

ODK TAB Minutes

Facilitators: Check out the [Meeting Facilitator Checklist](#) and the [agenda template below](#).

Previous years' minutes:

- 2024 onward: scroll down, or use the table of contents on the left side
- [2023](#)
- [2022](#)
- [2021](#)
- [2020](#)
- [2019](#)
- [2018](#)

May 15, 2024 (116)

Facil: Yaw

Notes: Kevin

Attendees:

- Dan
- Yaw
- Gareth
- Mathieu
- Hélène Martin
- Kevin
- Kathleen
- Tino
- Aurelio
- Janna
- Aly

Agenda

- TODO: Link to slide deck
- Celebrate
 - "It takes a village to raise a child"
 - Photo slide show :)
 - We fleshed out the concept of "entity-based data collection" that other platforms are now using too
 - ODK hasn't been enshittified yet, nice work
- Overview of insiders program so far
 - 3 sessions

- 15-40 people per call + lots watching recordings
- Breakouts have had some "summit" energy
- People are excited to brag about being insiders & are more engaged on the forums
- Feedback
 - [Mural](#) with sticky notes
 - "I like" synthesis:
 - Stronger community & engagement!
 - Breakouts have been impactful
 - "I wish" synthesis:
 - Time zones & time commitment is continuing to be a barrier
 - We've lost a key governance function
 - Yaw: it's tricky to maintain that "magic" for products (rather than plugins which are easier to convene around)
 - Tino: we want to be involved and not just watch you from afar; and the insiders program is not the venue for that
 - LN & Gareth decided on a plan for a working group thing
 - Is the core team going to tire out?
 - Want ways to get into the weeds more
 - Concerns about how to maintain active status on the forum
 - LN: this shouldn't be a problem for most of us, but let us know if it is
 - "I wonder" synthesis:
 - Office hours improvements: maybe change the name?
 - Sustainability questions
 - Wider conferences & ways to leverage insiders
- Web forms update
 - <https://forum.getodk.org/t/coming-soon-powerful-new-web-forms-for-odk/46786>
 - ODK will no longer be primary maintainers of Enketo
 - Kobo may pick it up
 - ODK going to switch gears to a new engine to replace JavaRosa
 - The plan is to still make it generic; main difference is it'll be frontend-only (with separate engine) instead of the old standalone service with transformation step
- It's not the end, it's the beginning

Feb 7, 2024 (115)

Facilitator: Tino

Note taker: Florian

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2024-02-07-5-pm-utc/44859>

Video link: <https://youtu.be/rsF4qLzw5dQ>

Slides link: [TAB: next steps](#)

Attendees: (move as necessary)

- Dan
- Yaw
- Gareth
- Florian
- Tino
- Chrissy
- Mathieu
- Kevin
- Janna
- Hélène L (@Thalie)
- Hélène M (@LN, honorary guest)
- Aly
- Kathleen
- Wolf
- Ulrich

Absent:

- Aurelio

Agenda

- Welcome
- Warm up: If you could instantly become an expert in any skill or field just by downloading it directly to your brain, Matrix-style, which skill or field would you choose and why?
 - Tino: drawing
 - Dan: woodworking beyond plywood cabinets, fancy lumber
 - Yaw: negotiation, getting consensus
 - Gareth: singing, especially Karaoke (or failing that, a Pōhutukawa - <https://www.doc.govt.nz/nature/native-plants/pohutukawa/>)
 - Florian: Drumming (the brutal and coordinated kind)
 - Chrissy: prefers to learn the old fashioned way
 - Mathieu: languages (all of them)
 - Kevin: dancing
 - Janna: French, graphic design
 - Hélène M (@LN, honorary guest): permaculture
 - Aly: mental health care
 - Kathleen: physical therapy
 - Hélène L (@Thalie): climbing

- Review agenda below
- Review action items from last meeting:
 -
- TAB next steps
 - Yaw: Insider program and evolution status
 - Slides shared TBA
 - Insider program goals (see slides): share summit energy, lower barrier of entry, share and connect with community
 - Criteria: activity in community, contributions
 - Insiders to be announced 14 Feb, first call 6 Mar
 - Next and last TAB call on 1 or 15 May (no meetings in March and April)
 - Aly: TAB & User feedback
 - Approaches to preserve the TAB group's coziness and close communication while opening group and addressing power imbalances between TAB vs non-TAB
 - Board of directors to be considered in future
 - Need to find ideal forum for "thorny issues"
 - Possibility to keep TAB for "thorny issues" beyond May
 - Forum was a bit quiet lately
 - Encourage working groups
 - Organise co-working
 - About 15 mostly silent forum users contacted to understand their barriers to more involvement
 - Quotes: Forum is good, insider calls will be useful. Opening community will be good, TAB felt exclusive. Interested in "what's new" webinar-style presentations. Interest in varied types of calls (technical, case studies, deep dives, etc.). Currently difficult to reach out and message users with similar area of business. Interest in knowledge exchange.
 - Ideas from users: dedicated working groups, share and learn, tutorials and resources, remote "site visits", highlighting and celebrating community members' showcase work
 - Many power users are too busy power using to share and show & tell about it
 - Helene: Next steps and comments
 - Many don't consider their own work worth sharing, but it is
 - Tino: How to vet insiders on an ongoing basis?
 - Yaw: Forum activity opts users into program - be active, get access. No application process, easily automatable metrics for inclusion criteria. Reading the forum is considered as inclusion criterion.
 - Chrissy: What are success metrics for the insiders program?
 - Yaw: Two months is a short time to bed in the program. There is evidence for success, already a relevant cohort on forum, based on forum metrics and user feedback. Likely 20-40 interested users.

- Gareth: Was there any interest in governance and steering direction of the project?
 - Aly: User goals are using ODK more than shaping ODK's roadmap.
 - Yaw: Most people don't care much about governance. Most people are driven by trust in technology, feature release velocity, community. Structures in place to protect culture of the project.
- Chrissy: Board of directors is a good direction. Key members of big projects using ODK would be great to keep in a regular convening.
 - Yaw: ODK is in regular contact with orgs and users that are not very visible on TAB like Ona. Some very large projects are not on TAB, but are still considered currently.
- Florian: updates on US tax legislation?
 - Yaw: Push to congress, improvements have passed, law at senate. Laws are likely to change. Need to find language to protect ODK from tax burden. Time intensive issue.
- Kevin: Possible to get insiders on calendar event like TAB?
- Yaw: Roadmap
 - Collect: print from app, inline form errors, external camera apps. Offline entities.
 - Central: Blob storage S3 and MinIO, entities from uploaded spreadsheets.
- +/Δ/kudos (things that went well, suggestions for the future):
 - Thanks to Janna for agreeing to share her wonderful data sovereignty song!
- Next meeting date (time is always 1700 UTC): **15 May 2024**
- Next meeting roles:
 - Facilitator: (see [list](#)): Yaw
 - Note taker: (usually facilitator from last meeting)
- Review action items:
 - Send out invite May 15, 2024

Jan 10, 2024 (114)

Facilitator: Yaw

Note taker: Gareth

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2024-01-10-5-pm-utc/44520/1>

Video link: <https://www.youtube.com/watch?v=RXwP8TwpWxU&t=1s>

Attendees: (move as necessary)

- Dan
- Aurelio
- Yaw

- Gareth
- Florian
- Tino
- Kevin
- Janna
- H       L (@Thalie)
- H       M (@LN, honorary guest)
- Wolf (guest)
- Justin (guest)

Absent:

- Chrissy
- Mathieu
-

Agenda

- Welcome
- Warm up: What is the tastiest thing you've eaten in the last 2,592,000 seconds.
 - Yaw: [Minestrone](#) - ping me for my essential tweaks
 - Gareth: kimchi (korean sauerkraut) - <https://mykoreankitchen.com/kimchi-recipe/>
 - Aly: Ethiopian food
 - Florian: fresh peaches (<https://www.youtube.com/watch?v=3GCrzjVdmSg>)
 - Kevin: pine nut cookies (recipe coming soon...)
 - Kathleen: [rose cardamom cake](#)
 - Helene M: [Mexican wedding cakes](#)
 - Dan: roasted banana ice cream + chocolate peanut-butter ice cream
 - Aurelio: [Cachopo & Fabadas](#)
 - Janna: <https://www.recipetineats.com/gyoza-japanese-dumplings-potstickers/>
 - Justin: new puppy (but not to eat)
 - Wolf: Marzipan with almonds.
 - Helene L: Cinnamon stars
 - Tino: Ethiopian
- Review agenda below
- Review action items from last meeting:
 - Next meeting: TAB evolution with goals of further increasing inclusiveness and impact
 - Open up Mural board to the forum for feedback too
 - Wind down Build. On track for Feb 1st.
- Community survey
 - Great feedback. We decided on a smaller, more targeted approach to getting community feedback.
 - Decided not to do survey but more focussed
 - Will share learnings as they come in

