being provided to them. Families are required to sign this document as an understanding they will adhere to behavior policies in order to keep others safe. As a reminder, the details are as follows:

Goal | Children are safe so they can become disciples of God. Our objective is not to sit still and be quiet. It's about learning.

Children's Ministry Expectations | The Great Commandment

Matthew 22: 37-39

Jesus replied, "You must love the Lord your God with all your heart, all your soul, and all your mind.' This is the first and greatest commandment. A second is equally important: 'Love your neighbor as yourself.'"

Children are expected to follow the three rules of loving God, loving their neighbor, and loving themselves. We can do this by being respectful, responsible and safe within all activities of our MSK program.

Rules for all Children involved in MSK Program

1. I will listen when other people are talking.

Everyone should be quick to listen, slow to speak and slow to become angry. James 1:9

2. I will raise my hand when I want to talk.

(A person) who guards (their) lips guards (their) life. Proverbs 13:3

3. I will keep my hands and feet to myself at all times.

(A person) who respects a command is rewarded. Proverbs 13:13b

4. I will follow directions willingly.

Your attitude should be the same as that of Christ Jesus... taking the very nature of a servant. Ephesians 2:5-7

5. I will respect my teacher and the other children in class.

Do not let any unwholesome talk come from your mouths, but only what is helpful for building others up. Ephesians 4:29

6. I will act in a Christ-like manner.



Be kind and compassionate to one another, forgiving each other, just as in Christ God forgave you. Ephesians 4:32

Positive Consequences for Obeying expectations:

As a ministry team, we believe in positive praise and encouragement for all of our children. When children follow expectations set for them, they are able to be more successful with tasks, feel accomplished, but most importantly have fun!

- 1. Be able to learn more about God**
- 2. Be able to have more fun**
- 3. Know that you are pleasing God**
- 4. Know that you have done your best**
- 5. Enjoy surprise celebrations**

Negative Consequences for inappropriate, disruptive, or hurtful behavior:

Behaviors that impede the opportunity to learn more about Jesus, are disrespectful to others and self, or that impact safety, will not be tolerated. MSK ministry team will maintain the same standards set for each and every child as outlined in the listed expectations above. Students involved in the MSK programming who do not adhere to the guidelines provided, will be handled in the following manner:

- 1. Receive a reminder and redirection to a more appropriate activity or behavior**
- 2. Receive a warning and redirection to a more appropriate activity or behavior**
- 3. Take a time-out for discussion**
- 4. If a child's behavior continues to be such that his safety or the safety of others is in danger and/or the rights of others are not respected thus making him/her unable to function in the group, the parents will be notified and asked to remove the child from the classroom until the child can regain control of their behavior**

****If a continuation of impacting behavior occurs within the program, the child will be dismissed from the program until the Pastor, Children's Minister, and Deacon Chair will provide an opportunity to meet with the parents to discuss future options of involvement. FBCK reserves the right to remove a child from attending a program for the wellbeing of all children involved.***



Biting Policy

For safety and health concerns, we take biting seriously. When it happens, it can be scary, frustrating and stressful for children, parents and leaders. It is also not something to blame on children, parents or leaders. Children bite for a variety of reasons: speech delays, simple sensory exploration, panic, crowding, seeking to be noticed or intense desire for a toy. Repeated biting becomes a pattern of learned behavior that is often hard to extinguish because it does achieve results: the desired toy, excitement, attention. At this age, children are not mature enough to realize their biting will hurt another person, so the “cause-effect” relationship is not internalized.

The following guidelines will be used when a biting incident occurs:

First Incident:

1. Parents will always be informed if their child has bitten or was bitten. The name of the biting child will not be released.
2. The leader separates the two children involved in the incident. Attention is focused on caring for the child who was bitten.
3. *Proper first-aid protocols are followed and an incident report is written.
4. The leader meets with the parent(s) of the child who did the biting. At that time, resources on the subject of biting are provided and an individualized plan is developed to help prevent another occurrence.

Additional Incident(s):

1. Steps 1 – 3 above are followed.
2. The parent(s) of the biting child meet with both the leader and staff member to review the individualized plan (see #3 above) and determine what, if any, future measures shall be taken to support the child.

