

DREAM TEAMS

Safety & Security Team

"Son of man, I have made you a watchman for the people of Israel ..." **Ezekiel 3:17**

TEAM VISION

To increase safety and prevent distractions for people attending church.

TEAM ROLE

You will be helping our guests by maintaining order and eliminating potential distractions.

TEAM RESPONSIBILITIES

Arrive in time to be at Dream Team Central for the Team Huddle by 9:30 a.m. You will get your name badge and walkie-talkie there and check in with your Team Leader for position assignments, prayer, and specifics about the day's service. Walkie-talkies are provided so people serving in the CK building and the Family Life Center (FLC) can reach you.

Prepare in prayer. Pray for God's heart for people every time you serve. Ask God how you can put someone else at ease, for the Lord to use you today, and how you can most authentically demonstrate His love.

Dress in a manner that would honor Christ. Be mindful not to dress in a manner that would distract others or cause them to stumble.

Your primary role is awareness. Please do not text or talk on your cell phone while serving. Give your attention to our guests who are arriving.

Make your presence known by wearing your Dream Team badge and standing in a visible spot while guests arrive.

You will be given a walkie-talkie with an earpiece. This is to communicate with your team and to receive communication from Covenant Clubhouse, Covenant Kids, or Rising Youth if they need anything.

You can have access to the church's camera system so you can view multiple areas at one time.. This will require you to install an app on your smartphone. Your Team Leader can get you set up.

During service, sit in the back of the room to maintain a visual of the room. Watch for any disruptive behavior or potential threats.

SIDE ENTRANCE & CK BUILDING

- At 10:15 a.m., lock the side entrance door so the main building is accessible only through the front entrance. Place the magnetic sign on the side door instructing people to enter the front entrance.
- Also go across the driveway and lock the CK Building entrance.

CAMPUS SWEEP

- At 10:45 a.m., make a sweep of the campus. A key to the entrances of all buildings is located in the workroom. Use it to check the CK Building and FLC, then return.
- Main Building:
 - Two upstairs hallways
 - Two downstairs hallways
 - Only children and CC Dream Team members (identifiable by their name badge) should be in the CC hallway for safety reasons
- Covenant Kids Building:
 - Enter the foyer, step into the sanctuary, and confirm everyone is secure with a Dream Team volunteer
- Parking lot
 - If anyone is in the parking lot, ask if they need assistance. No one should be in the parking lot during service unless they have a reason. Watch for suspicious activity from anyone moving through the parking lot.
- Family Life Center - the only people in this building should be Rising Youth (middle schoolers) and their Leaders

Covenant Clubhouse Hall

- Should a threat be identified in the sanctuary, the Covenant Clubhouse hallway has deadbolts on both ends. Notify the leaders to lock both ends of the hall until further notice.

HOW TO HANDLE A DISTURBANCE/EMERGENCY:

The Security Team is responsible for identifying distractions/emergencies. Move quickly but discreetly to the area of disturbance in your section. Determine the nature of the disturbance:

- Is it a crying child?
 - Ushers should handle this situation
- Is it an adult?
 - If so, quickly and calmly approach them WITH A SMILE and say, "Would you like to move to the foyer so we can assist you?"
 - If the guest continues to act disruptively and refuses to join you, ask or motion for a member of the Crisis Response Team for assistance.
- Is it a medical emergency?
 - Move quickly to the person in distress
 - If possible, assist the person to the foyer. Notify your Team Leader.

- A first aid kit and an AED is located at the Information Table. AED's are also located in the FLC and CK buildings.
- If the person cannot be moved, notify your Team Leader and they will come and assist you.

WEATHER EVENT

In the event of severe weather, we may experience a power outage. Backup lights will come on within 15-20 seconds of the power failure. Keep everyone seated and calm and reassure them that the emergency lights will come on soon. Know where the flashlights are located in case the backup lights fail. Keep everyone seated and quiet so the speaker can address the congregation and explain what to do next.

In the event of a fire, move everyone calmly and quietly to the nearest exit and to the center of the main parking lot. Children's ministries will also move to the same location.

SCREEN ANNOUNCEMENT

Make the Production Team (serving in the media booth upstairs in the sanctuary) aware If an announcement needs to be posted on the screen during service (ex: a vehicle in the parking lot needs attention, a parent needs to come to the CC area, etc.).

CRISIS RESOURCES

The Crisis Response Team will maintain a notebook of local emergency and crisis resources in the workroom.

SUMMARY

Unlike Ushers, who are present to help people get to where they need to be, the Security Team serves as a watchman. Your service is not one of helps, but rather protection.

We want you to serve in your gifts and passions. Serving should be an overflow of love and an enjoyable experience for you. If this ministry is not a good fit, if you would like to investigate a new ministry team or need a break from serving for a season, do not hesitate to let your Team Leader know.