- Roadmap update
 - Central: [Entity updates via submissions](#)
 - Shipped
 - Aly making recording on how to use
 - Collect: [Print from app](#), [inline form errors](#), external cameras
 - Should be shipping by end of month
 - <https://getodk.org/roadmap>
 - LN: Entities and Collect changes have been taking somewhat longer than expected, but pretty close to planned
 - Tino: impressed with what's been delivered
 - Kevin: always excited to see what comes out
 - LN: need to ship frequently to allow for regular changes; cant always guarantee everything works perfectly the first time; fixes ship quickly
 - Aurelio: may need to slow down somewhat to ensure documentation and training materials continue to be made available at same time
 - Users want to do more and then are surprised when it requires more work on their end!
 - Florian: very stable. Runs everything in beta and it works fine for them.
 - Yaw: things are getting more complicated now, and may get 'bumpy'
 - Dan: include links to documentation when things change in release notes and forum posts
 - Yaw: change log in website, with links, are coming soon
- TAB evolution
 - Changes to TAB structure to reflect where we want to go now
 - Yaw: have created presentation: https://docs.google.com/presentation/d/11UBPS2bMVmPwG4iuUkXyreX9050_ShMO8AUzwXws7fc/
 - Move from current TAB structure to 'Insider Program' (details in presentation. To be shared?)
 - Better reflects community sense from Summit
 - Need to get feedback, and share publicly in about a month
 - Kevin: sees value in having rotating facilitator, how to maintain this going forward?
 - LN: ODK want to maintain 'TAB' feel, but broaden its scope
 - Tino: challenge to broaden scope
 - Helene L: large group may be more intimidating; how to maintain interaction
 - Tino: risk that larger group with people unfamiliar with each other may further feedback; most people will just listening, only loudest voices speak? At least until people become familiar
 - Aly: based on forums feedback, folk intimidated by intimacy of current TAB callings (even recordings), but want way to quickly find out what's

happening on the roadmap, people want to hear from others through lightning talks and hacks from the community

- Wolf: “would prefer a core team (not much more than now) and more options to contribute (e.g. questions, comments, communities surveys/feedback, etc. in advance) and open time slots during the TAB or in some extra sessions. I don't like the idea to have/manage a large meeting, with a lot of people talking. You are thinking about HOW MANY participants?
 - Any one can already listen to the TAB, but very few do. I prefer the TAB is still a leading "team", not large a "key user" meeting.”
 - Gareth: replacing TAB with something else isn't a bad idea; we haven't been providing direction in the same way we used to as TSC. maybe we don't need a board of governors anymore?
 - Florian: ODK more getting direction from community feedback and surveys now (via Aly). TAB members gain valuable early insight.
 - Dan: this seems like a natural progression; TAB calls recently do seem to be more like updates, rather than soliciting direction. Add real-time language translation for better accessibility.
 - Aurelio: good to broaden participation but again challenging with much larger numbers, and 1-2hrs meetings may be hard to accommodate for some people
 - Florian: other communities doing community calls well: [rOpenSci | Community Calls](#)
 - Tino: Would membership be time bound?
 - Aurelio: there seems to be longer response time on Forum recently; will folks begin to disengage as a result. Yaw: perhaps start tracking response metrics.
 - Justin: people have very different expectations, especially in regard to frequency of updates. May not be able to cater to each segment in a single (new) insider program.
 - Florian: R have co-working calls and diverse deep dives calls. Accommodates different timezones. Coworking calls: [rOpenSci | Coworking](#)
 - Yaw: will share the deck and get feedback, and do next steps on next TAB call.
 - Tino: there's a reason there are a lot of PhDs on the call, we care deeply about this work; keep the door open to potentially having a group like this in some form. maybe not monthly... a long-term brain trust
 - Yaw: GetODK also considering a board of directors group on organizational side
 - Florian: Those 300 possible call participants are a seed pool for coworking calls. Mutual problem-solving and community building.
- +/Δ/kudos (things that went well, suggestions for the future):

- Kevin for cat tax (Ziri & Midna)
- Wolf and Justin (puppy tax please?)
- Screaming goats make great background noise when you are driving (just as Yaw)
- Next meeting date (time is always 1700 UTC): Feb 7
- Next meeting roles:
 - Facilitator: Tino
 - Note taker: Florian
- Review action items:
 -

Dec 6, 2023 (113)

Facilitator: Gareth Bestor

Note taker: Yaw

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2023-12-06-5pm-utc/43980>

Video link: <https://youtu.be/9nTMg6huByc>

Attendees: (move as necessary)

- Aurelio
- Yaw
- Gareth
- Tino
- Chrissy
- Kevin
- Janna
- Hélène L (@Thalie)
- Hélène M (@LN, honorary guest)
- Aly
- Wolf
- Dan
- Kathleen

Absent:

- Florian
- Mathieu (~~I'll try to join the meeting but~~ COVID caught me and I am really sick:-() I put some thoughts on slack and i'll watch the replay. Hope everybody's fine, see you in January.

Agenda

- Welcome
- Warm up: What computer/arcade game did you most mis-spend your ill-spent youth on?
[if you didnt mis-spend any of your youth on such, then what board/card game?]
 - Gareth: https://en.wikipedia.org/wiki/Ultima_III:_Exodus (Commodore 64)
 - Dan: Myst, Ocarina of Time, Lands of Lore, Diablo, Ultima Online, Starcraft, King's Quest, Mario Party, GoldenEye 007...
 - Aurelio: <https://en.wikipedia.org/wiki/Intellivision> most favourite game
<https://en.wikipedia.org/wiki/BurgerTime>
 - Yaw: [TaskMaker](#), [Glider](#), [Prince of Persia](#)
 - Tino: Gameboy: [Donkey Kong](#)
 - Chrissy: Then - Citadel + [Elite](#) BBC Micro
<http://www.bbcmicro.co.uk/game.php?id=290> | Monkey Island!!!!!! Now : Tears of the Kingdom
 - Mathieu: Arkanoid (brick breaker) on Amstrad CPC 6128 :
 [Amstrad CPC] Arkanoid - Longplay
 - Kevin: [RuneScape \(Old School ONLY\)](#)
 - Janna: [Civilisation](#), Warcraft, The Sims
 - Hélène L (@Thalie): [Baldur's Gate II](#)
 - Hélène M (@LN, honorary guest): [Zork](#) (finished all other than II and III),
[Incredible Machine](#)
 - Aly: Donkey Kong, UFC, Sims
 - Kathleen: KidPix, FreeCell, Sims, GTA2
- Review agenda below
 - New features coming soon
 - Proposal for geofence
 - 2024 priorities
 - [Community survey brainstorming](#)
- Review action items from last meeting:
 - Y&H thinking through potential TAB changes
 - Initial ideas coming on Jan 10th.
 - Y: Build docs
 - Merged.
- LN coming soon
 - Central entity updates (on [staging](#))
 - Central zapier integration ([try the beta](#))
 - Collect, [mbtiles](#), [printing](#), [external camera support](#)
- GB: proposal for new geofence ODK XPath function
 - Initial idea at <https://forum.getodk.org/t/odk-geofence-v1/18656>
 - Xpath function similar to area.
 - Input a geoshape and a geopoint and will return true()/false()
 - Some challenges forking javarosa and getting Collect building against that.

- Improvements to docs?
 - Working on PR and should have something to show post vacation in a few weeks.
 - Is the approach of xpath good/bad?
 - Good
 - Limitations due to prime meridian. Haven't found a good geofence that works on globe.
 - Chrissy has a grid-based approach to this.
<https://forum.getodk.org/t/geofencing-in-odk-forms/38378>
 - Goal was to have a basic primitive. If you have a large area, you'll have to do something else (maybe grid-based approach).
- Yaw: 2024 priorities ([roadmap](#))
 - Entities features
 - Improvements to web forms
 - solicit brief feedback on docs and learning resources
 - Tutorial: <https://docs.getodk.org/xlsform-first-form>
 - Guide: <https://docs.getodk.org/guide-testing-forms/>
 - Hear TAB priorities
 - [Mural](#) board
 -
- Yaw/Aly: [Community survey brainstorming](#)
 - goals: identify current usage patterns, needs, individuals who want to engage more deeply with ODK
- +/Δ/kudos (things that went well, suggestions for the future):
 - + Wasted youth
 - + Creative warm up questions
 - + Central/Collect/Enketo team
 - + Gareth preparation and tight facilitation!
- Next meeting date (time is always 1700 UTC): Jan 10, 2024
 -
- Next meeting roles:
 - Facilitator: ODK team (see [list](#))
 - Note taker: (usually facilitator from last meeting) Gareth
- Review action items:
 - Next meeting: TAB evolution with goals of further increasing inclusiveness and impact
 - Open up Mural board to the forum for feedback too
 - Wind down Build

Nov 1, 2023 (112)

Facilitator: Yaw

Note taker: Helene L

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2023-11-01-5-pm-utc/43654>

Attendees: (move as necessary)

- Aurelio
- Yaw
- Gareth
- Florian
- Tino
- Chrissy
- Kevin
- Janna
- Hélène L (@Thalie)
- Hélène M (@LN, honorary guest)
- Aly

Absent:

- Mathieu
- Dan

Agenda

- Welcome
- Warm up: What's your favorite thing to cook. Share a recipe!
 - Yaw: <https://www.seriousseats.com/no-waste-tacos-de-carnitas-with-salsa-verde-recipe>
 - Tino: [Lentil Stew](#)
 - Gareth: pizza crust (topped with whatever people want)
 - Chrissy: currywurst with french fries
 - Aly: [bibimbap](#)
 - Kathleen: <https://cookieandkate.com/black-bean-sweet-potato-enchiladas/>
 - Florian: swabian specialty spatzle (lots of work) [Käsespätzle Recipe \(How to Make German Cheese Spaetzle\) \(craftbeering.com\)](#)
 - Helene L: profiteroles 😊
 - Kevin: unctuous pasta sauce
https://docs.google.com/document/d/1iubrylDWiIL70f5eViWV8w_WjB6KDSWqQPBq7RSEZog/