We make every effort to extinguish biting behavior quickly and to balance our commitment to the family of the biting child and to our other families. In most cases, the above steps have proven successful. It is only on rare occasions that repeated incidents may warrant the need to find a more suitable setting for care.

CHILD INJURY

Minor injuries can be treated with a little tender loving care. Small first aid kits are available in each bin or work station. The Children’s Minister will follow up with the parent, if necessary, the following week.

Serious injury involving broken bones, seizures, fainting, unconsciousness or other serious bodily injury will be treated as follows:



- 1) Child will remain stable and will not be moved if it's not necessary.
- 2) 911 will be called.
- 3) Children's Minister will immediately contact the parents/guardians

WELL CHILD POLICY

Illnesses

In the best interest of children, staff, and leaders, individuals with a contagious illness will refrain from participating in ministry programs until symptoms are gone. Symptoms include:

- Fever within the last 24 hours without fever reducing medication
- Discharge from ears or eyes (pink eye)
- Uncovered sores
- Skin lesions that blister
- Undiagnosed rashes
- Vomiting or diarrhea during the past 24 hours
- Excessive signs of cold, tiredness, sore throat, runny nose (with any colored discharge), sneezing or coughing
- Any highly contagious condition such as chicken pox

Becoming sick during church

If your child becomes sick during programming on Wednesdays, Sundays or at Special Events, Leaders will isolate child to prevent spreading and contact parents/guardians immediately to pick up the child. Please be available and in close proximity to get your child.

EMERGENCY EVACUATION

Definitions

Evacuation | The orderly movement of persons in a building to a building to a different location, inside another building, or outside, if the destination is safer than the original location.

Shelter in place/lockdown | Containing people in secure areas until released, when a dangerous situation is occurring inside the building, outside the building, or at a nearby location.

Reunification | An orderly and documented process of allowing parents and/or guardians (with identification) to sign for and pick up their minor child from a secured area.



Tornado Watch | Conditions are favorable for the development of tornados in and close to the watch area.

Tornado Warning | A tornado is indicated by radar or sighted by trained spotters; therefore people in the affected area should seek safe shelter immediately.

Important Considerations

Action of parents: Parents who think their children are in danger or who are unfamiliar with the procedures may panic, place themselves, their children, or others in danger and may not listen to verbal direction of staff. Or parents may try to reunite with their child without following procedures, leading to a false missing child response and search after the event.

Securing evacuation routes/zones: If time allows, leaders should sweep the evacuation routes and evacuation zones for potential hazards prior to moving anyone.

Evacuation zones: Several evacuation zones have been selected, due to the number of people to be evacuated and possible adverse conditions. When evacuating people, it is important to be aware of vehicle traffic and avoid walking across public roads. People may need to change evacuation zones in order to remain upwind of any smoke, fumes, or other perceived hazard.

IDENTIFICATION OF HAZARD

Any staff member, leader, teacher, usher, or safety and security team member should be alert at all times while working on campus. Immediately report to authorized personnel anything that poses a hazard to the staff and visitors.

PUBLIC SAFETY NOTIFICATION

Any staff member, leader, usher, or safety and security team member who observes or detects a hazardous condition or emergency, will immediately notify the safety and security team member, head usher, or a pastor and immediately begin emergency procedures to move people to safety with the goal of preventing or limiting injury and loss of life.

If the head usher, safety and security team member, or pastor cannot be immediately reached, call 911. When calling 911, it is important to give the address (101 N Main Street Kannapolis NC 28083) with location of incident within the building, as well as, the type of emergency, number of victims, your name, and callback number.



I, _____, understand the information, policies and procedures outlined within the Main Street Kids Ministry FBCK Parent Guidebook. I agree to all expectations and rules set forth by the Children's Ministry Team at FBCK. I acknowledge that it is my responsibility to support the ministry team by following the procedures outlined.

Parent/Guardian (#1) Signature

Date

Parent/Guardian (#2) Signature

Date

Child(ren) Name: _____

Notary

Date