

GROUP ORGANISER'S GUIDE



**Doubletree by Hilton
Docklands Riverside**
265a Rotherhithe Street
London SE16 5HW
Telephone: 020 7231 1001



This information has been prepared to assist you in planning your stay at New Year. If you have any questions, please contact Malcolm Chalk.

- Bedroom location.** Your rooms will be allocated on specific floors of the hotel. The hotel will pre-assign your rooms in chaperone groups prior to arrival as per your request.
- Bedroom types.** Your bedroom allocation will be made up of a majority twins (2 beds for 2 people) and the balance doubles (1 large bed for two people). Triple rooms (usually a double & single bed for three people) are available on request. Anyone requesting a double room to themselves will need to pay the single supplement.
- Bedroom facilities.**
- All rooms have a bath with shower.
 - All have direct dial telephone.
 - All have televisions with cable channels which are free.
 - All rooms have mini refrigerators and will be empty.
- Orientation Meeting.** Orientation will take place in the **London Room** on the mezzanine floor. The room will be set up dinner style for 200.
- Equipment Storage.** The **Battersea** or **Chelsea Room** on the ground floor will be set aside for storage of your musical instruments.
- Breakfast & Dinner.** Breakfast (English buffet) will be served daily in the **London Room** on the ground floor, which has a capacity of 200.
- Three dinners (buffet) will be served in the same room on pre-arranged dates.
- New Year's Eve.** The **London Room** will be used for the party on New Year's Eve. A disco, dance floor, soft drinks and pizza will be provided.
- Internet access.** There is free WIFI access throughout the hotel.