- LN: roasted vegetables sweet potatoes or cauliflower
 - Wolf: fried beef liver with apple, onions and mashed potatoes.
<https://www.chefkoch.de/rezepte/2778071429961022/Leber-Berliner-Art-mit-Apfelscheiben.html>
- Review agenda below
 - Roadmap, releases, and Entity updates from forms
 - Daylight savings time
- Review action items from last meeting:
 - None
- Slides: [Roadmap, releases, and Entity updates from forms](#)
- New resources: <https://docs.getodk.org/xlsform-first-form/>
 - XLSForm template => up-to-date single resource
 - Chrissy:
 - extremely useful, that's exactly the resource that was much needed
 - LN:
 - challenge is to keep the resource up-to-date while ODK is being developed/updated
 - Tutorials
 Yaw: Reaching out to community members to get "how to" resources
 - Question from: Wolf
 - Why not keep the helpful condensed reference table? -
 - People may use their own templates [Yaw]
 - Use public collections [Yaw]
 - How will the template relate to All widgets XLSForm example??
- Shutting down Build
 - Emails to be sent to inform users
- Unexpected Collect v2023.3 release
 - Markers on draft indicating whether there are errors / no errors, positive feedback
 - Bulk finalization
 - New release of ODKCollect in early Dec, so this release will be only short lived
- Enketo repos to be archived
 - Information, most users may not be affected
- Entity updated from submissions
 - Updates are tricky => conflicting updates about the same entity
 - Updates should be trackable for users and conflicts should be visible to users
 - Recorded information about conflicts: what version of an entity the client had, what was the source, properties changed by updates
 - Chrissy:
 - seems like an audit trail, at what level will it be accessible?
 - Gareth:
 - uncomfortable with the notion of incorrect update based on what version of the entity they were updated from, rather use hashes.
 - LN:

- not using hashes as no way of computing a hash in a submission, not being compatible with older clients.
 - Multiple people updating the same entity => assumption that most workflows would not allow overlaps.
 - There is a chance that in the future soft conflicts are made less visible for users if not relevant/raised too often within their workflows
- Assumptions guiding entity updates
 - Florian:
 - what happens if a single device fails to upload? Possible corrupted submission?
 - LN:
 - if suspicion of corrupted submission, reach out to ODK
 - Chrissy:
 - Be cautious with assumptions
 - The server is not the source of truth, sequence of submissions updates - even if they may not be received in the order they have been sent
 - Time is complex:
 - <https://infiniteundo.com/post/25326999628/falsehoods-programmers-believe-about-time>
 - Update conflict table with timestamps?
 - Gather: final timestamps rather than start timestamps
 - Important framing: entity should be used to help connect forms together and drive workflows, more than for managing data
 - Chrissy: 🕯
 - LN: you can update entities or you can just make observations about a specific entity and customize analysis on submissions
- +/Δ/kudos (things that went well, suggestions for the future):
 - Thanks to Wolf (2nd appearance) for great contributions and hard questions
 - Kathleen: ?
 - One Enketo repo (Kevin)
- Next meeting date (time is always 1700 UTC):
 - December 6
- Next meeting roles:
 - Facilitator: (see [list](#)) Gareth
 - Note taker: (usually facilitator from last meeting)
- Review action items:
 - Y&H still thinking through potential TAB changes
 - Y: Build docs.

Oct 4, 2023 (111)

Facilitator: Helene L.

Note taker: Yaw

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2023-10-06-5-pm-utc/43294>

Attendees: (move as necessary)

- Yaw
- Gareth
- Tino
- Hélène L (@Thalie)
- Hélène M (@LN, honorary guest)
- Florian
- Chrissy
- Mathieu
- Dan
- Aurelio
- Wolf

Absent:

- Kevin
- Janna

Agenda

- Welcome
- 15min Warm up: **What would you do with an extra hour a day?** 🏈🌳🖋️
 - Mathieu: New music and discover new bands
 - Kathleen: Ukulele practice
 - Tino: Spend more time with kids
 - Gareth: iOS app
 - Chrissy: ODK TAB fan fiction
 - The Two Hélènes
 - The Case of the DiPasquale Diamond
 - Inspector Yaw investigates
 - Kevin or Kevout?
 - Dan: Touch grass to better use the 24 hours
 - Florian: Sleep (among other things)
 - Helene M: Go outside, enjoy the park

- Helene L: Learn new language, maybe Swahili
 - Yaw: Workout
 - Aurelio: Dance
- Review agenda below
- Review action items from last meeting:
 - Y&H still thinking through potential TAB changes
- **Roadmap, releases, and Entity updates**
 - Central v2023.4 release
 - <https://forum.getodk.org/t/odk-central-2023-4-more-visible-entities-and-single-sign-on/43212>
 - single sign-on (SSO) with OpenId Connect (OIDC)
 - ability to filter repeat tables
 - more visible Entities
 - API docs are now inside the docs
 - Collect releases
 - Collect v2023.3 status: final refinements
 - Collect v2023.4: update + feedback from the TAB on
 - [easier to specify mbtiles offline basemaps](#)
 - [specifying a custom camera app](#)
 - Enketo monorepo
 - now up and usable: <https://github.com/enketo/enketo>
- **Success stories now online** 🎉
 - <https://getodk.org/success-stories>
 - Shot during summit. Give people a sense for how ODK is used.
- **Ongoing product decisions**
 - Added bulk finalization for edits on an ongoing basis
 - Adding some terminology in Collect UI for completions.
 - Complete: All required questions with no constraints violated
 - Incomplete: Missing required questions and/or constraint
 - Chrissy: Really it's three states, complete, incomplete and error.
 - Helene: We can add later, but we want to keep it to two states
 - Florian: Is there a state for needs review
 - Helene: Use an indicator question that uses the instance_name.
 - Why the two state solution?
 - Too much information for users.
 - It's unlikely there would errors.
 - Could we color instance names?
 - Not yet, but you can use emoji
 - Why not ready?
 - Because we have ready to send, so it'd be ready to ready to send.
 - Some confusion around "Ready to send" and "Complete"

- Maybe “valid” and “invalid”?
 - Conflicts with Enketo
 - Maybe just “incomplete” and no “complete”
 - Helene recommends prefixing for instance name when there is action needed.
 - Some interest in a metadata for state, maybe different from Collect/Central.
 - Helene: Different feature area. We are thinking about it for Entities.
 - MBTiles
 - Chrissy
 - Option 1 (URL for mbtiles) seems
 - Anyone who can create an MBTiles is probably about to do
 - Entities updates from submissions
 - Florian: In our scheme, everything that is added is potential, but not validated.
 - That’s possible today in ODK.
 - What this adds
 - **Open discussion**
 - **Daylight savings time**
-
- +/Δ/kudos (things that went well, suggestions for the future):
-
- Next meeting date (time is always 1700 UTC but ⚠️ daylight savings will kick in for Nov meeting):
 - Nov 1, 2023?
 - Next meeting roles:
 - Facilitator: (see [list](#))
 - Note taker: Helene L. (usually facilitator from last meeting)
 - Review action items:
 - Add entities forms in the forum post
 - Docs for API commands look like hedesr rather than code

Sep 6, 2023 (110)

Facilitator: Yaw

Note taker: Hélène M

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2023-09-06-5-pm-utc/42984>

Video link: <https://www.youtube.com/watch?v=RdFR90iPVOg>

Attendees: (move as necessary)

- Dan
- Aurelio
- Yaw
- Gareth
- Tino
- Kevin
- Janna
- H       L (@Thalie)
- H       M (@LN, honorary guest)

Absent:

- Florian
- Chrissy
- Mathieu

Agenda

- Welcome
- 15min Warm up: work/life update, especially but not exclusively as it relates to ODK
 - In response to recent request for more awareness of what everyone on the TAB is working on and thinking about
- Review agenda below
- Review action items from last meeting:
 - Develop plan and timeline for Build deprecation, announce it
 - H and Y have made some progress but not yet made an announcement
- We have decided to better support workflows that may involve edits to some submissions before sending but those submissions requiring edits are not known ahead of time. You can read more [in this forum thread](#). Feedback around our communication about the original change and our decision to prioritize further work in this area
 - Goal was to solve confusion and bugs as far as finalization.
 - After feedback: allowed finalization in ready to send.
 - More feedback: people have workflows and before they send, they may get extra or now information that they want to end.
 - Bulk finalization lets you save everything as draft, but you can bulk actions.
 - Yaw: Any surprises?
 - Not really because we knew it was risky.
 - Dan: Do users get information about errors/status after you bulk finalization
 - Dialog will show you success/failure.
 - We're also added what missing answers or errors there are on the end screen.

- Gareth: When do checks run run?
 - Collect: On swipe, but when jumping, at the end.
 - Enketo: Unknown.
 - Helene L: This class of ongoing data collection can be put into entities.
 - Helene M: There is sometimes data outside the observation and we don't really have an answer for that in the entity world. This solution is more of a stop gap.
- Next Central release will be out the week of the 11th. One notable change there is that we are dropping the "dataset" word in favor of "entity list." More on that [in this forum post](#).
 - SSO coming to Central
 - Entities tab will be always visible.
- Gates grant to build out more geospatial/entity features
 - 3.7M over 24 months
 - Written to align with our roadmap
 - Expect more entity features 😊
- Retiring Slack in favor of forum
 - Mostly used by core team for internal comms. Lack of history and searchability (it's possible, but expensive relative to its value).
 - We'll be shutting it down in favor of centralizing all community conversations on forum.
 - Which now has chat [with threads!](#)
 - Hoping to do at end of year
- [Add agenda items here]
- +/-kudos (things that went well, suggestions for the future):
 - - Kids getting sick
 - Δ smaller group than expected
 - Δ Daylight savings will kick in for Nov meeting
 - + SSO/MFA
 - Kudos to dealing with the finalisation fallout (echoing Tino!)
- Next meeting date (time is always 1700 UTC):
 - Reminder for DST
- Next meeting roles:
 - Facilitator: Helene L (see [list](#))
 - Note taker: (usually facilitator from last meeting)
- Review action items:
 -

Aug 2, 2023 (109)

Facilitator: Yaw Anokwa

Note taker: Chrissy

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2023-08-02-5-pm-utc/42413>

Video link:

Attendees: (move as necessary)

- Dan
- Aurelio
- Yaw
- Gareth
- Florian
- Tino
- Chrissy
- Kevin
- Aly (ODK guest)

Absent:

-

Agenda

- Welcome
- Warm up: What is the most interesting class you've taken and why?
 - Aly - [Post-planetary design](#) - Apocalyptic
 - Yaw - [Hands-On Spirituality](#) - How to live, how to die
 - Dan - Grafting onto rootstocks on to vegetables and stuff
 - Tino - Micro-ecology
 - Kevin - Criminality and deviance - Society prepares the crime, the criminalized person commits it
 - Gareth - Human perception and how we visualise the world
 - Florian - Editing course and [multivariate / spatial modelling](#) by Pierre Legendre
 - Aurelio -
 - Chrissy - Statistical rethinking
<https://www.youtube.com/playlist?list=PLDcUM9US4XdPz-KxHM4XHt7uUVGWVVSus>
 - Mathieu - Ecology class in the 90's by Didier Real in Amiens
- Review agenda below
- Review action items from last meeting:
 - Helene and Yaw will make suggestions for changes to advisory board structure
 - Not done yet
 - Janna's data sovereignty song

- Yaw: Roadmap update - <https://getodk.org/roadmap>
 - Central will ship a release (<https://github.com/orgs/getodk/projects/6>) with Single Sign-On in ~a month and is in the planning stages for entity updates through form submissions. We decided to make this higher priority because it's challenging and an important building block for many workflows. We're aiming to have it out by the end of the year. We have a spec we are fairly confident in (watch forum) and are validating a couple of last points through user research.
 - Collect is focusing on offline entities. We'll have one more release laying groundwork behind the scenes and then we believe the following release (probably early 2024) will have offline entity support. There are still a number of open technical design decisions but we have ideas for all.
 - We've done some planning towards a push on improving documentation and learning resources.
 - As time allows, we will be prioritizing research and design around two areas that are further out: offline maps and entity segmenting [assigning entities to individual data collectors].
- Yaw: Release update
 - Collect v2023.2 has rolled out. It prevents creation of new Google Drive projects, makes finalization final, updates the UI throughout, and removes manual submission naming [the form can still customise the name as before, but no option to change the name manually pre-submission].
 - There's been some pain adapting to the bigger changes we've made but overall it feels like good progress with generally positive feedback.
 - Play Store [screenshots](#) have also been updated.
 - Summit report!
 - We're planning to release pyxform with a major change to how selects are represented within the next week or so (<https://github.com/XLSForm/pyxform/pull/614>)
 - Shipped on <https://getodk.org/xlsform>
- Yaw: Deprecation
 - We've had some tough conversations around Build. We think it's time to deprecate it. We have our hands full with Collect, Central, pyxform, Enketo, etc.

We're open to someone else becoming its maintainer, but don't think it's the right move.

- Reasons:
 - It's functionally deprecated, but we haven't communicated that. Anything that falls behind is a liability waiting to happen.
 - It'd take work to bring it in line as far as features and terminology. That's a big lift as is, but then we'd have to add Entities support.
 - Ultimately, we think XLSForm, with some more support, is good enough for now.
 - Other ways to use a form builder via Ona / KoBo Toolbox.
- Next steps:
 - Draft a message to community with alternatives and timeline (likely end of year).
 - Existing users can export XLS Forms, so everything safe
 - Security concerns about old software
 - Email message to all account holders.
 - Make sure no functionality is lost for users.\
 - Templates for noobs - help to get started
 - Examples and content for common designs - ref the summit report where Chrissy and Mathieu promised to start on something like this.
 - xlsform.org - Content move to the main docs? This is useful to many, confusing to others. Balance point between super detailed high level cheatsheet/reference and being useful as a guide.
- What the potential future of a user-friendly form-builder for generating ODK-compatible XForms might be?
 - Gareth > ODK Central lacks a GUI builder which seems unusual. Is the direction of this an interface that resembles Excel-like sheets, i.e. through some kind of managed template
 - Yaw > There SHOULD be some kind of graphical/user-friendly form builder which can lower the entry bar for using ODK. Integrate something that exists, or make something new? It would be a lot of work and entities represent a problem because it is hard to conceptualise. No current capacity to do this when entities and offline maps are the current push.
 - Florian > I am afraid of spreadsheets. I like Build because it makes things that can't be broken. A spreadsheet demo like you mentioned makes me less afraid, but not all users have that privilege.
 - Aly > I hear your concerns and agree; we can be lean about it

- Chrissy > We need to build a playing field before we play the game; it requires curation and an official place to put stuff. A content management system/repo for existing material that isn't going to scare people off.
- Yaw > maybe add something new to pyxform which spits things out in an 'official' column ordering. Standardising templates. Start lean, using minimal required stuff to make this more user friendly.
- Gareth > Prior experience is that there's a level where very simple forms are needed and even Build was too complex. Forked Kobo and stripped all the complex features out to make a bare bones form builder. Can we leverage the KoBo form builder? Could it be harmonised?
- Yaw > This needs buy-in and prioritisation from KoBo as well as resourcing for total project. Still needs entities addition.
- Kevin (chat) > i'm excited to see where this leads -- the lack of an official form builder really puts a fire under the need for easier XLS and that's probably a good thing. ultimately i think it will lead to some clear next steps like "this is a clear gap and we really do need XYZ"
- Chrissy > The average user of a GUI builder probably isn't going to do entities?
- Yaw > Maybe a magical form builder does empower people who wouldn't ordinarily benefit from power features. Understand what users need.
- Kevin > Even though strongly in favour of need for a builder, deprecation of Build is a good decision. I imagine there will be a community led project that could fill the gap if it really is a need
- Florian > Prior to deprecation, can we tidy the code, make it easy to navigate and make it possible to deploy through docker compose. This will allow people to install as a desktop tool. Open PR [Upgrade installation docs and dependency versions by florianm · Pull Request #325 · getodk/build \(github.com\)](#) should not break anything if merged to master. (Not intending to deploy via docker compose to staging and production)
- Yaw > Yes, that would be helpful, especially because some key users need it.
- Tino > The future of the KoBo form builder & form library - This originally filled a big gap in basic form use via drag and drop, magic and other cool tricks that made things accessible. It remains free and available to use. Builders remain a gateway drug for XLSForm design. There's no paywall on the form builder, so it is great if people use it to design forms that they use in KoBo Toolbox, Central or whatever. It is a tonne of work to make and maintain and resources are not unlimited. Have to draw a line (which does move) on which features should / shouldn't be in the GUI. Entities may be in the grey zone at present. Mission may be to improve it, but funding and prioritisation are the same issues as usual. Taking it out and making it a standalone is also a massive and costly job.
- Dan > IFRC people use builder a lot, especially as intro to forms. Priority should probably stay with the entities developments etc.
- Roadmap this for after entities / maps work is done.
- Resource about how we think about [Form design in the ODK ecosystem](#)

- +/Δ/kudos (things that went well, suggestions for the future):
 - + Florian's maintenance of Build
 - + Issa's artisanal creation of Build
 - + Helene's agenda, spacious time to discuss
 -
- Next meeting date (time is always 1700 UTC):
- Next meeting roles:
 - Facilitator: Mathieu + Yaw as copilot (see [list](#))
 - Note taker: Yaw Anokwa
- Review action items:
 - What's the traffic on xlsform.org?
 - Live roadmap review

Jul 5, 2023 (108)

Facilitator: Yaw

Note taker: Hélène M

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2023-07-05-5-pm-utc/42165/2>

Video link: <https://youtu.be/-P3mlzfYnoU>

Attendees: (move as necessary)

- Dan
- Aurelio
- Yaw
- Gareth
- Florian
- Tino
- Kevin
- Janna
- Hélène L (@Thalie)
- Hélène M (@LN, honorary guest)

Absent:

- Mathieu (so much stress for a simple curl timeout :-()
- Chrissy

Agenda

- Welcome
- Warm up: What was one surprising moment from the Summit?

- Yaw: Nico's talk made him emotional
- Florian: On flight back https://en.wikipedia.org/wiki/Bill_Bailey and Janna's GDPR song
- Kathleen: everyone working with her on Central is very tall
- Gareth: Tino is very tall
- Dan: easy process to remove bar tab that was not his
- Tino: entities progress and next up discussions; Ivan's approach to tasking and that Central can handle it
- Helene Martin: People didn't want syntactic sugar, but wanted more docs and examples instead.
- Helene Langet: I learned something from every person I talked to. ODK jam sessions and songs.
- Janna: Ivan's 6k enumerator project
- Kevin: Learned from Heather that not only is air really bad in midwest -- gas stove makes indoor air really bad (tip: cook on back burner); any stove splatters grease so vents are always helpful
- Review agenda below
- Review action items from last meeting:
 - Update SOP to stop using Discourse Events in favor of timeanddate.com
 - Done.
 - Yaw: publish user-friendly roadmap ([here](#))
- Future of ODK advisory body (follow up to prior conversation on similar topic and lead in to upcoming elections/possible changes)
 - Context:
 - ODK values having a formal process for community engagement and feedback, we want to work on maximizing its value for the project as well as for participating users
 - Clear from Summit that there's a lot of energy for supporting ODK, we want to make sure we harness that on an ongoing basis
 - What brings you the most value of being on the TAB?
 - E.g. title, Summit, visibility into roadmap, access to team, networking with other members, etc.
 - Kevin: good way to stay updated, see things that are not released yet demoed, good place to have direct contact with people who can address organization's needs
 - Can be easier to have conversations with individuals directly rather than on forum
 - Tino: can't do in-person summits very frequently, TAB is next-best: group of people who are power users across the world who can give feedback and want to see ODK succeed
 - Thinking of TAB as rubber stamping is a strange framing: ultimately the core team needs to make final decisions

- Process for digging into entities was effective, maybe there are opportunities for more like that
- Monthly meeting format is not conducive to digging deep, it does end up seeming more like getting updates
- [kevin in chat] agreed -- sometimes it's hard to have the right kind of conversation with such a big group, could help to have smaller meetings and report back
- Janna: biggest value is being connected to other TAB members
 - Meeting in person was very gratifying and inspiring
 - Recommendation: get more open-ended info from the TAB members what's going on in their worlds; currently agenda is very driven by what the core team is doing at the moment
 - Being on TAB is opportunity to be with people who really understand the kind of role/value add that someone focused on data collection brings
- Hélène: having specific working groups focused on particular concerns
 - E.g. Callum was talking about work to do on Collect audit trail
- Dan: ODK is big success story in open source; seeing behind-the-curtain look is very interesting
 - Connect with others who are working on data in social impact spaces
 - Especially as own work is virtual
 - Maybe meetings feel more like updates because there's effective work happening on the forum
- Yaw: one interesting thing from Summit is everyone there could be on the TAB!
 - How do we get more people involved even if they can't make as big of a commitment
- Gareth: working on data collection apps is big passion but not currently part of day job
 - Believes this is the right way to build software, ODK shows it's possible to have impact, build software in open
 - Less sure about what value is to project!
 - "Technical" doesn't feel right even though personal interest tends to be technical; could scare off participants
- Florian: agreement with all
 - Less time available recently and feeling pain of challenging timezone
 - Seems many opportunities to use in new job
 - Biggest value is rubbing shoulders with other members, networking
 - Feels like TAB has played good role with making sure use cases are visible, reacting to things that are happening

- Previous Summit was about need for entities, since then, entity progress has been very good
 - Previous Summit: lots on governance that went over head, this one was completely relevant; could have added 2-3 days to actually work on things or have additional conversations; need to harness energy moving forward
- What is the biggest value to the project you see the TAB providing today?
 - Core team action: make sure to be proactive about what needs are
- What other value do you think a body like this could provide given a different structure?
 - E.g. financial support (like board of directors), advocacy, connections to individuals and organizations
 - Gareth: no structural impediment
 - Florian: time is bottleneck
 - Hélène L: seeing more opportunities to go deeper when working with Aurelio
 - Helping understand workflows across organization
- Helene M:
 - Follow up question re working groups. How would that actually manifest. Would they be setup and then disassembled?
 - Kevin: Sassafras WGs discusses small targeted things and then brings back to the full group. Suggests every other meeting is a breakout rooms.
 - Tino: +1 on breakouts so people can discuss things in their wheelhouse. It'd be good to talk more about what we do outside of that and what's going on with life.
 - Make sure we all know what everyone else is doing with ODK
 - Recommendation: go back to meeting twice monthly so there's time for more focused conversations and also building connections
- Janna: a lot of this works because the core team has clear sense of what's in progress and drives what to ask advice on, how would a working group stay focus on what actually can be done
 - Great thing about TAB right now is because it's driven by core team, things we talk about actually happen
 - Bad outcome: create wishlist that no one is available to follow up on
- Florian: working groups to build artifacts around use cases, docs
 - E.g., a few TAB members who are interested in a forum user's story conduct a user interview and produce artifacts around what they're doing
 - TAB members produce standardized outputs of the users' workflows and best practices
 - Ideally could use a framework for documentation of best practices as per discussion at Summit
 - ODK core team provides a final QA edit and controls publishing

- Flexible way for TAB members to provide bite-sized value-adds
 - What immediate value could this provide back to the interviewed ODK forum users?
 - Can ODK team provide some guidance on conducting user interviews?
- What are the biggest changes we could make to increase advisory body's representativeness?
 - E.g. drop "technical", appoint members, etc
- What other advisor models have you seen that are effective?
 - Are you part of any other board that we should learn from?
 - Open source projects? Companies? Community groups?
 - Kevin: worker-owned coop has committees (similar thing in more academic terms: anarchist "federation")
 - R: <https://ropensci.org/software-review>. Good options for how to take everyone's work and make it standard. [Community calls](#)
 - Hélène L: can the community have a roadmap with e.g. one objective that everyone works towards
 - There are a lot of individuals who could sub in over time to meet those goals
 - E.g. similar to translations
- How can we effectively stay connected with former members in a way that feels worth their while?
 - Feels hard to say goodbye to long-term members!
 - In general, we like having a dedicated group of people and think that's important, the exclusionary nature feels difficult
- Janna: really like the current structure of the project
 - Open discussion of processes
 - Having TAB is very special
 - When had a board of trustees at a nonprofit
 - Big goal was getting people together
 - Titles do make a difference (e.g. being able to say "I have a board meeting to go to")
- +/Δ/kudos (things that went well, suggestions for the future):
- Summit +/Δ
 - [Brainstorming wall](#)
 - Will reach out as we prepare Summit report
- Next meeting date (time is always 1700 UTC):
- Next meeting roles:
 - Facilitator: (see [list](#))
 - Note taker: (usually facilitator from last meeting)
- Review action items
 - Helene and Yaw will make suggestions for changes to advisory board structure (at very least naming!)
 - Janna's data sovereignty song

May 3rd, 2023 (107)

Facilitator: Florian

Note taker: Yaw/Helen

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2023-05-03/41393>

Video link:

Attendees: (move as necessary)

- Dan
- Aurelio
- Yaw
- Gareth
- Florian
- Tino
- Chrissy
- Kevin
- Janna
- Hélène L (@Thalie)
- Hélène M (@LN, honorary guest)
- Aly (Honorary guest)

Absent:

- Mathieu
-

Agenda

- Welcome
- Warm up: What famous person, living or dead, is nearest to you (geographically)?
 - Helene: Dr Seuss scattered in the ocean
 - Florian: ACDC Bon Scott's grave
 - Chrissy: Army Barracks where Memphis Belle was based and Full Metal Jacket was filmed
 - Yaw: Caesar Sardini lived in San Diego, invented the Caesar Salad in Tijuana
 - Gareth: Ernest Rutherford's memorial
 - Dan: Joe Biden
 - Tino: Leonard Cohen
 - Aurelio: Erasmus from Rotterdam's grave in Basel
 - Aly: Vancouver: Paul Stamens, famous mycologist lives in BC
 - Helene: Federer born in Basel
 - Kevin: Eminem bought furniture from Kevin's Grandma

- Janna: CS Lewis and Tolkein
- Review agenda below
- Review action items from last meeting:
 - Make sure you've edited your "[Talk to me about](#)"
- The Summit [agenda](#) is ready. Any last thoughts? (Helene)
 - Agenda has been iterated on by Aly, Helene, Yaw
 - Gareth, Chrissy, and Dan also provided some feedback.
 - There was feedback to move workflows later, but we tried it and keeping it in the beginning helps start with the problem space and networking. We'll make it high-energy.
 - If the conversations need more space, it can be added to the unconference.
 - Tino: Can facilitators have access to Notion?
 - Helene: We are thinking about Google Doc documents for facilitators.
 - Tino: Worried that people might not show up to a session.
 - Seems to be consensus that this is unlikely to happen or might not matter because it can be dynamic.
 - Gareth: Learning from other platforms might need pre-work.
 - Helene is putting together a pre-survey where this information could be collected. We are more about the why.
 - We'll prepopulate the unconference session with rejected ideas. We'll also have an offlineable.
- How best to share a whole project roadmap (Yaw)
 - Goals: User-facing place to give folks a sense of what's coming and what has been done.
 - Focused on things that provide user value and align with our values of transparency.
 - One of the ways we'll share out from the Summit
 - Roadmap focuses on now, next, later
 - Potential anti-goals: Not a place to discuss feature ideas, not a place to see issues and PRs, probably not a place to vote on things.
 - Yaw: Output only, as there are other funnels to capture new ideas
 - Yaw: High level only, focused on outcomes, less technical release notes
 - Chrissy: Challenge: avoid echo chamber effect when prioritizing and selecting features
 - Dan: there's a lot on the forum but it's not linked to strategy and it's generally scattered
 - Kevin: Now/Next/Later is more helpful than specific months which can lead to disappointment
 - Florian: Really valuable to "sell" the tools internally
 - Yaw: working on a deck to communicate project status
 - Yaw: maybe try thumbs up/ thumbs down but conversation goes on forum
 - Janna: single source of truth for what's actually being worked on
 - What are projects that do this effectively?

- [Monzo](#), [Buffer](#), [Front](#), [DHIS2](#)
 - Do you find outcome or functionality driven roadmaps more helpful?
 - What do you think of the level of granularity shared in the [health interoperability roadmap](#) or the [central entities roadmap](#) or [what's coming in Central](#) or [Github Roadmap](#)?
 - What look/feel would resonate with you: kanban? Table?
 - Aly explains the roadmapping process (inputs: forum, user research, what else?)
 - Yaw: add a “how the roadmap is made” to (where’s the best place for it?)
 - Tino: On roadmap add links to forum for interactivity
- Tweaks to TAB process (Yaw)
 - We should have a fixed list of facilitators. If anyone can’t make it, it’s their responsibility to find an alternative.
 - or a backup facilitator each month
- +/Δ/kudos (things that went well, suggestions for the future):
 - +++ Thanks to LN and Aly for the prep work on the session schedule
 - + Thanks to guest Emmanuel Inkoom - first time!
- Next meeting date (time is always 1700 UTC): The Summit, then July 5
- Next meeting roles:
 - Facilitator: (see [list](#))
 - Note taker: (usually facilitator from last meeting) Florian
- Review action items:
 - Update SOP to stop using Discourse Events in favor of timeanddate.com
 - Update to “[talk to me about](#)”
 - Yaw: mock-up a [Monzo](#)-style roadmap

April 5, 2023 (106)

Facilitator: Yaw

Note taker: Mathieu / Florian

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2023-04-05/41042>

Video link:

Attendees: (move as necessary)

- Dan
- Aurelio
- Yaw
- Florian
- Tino

- Mathieu
- Kevin
- Janna
- H       L (@Thalie)
- H       M (@LN, honorary guest)
- Eric Warui (guest)

Absent:

- Chrissy
- Gareth

Agenda

- Welcome
- Warm up:
 - Most memorable conference moment?
 - Dan : first one, a [State of the Map](#) in Washington DC, very overwhelming for a first time
 - Aurelio : 1st one, presentation in front of 200 people, needs help from his supervisor to defend the data
 - Florian : Florida and bumped on his future boss
 - Tino : [Mobile Active conf in South Africa](#), , awesome conf with a lot of big names
 - <https://www.mcsweeneys.net/articles/faq-the-snake-fight-portion-of-your-thesis-defense>
 - Mathieu: Data management in Geneva, voice problems due to on stage, presentation succeeded with a little help from a friend
 - Kevin: 2019 Non profit developers un-conference talk on dog training
 - Janna : Florida health data conference in 2017, made a promise to make the world better
 - H       L (@Thalie): medical imaging conference with a disjoint understanding of maths in Cyprus
 - H       M (@LN, honorary guest): energizing code review session
 - Kathleen (honorary guest)
 - Yaw : [Tanzania. openrosa : starting javarosa library](#)
 - Eric (guest): Virtual conferences so far
- Review agenda below
- Review action items from last meeting:
 - Next election?
 - We'd like to keep the current TAB through the end of June. Many of you have advised us through some big changes and we'd appreciate stability through the form finalization rework in Collect, the next slice of Entities work and most importantly, the Summit.
 - As Chrissy said on the last call, it does feel like we're about to enter a new era for ODK. We'd like to work with all of you leading up to the

Summit and when we all meet in person to make sure we have an experienced group of people to help guide us through it.

- Yaw: Will write up summit agenda.
 - We'll be discussing it below!
- Mural:
<https://app.mural.co/t/lognaturel1628/m/lognaturel1628/1679894353954/2b5dc172d14a025e93c3d11b8378529b814ee91d>
 - Session design principles
 - Norms
 - Outcomes
 - Places
 - Schedule
- 10min overview of overall structure of the days, physical spaces available, and high-level session goals and formats.
- 40min reacting to, commenting on and augmenting virtual whiteboard of proposed session titles and goals.
 - Please come ready with a sense of the conversations that you want to make sure happen and your general event wisdom (e.g. close with a round of lightning talks on the first day to catalyze dinner conversations)
- +/Δ/kudos (things that went well, suggestions for the future):
 - + for the cool Mural board!! & prep that went into it
 - - note taking is not easy !
 - Δ not have people show up early (or late) by accident : (
- Next meeting date (time is always 1700 UTC):
 - May 3rd
- Next meeting roles:
 - Facilitator: (see [list](#)) Florian
 - Note taker: (usually facilitator from last meeting)
- Review action items:
 - Make sure you've edited your "Talk to me about"

Mar 1, 2023 (105)

Facilitator: Janna

Note taker: Kevin

Forum thread link:

Video link:

Attendees: (move as necessary)

- Dan
- Yaw
- Gareth
- Tino
- Chrissy
- Mathieu
- Kevin
- Janna
- Hélène L (@Thalie)
- Hélène M (@LN, honorary guest)
- Kathleen (honorary guest)
- Sadiq (honorary guest)

Absent:

- Aurelio
- Florian

Agenda

- Welcome
- Warm up: **If you could switch lives with any fictional character, who would it be and why?**
 - Dan: Hatchet - young-adult wilderness survival novel
 - Yaw: Encyclopedia Brown or Hardy boys
 - Helene M: Gentleman in Moscow
 - Kathleen: Swallows and Amazons
 - Janna: Paw Patrol first responders - [Skye](#)
 - Chrissy - Kermit the Frog - L33t Banjo skillz ;)
 - Tino - Peso from Octonauts
 - Sadiq - Jules from Pulp Fiction
 - Mathieu - Tom Sawyer
 - Kevin - Fifth sacred thing
 - Gareth: Neo from Matrix
- Review agenda below
- Review action items from last meeting:
 - Next election?
 - Yaw did not look yet 😞
 - Yaw: Will write up summit agenda.
 - Still in progress, pending today's call.
 - All: give finalization feedback
 - Helene M: keep it coming, we're gonna start soon
- Your thoughts on the kinds of people you want to make sure to have present
 - there were a lot of nominations!

- Yaw: we have 25 slots, we were expecting 100 applications, but we got 600!! very high quality folks; we'll try to have a decision out by today (but it's a lot of work)
- Yaw: Sense of criteria:
 - Preliminary: broad geographic and sector representation, focus on individuals who might serve on the TAB and/or provide leadership within their organization/professional network
 - Potentially controversial: deliberately seek out folks who have not been visibly active on the forum/issues/etc previously (but can speak to ODK advocacy or significant experience); focus on influential users, de-emphasize ability to contribute technically
 - Unlikely alternatives: focus on a few key sectors (health, agriculture, disaster response), don't aim for geographic representation, etc. To consider: what's most important to meet our primary goal of broadening participation in leadership?
- LN: we could have so many different types of events depending on who we invite; that dramatically changes the convos an topics and sessions
- Dan: was 25 slots based on funding or event type?
 - Yaw: more than 50 total would have become cumbersome; we can flex 2-5 but a 75 person event is different in nature than a 50 person event
- Chrissy: does participation mean e.g. co-developing surveys, or who are you looking for?
 - Yaw: a little of both. we want to avoid a biased group. also want people who have shown an ability to advocate for ODK in different venues to help them be more successful & have a magnifying impact.
- Janna: how close are you to taking 600 down to 25? what's the work needed from TAB, where is the gap?
 - Yaw: we're not close to 25 yet; there are Reasons we couldn't, we've been particularly busy. maybe 300 left to go through
 - LN: there are very different kinds of people who applied (e.g. heads of government agencies, trainers, etc.). we'd like to hear more about the kinds of conversations TAB would like to have.
- LN: if you could pick any kind of ODK user to share stories with and get information from, what would that look like?
 - Dan: i'm selfishly more interested in folks who've done technical implementations (e.g. bleeding edge open street maps); and also people who are more strategic and less technical, though an issue could be they don't engage directly in the convos that the group is interested in
 - Chrissy: sustainability of ODK as a "trusted brand leader" e.g. as we're talking about entity based stuff, ideas start flowing, imagine ODK 10-15 years in the future (trans-national value)
 - Gareth: agree about having technical stuff, "wow factor" even if folks don't necessarily technically understand it (entities, GIS stuff)

- Janna: how we take people on the journey from where they are to where they're going (e.g. Purple Cow (Seth Godin): sneezers who infect everyone around them). what's the far edge of what's possible and what people are doing -- but also "how did you get there" and "how will you help others get there"
 - Kevin: +1, i like demos, and that "how did you get there" and "how will you help others get there" seems important
 - LN: leaning toward things that are reproducible at every scale
- Tino: anything else TAB can help with, e.g. to review/categorize a shortlist?
 - LN: maybe we will have more than 25 then ask for your help in the next ~48 hours
- Tino: discussions around "what should the tool do": to broaden it outside this group. what should we build as core functionality within xlsform/collect that doesn't yet exist but people strongly need due to unique needs. you don't learn this from what people are doing because they currently can't do it. these are the kinds of people who should be on the TAB, but are unlikely to participate.
- Chissy: there some fairly obvious missing links: AI or qualitative data collection stuff like turning a picture into structured data with computer vision. we know there are markets for this kind of thing. it's not just health: also agriculture, etc.
- HL: gaps such as people who have implemented something (not necessarily technical); people who have some background to have these convos; everyone puts value on the table but as we get into the details we realize it's not going to work
- Gareth: useful if we can demo "this is how you use it all"
- Janna: ODK core team is immersed in ODK every day; is there anything that you'd find inspiring as a team? e.g. hear from expert in different sector?
 - LN: some folks have been nominated like 50 times! not just self-nominations. we do have the potential of drawing on this.
- Chrissy: we could engage with OpenAI e.g. Whisper listens to things and makes transcriptions, and it's "open". then we could translate across languages too. that's the golden goose of the kind of work we do. does this fit with your vision at ODK?
 - Yaw: we're in the trees, not in the forest. people who push the envelope of ODK is a good starting point. and e.g. if we see lots of applicants who have built their own visualization platform, that's an obvious gap. we could have a visioning session like "what's the next big feature you wish for?" to help guide some of that work.
- A summary of TAB members' goals for the time together
 - Focus is on broadening participation in leadership but there is lots of room for sub goals or adjacent goals (e.g. connect with folks who do XYZ, learn about a program that does XYZ, co-create a resource or process for XYZ, etc)
 - (notes above)
- A list of activity types or practices that the TAB prefer/prefer to avoid

- Think back to prior ODK Convenings or other gatherings you have been part of
- TAB-only closed session? More than one?
- E.g. loved the ODK show and tell sessions, prefer not to do multiple passive listening sessions in a row, prefer small-group activities, start with networking, start with keynote, etc.
- (notes above)
- Tino: i was really interested in people wanting to learn more from what others are doing; but what i don't like is sitting back and watching others the whole time. big benefit of in-person is to sit and discuss concrete things that aren't working
- Gareth: hashing out entities stuff last time was big; is there something of this nature coming up where post-its on the wall would help?
 - Tino: enketo
 - Chrissy: i have a list of features
 - Kathleen: i've heard lore about last convening, and seeds that were planted that are still having influence. on board with discussing things that will help shape what we'll work on
 - Janna: getting granular; this is an intimate space, we want to hear what that cost you, not just the end demo. how much money & time did you spend on it?
- Janna: having a space for nursing mothers, that's a thoughtful logistical thing
- Dan: is it worth grabbing some video testimonials for future video trainings?
- Tino: remote participation in any form?
 - Yaw: no, but we can explore recording some of the sessions, e.g. specific talks
- Dan: weave in a celebration of where we've been; fresh look at timeline (amazing!)
 - Kathleen: and also how ODK has acquired so many things, e.g. enketo coming under the umbrella
- Yaw: i also like hanging out with people & make sure we don't overburden the agenda with mandatory stuff, leave space for side chats
- Yaw: there are people making a living from ODK, help them network too
- Janna: some common things to avoid in some cultures such as alcohol and pork; small things we can do to make them feel welcome
-
- +/Δ/kudos (things that went well, suggestions for the future):
 - Chrissy: we're entering the next epoch of ODK!!
 - Yaw: + to Janna for excellent facil & thoughtfulness about serving all people at the summit; Kathleen +1
 -
- Next meeting date (time is always 1700 UTC): April 5
- Next meeting roles:
 - Facilitator: Florian? (see [list](#))
 - Note taker: Janna (usually facilitator from last meeting)

- Review action items:
 - LN: share summit list (either shortlist or the final list) of participants
- next election?
 - Yaw: yes
 - LN: this has helped inform who we want on the TAB and how to give leadership to others more widely
 - We'd like to keep the current TAB through the end of June. Many of you have advised us through some big changes and we'd appreciate stability through the form finalization rework in Collect, the next slice of Entities work and most importantly, the Summit.
 - As Chrissy said on the last call, it does feel like we're about to enter a new era for ODK. We'd like to work with all of you leading up to the Summit and when we all meet in person to make sure we have an experienced group of people to help guide us through it.
- Yaw: based on this incredible interest, we clearly need to have more events about ODK and get more folks involved in this way

Feb 1, 2023 (104)

Facilitator: Kevin

Note taker: Gareth (from USA!)

Forum thread link: <https://forum.getodk.org/t/odk-tab-call-2023-02-01/40218>

Video link:

Attendees: (move as necessary)

- Yaw
- Dan
- Aurelio
- Gareth
- Florian
- Tino
- Mathieu (probably 5/10 minutes late 😞)
- Kevin
- Janna
- Hélène L (@Thalie)
- Hélène M (@LN, honorary guest)
- Kathleen (honorary guest)
- Aly (honorary guest)
- Rob (honorary guest)

Absent:

- Chrissy

Agenda

- Welcome
- Warm up: what are your top 1-3 "signature flavors"? (example: chocolate + cinnamon)
 - Gareth: Chocolate + pineapple
 - Rob: espresso + Kahlua
 - Florian: coffee + cardamon
 - LN: wild mushrooms; [chocolate + orange](#); pistachios
 - Kathleen: cardamon
 - Tino: mango + pistachios
 - Janna: mint + hazelnut
 - Dan: coconut turmeric ([pie recipe](#))
 - Yaw: bacon + habanero
 - Aurelio: pistachio + hazelnut
 - Aly: dill + lime
 - Kevin: lemon + bacon fat

- Review agenda below
- Review action items from last meeting:
 - 1 more day to respond to [a short survey](#) on form finalization
 - No longer relevant
 - Gareth will review entities XForms spec and provide comments!!
 - Done (probably much to LN's chagrin... :-)
 - H still needs to respond to last part
 - Helene will update docs with csv_external and conditional entity creation
 - Almost ready!
 - Helene will update docs with how Entites becomes production ready and not in preview
 - Done, see top of <https://docs.getodk.org/central-entities/>
 - Potential new endpoints in ruODK
 - Florian: bug fixed, looking for input for more changes to wishlist,
 - [LN] Central performance objectives related to entities probably needs to be captured somewhere?
 - Some in docs now + in Collect issues
 - 2023 ODK Summit participant discussion
 - Happening sorta now?
- [Finalization updates for Collect](#) -- talk through our findings and get feedback on the direction
 - We started with the need to make finalization final for entities and to avoid inconsistent states when forms are being edited while they're being sent. We did user research and we are looking to make several changes to the end of form flow. These include doing away with the manual instance name fields and making auto-send the default. We'd like to talk through our findings and get feedback on the direction.
 - Aly (working on Collect, worked with Callum previously)
 - Survey released end 2022. 60 responses.
 - Last screen very confusing to many users
 - Many were unaware of autosend feature (but liked it when learned of it)
 - Lot of interest in new EBDC work
 - Removed name (only 5% usage) as was causing confusion
 - Gareth: add cancel or X to save popup. Material design issue, must tap outside to dismiss (might consider adding)
 - Tino Q: if disable drafts then will only have send option available.
 - Janna Q: when save as draft can you specify draft name. No. Recommend to be put something in form instead, eg note at end of form.
 - Dan: what used by default? LN: Fallback to form name. Can also look at timestamp.
 - Aurelio: if autosend now default, but explicitly change disable it (eg in QR code), what if update? If explicitly change it then that will be preserved.

Otherwise, will keep default. Suggestion: add warning to user that autosend it now enabled (plus option to opt out?)

- Yaw: will autosend affect loading on servers (eg Kobo)? Should actually reduce 'herd effect' of lots of submissions happening all at once.
- LN: lots of feedback that users often forget to send. Should be project mgr decision more than end user.
- Yaw: concern over language for go to next form/make more, need to be careful.
- Kevin: separate settings for autosend on vs edit finalized forms? LN: No, use draft vs not draft instead as more explicit.
- Tino: summary view? Have everything on one page clearly showing everything that still needs to be completed, prior to making final decision to save.
- Gareth: summary page will be 'flat' view of entire XForm nested element hierarchy. May have issues clearly identifying subsections of subsections, ...
- Slido Survey:
 - Florian: concerns around autosend. Many user flows *require* autosend must be off, due to regular need to backfill form later. Aly (& kevin?) to followup.
 - Tino: concerns about removing manual meaning may break existing user flows & training, or projects in flight. Add legacy setting? [Yaw: death-by-settings...]. Instead give plenty of prior warning of upcoming changes, as we do elsewhere with Collect changes.
 - Followup feedback: post to forum feature thread or email to Aly/LN.
- ODK Summit 2023 (aka "the convening", old term we aren't using anymore) -- Yaw will share initial thoughts
 - Quick update: Trying to nail down hotel. Might have to bump dates back or forth. Formal invites are expected in March.
 - Tentative purpose statement: The ODK Summit brings together experienced users of ODK to share inspiration, practical experience and challenges, so that we can gain greater ODK mastery and shape the future of the project.
 - We'd like to hear what goals the TAB has and ideas on how we can make sure to meet them.
 - Gareth: better acronym for EBDC
 - H: No acronyms! "Entities"
 - Dan: how to grow the community
 - Gareth: highlight EBDC, demos to show community whats coming
 - Dan: get other people to do demos (ala hi precision GPS from last convening)

- Rob in zoom chat: I'de love to demo my ODK to OSM conversion software, and the HOT XLSForm library for humanitarian mapping.
 - Tino: Maintenance of shared libraries
 - Kevin: maybe replace “greater ODK mastery” with “strengthen community”
 - Mathieu: More french translations of docs (how to organize it, where to start)
 - Yaw: state of ODK and feedback gathering. Collectively build ODK 101 slidedeck. How to broaden TAB representation. Recognition and rewards. Invitation to given talks (must be clearly relevant). Skill share.
 - How long: 3 days, +4th for core ODK team. When: end May/begin June.
 - Yaw will share his thoughts on structure, who to invite, and how to make the most of this short time we'll have together.
 - Now called ‘Summit’!
- +/Δ/kudos (things that went well, suggestions for the future):
 - Cool slides Aly!
 - Slido was cool
 - Great facilitating by Kevin
- Next meeting date (time is always 1700 UTC): Mar 1
- Next meeting roles:
 - Facilitator: (see [list](#)) Janna
 - Note taker: (usually facilitator from last meeting) Kevin
 - -> mathieu doesn't feel ready to facilitate a meeting in English yet ;-)
- Review action items:
 - Next election?
 - Yaw: Will write up summit agenda.
 - All: give finalization feedback

Jan 4, 2023 (103)

Facilitator: Gareth

Note taker: Dan

Forum thread: <https://forum.getodk.org/t/odk-tab-call-2023-01-04/39983/1>

Video:

Attendees: (move as necessary)

- Gareth
- Dan
- Yaw
- Mathieu
- Kevin
- Helene L
- Aurelio
- LN (honorary guest)
- Rob Savoye (HOT OSM)
- Kathleen (honorary guest)

Absent:

- Tino
- Florian
- Janna
- Chrissy

Agenda

- Introduction
- Warm up: Apocalyptic meal - Planet earth is about to be obliterated by an asteroid. As it was only just detected by astronomers, unfortunately there is nothing human-kind can now do to prevent it ([DART](#) success not-with-standing...). So what will you have for breakfast tomorrow?
 - Gareth - pancakes with lots of maple syrup
 - Dan - lox bagel, with cream cheese, thin sliced red onions, salt-packed capers
 - Yaw - Texas style BBQ from bowleggedbbq.com
 - Mathieu - veal kidneys with wine sauce and french fries
 - Kevin - perfectly crispy hashbrowns with a little bit of ketchup
 - Helene L - nutella-esque spread
 - Aurelio - Sicilian street food
 - Kathleen - pesto pasta
 - LN (honorary guest) - eggs benedict

- Florian: Weißwurstfrühstück- Brezen, Weißwurst, the correct (sweet brown) mustard, Weißbier
 - Rob (guest) - Huevos rancheros
- Agenda review
- Review action items from last meeting
 - Gareth will review entities XForms spec and provide comments
 - Did not get to it yet.
 - Yaw has merged [Build PR](#) - Florian should check build2xlsform - merged PR could be deployed
 - Merged and Florian has to do 1 more minor bug fix.
 - Helene will update docs with csv_external and conditional entity creation
 - ✨ Next time ✨
 - Mathieu wants repeats and will send example form.
 - Done and LN agrees it just looks like it should “just work”, trying to add soon
 - User research for form finalization in Collect
 - Did some interviews and also published [a short survey](#), closes tomorrow
 - Not a ton of responses 😞
 - It's going to be disruptive (anything they decide to do) so want user feedback
 - Next step will be a proposal - and see if people have a reaction to it
 - Helene will add comment access to the [entity roadmap document](#)
 - Everyone will add comments/questions to prep for next conversation
 - Potential new endpoints in ruODK
- Review [EBDC 'Go-Live' priorities](#). TAB to review prior and provide feedback during the meeting. [Lead by LN]
 - Any high-level feedback/questions on what we have so far?
 - Are provided resources sufficient to get started?
 - Yaw - guidance on how to undo some of the changes - e.g. new project space needed or a query to run to clear things (since there is no editing or deleting right now)
 - Aurelio - way for an admin to know if someone is using it, so that he can reach out and see if they need help, get their feedback, and such
 - LN - Need to see what's possible in the analytics
 - Requirements for going out of preview
 - Collect doesn't blindly update every 15mins
 - Currently updates local datasets, even if no changes (will be a problem with big datasets)
 - Enough functionality to get users out of bad states (e.g. entities they don't actually want) - see *Yaw's comment above about provided resources*
 - Edit, delete, and archive
 - Inevitably someone creates bad data or they become outdated

- Stable form spec with clear plan for multiple entities per form and linking follow-ups
- Stable API
 - With any changes being additive, not breaking
- Maybe: automatic entity creation
 - Make it possible to remove the approval step
- Maybe: better answer for drafts
 - Hard to test when you need to test multiple interlinked forms. Possibly implement the concept of a virtual project?
 - Gareth +1 on this importance for helping people get an understanding of this
- Yaw request for bulk upload to create entities
- Gareth - can you “entify” an existing project?
 - LN - yes! But right now, you're stuck with that entity dataset if you do it.
- Current thinking
 - 2023.1 (target Jan 31) provides better visibility into datasets
 - 2023.2 adds API-based CSV upload
 - Enables edit and update functionality for power users
 - Gets power users who currently use scripted CSV attachment updates onto the entity functionality
 - Yaw - Why not prioritize edits first?
 - LN - this path gives us power user bulk uploads first and the backend done, and delays some of the work (e.g. frontend) to later. Allows some observation of real usage before it's more widely available. Enables a type of staged rollout.
 - [rob via chat] that sounds really useful for us OSM mappers, since it changes all the time. does the CSV supports geometries ?
 - Yaw - Yes, it does. Both points and polygons/traces
 - Rob - perfect. I could see us doing daily updates during some of our longer mapping campaigns, since we're also now using select_from_file with geojson.
 - Timeframe? ... April?
 - Mathieu has upcoming projects
 - Yaw - after april how many months until user-facing edits?
 - Gareth - before or after convening? ... CSV update probably, if going that path
 - There will be imposed constraints on the CSV
 - Upload Excel in addition to CSV? ... unknown as of yet
 - Helene L - how to have QC checks to investigate and fix duplicates?
- Other discussion

- Silo data and protect certain data?
 - Limit what is stored at the entity level and store more sensitive data in other forms.
 - Shapes and traces?
 - Next release of Collect
👉 (<https://github.com/getodk/collect/milestone/31>) 🎉
 - What is the priority of the 7 high priority items?
 - Would like to have them done this year, but may need to do some of the lower priority ones because they're prerequisites for building something else
 - Connect to dataset OData feeds?
 - Same as connecting to a submission list, will be able to connect to a dataset.
 - Performance objectives?
 - Needs to be captured explicitly somewhere.
 - A lot of it is on the Collect side and related to the disjoint ways to access data attachments
- 2023 ODK Convening participant discussion [TAB]
 - Folks from Kobo? (any successes from doing this last time?)
 - What is the purpose of the gathering? See [Priya Parker](#)
- +/-
 - + there are notes
 - + entity stuff is always AWESOME
 - + learning about [Ovomaltine crunchy](#)
 - + seeing Rob's snowy Colorado surrounds
 - + EBDC is an acronym now?!
- Next meeting date (time is always 1700 UTC)
- Next meeting roles
 - Facilitator: (see [list](#)) - Kevin
 - Note taker: (Usually facilitator from last meeting) Gareth [from USA!]
- Review action items
 - 1 more day to respond to [a short survey](#) on form finalization
 - Gareth will review entities XForms spec and provide comments!!
 - Helene will update docs with csv_external and conditional entity creation
 - Helene will update docs with how we leave preview
 - Potential new endpoints in ruODK
 - [LN] Central performance objectives related to entities probably needs to be captured somewhere?
 - 2023 ODK Convening participant discussion

Agenda Template

Facilitator:

Note taker:

Forum thread link:

Video link:

Attendees: (move as necessary)

- Dan
- Aurelio
- Yaw
- Gareth
- Florian
- Tino
- Chrissy
- Mathieu
- Kevin
- Janna
- Hélène L (@Thalie)
- Hélène M (@LN, honorary guest)

Absent:

-

Agenda

- Welcome
- Warm up: [write a creative question]
 -
- Review agenda below
- Review action items from last meeting:
 -
- [Add agenda items here]
- +/-/kudos (things that went well, suggestions for the future):
 -
- Next meeting date (time is always 1700 UTC):
- Next meeting roles:
 - Facilitator: (see [list](#))
 - Note taker: (usually facilitator from last meeting)
- Review action items:
 -