CHAMBER CHOIR POLICIES AND PROCEDURES

PARENT AND STUDENT SIGNATURE REQUIRED

CLASS TIME:

Every other day during school as a class (For example: B day, 4th period)

The "off" days before school at 7:00 a.m. (For example: A days - since B days are our class period)

TARDY POLICY:

- Students who arrive after the start of the class period are considered "tardy" and are considered "absent" after 10 minutes.
- We meet every day and the expectation is that all students will attend **every class and be on time**. It is a **class**, not just an extra activity. I understand that, in some cases, this is a sacrifice made by the whole family.
- Students who are absent or late more than 5 times in a semester may forfeit their spot in Chamber Choir.
- Tardies affect your GRADE. Since every day is worth 10 points for Productive Rehearsal Habits (found in the state standards), tardies will reduce the total points to 5 for that day

ABSENCE POLICY:

- Absences affect your GRADE. Each absence is a loss of 10 points for that day.
- An excused absence is *still an absence*. There will be a loss of 10 points for that day.
- If the absence is excused, a student may make up the points by doing make-up work (found in Canvas).
- Students are expected to text or email me if they will be missing a class.

PARENT SUPPORT:

- Encourage attendance. Since Chamber Choir is an ensemble, any time a single member of our choir is absent or tardy, *it effects the entire group*. We spend the majority of our time learning to blend and balance our voices. It is not enough for a student just to "know their part."
- Please avoid taking students out of school during our class time. For example:
 - o Dr. appointments
 - o Work
 - o Errands for the family
 - Voice lessons

Sickness

- o If students are very ill and need to stay in bed at home, then they should do so.
- o If a student just doesn't feel good but is able to function, <u>they should still attend class</u>. They can wear a mask, if necessary, and sit in the back of the room, rest their voice, etc., so they are aware of the important things we are working on. (I sing in a professional chamber group. We are expected to be at rehearsal. If we are not feeling well, but are functioning, we are expected to come to rehearsal and sit near the back of the room so we are able to hear the instructions and understand what we are working on. If we are very sick, then yes, we stay home).
 - For example: There are times when I have received a text from a student saying they are feeling sick and can't come to early morning rehearsal. Then I see them later in the day because they started feeling better and are able to attend their afternoon classes or after

school rehearsals/practices. This is a situation where they should come to choir class and learn from the instruction even if they need to sit in the back of the room.

- Special exemptions. If I have made a special exemption for a student to miss class or be tardy (for example, Success Academy, early morning sports), the student will still be responsible to do makeup work found in Canvas.
- If a student needs to make up an absence, they must communicate with me to arrange for that. Students are expected to let me know via text or email (ahead of time) if they will be missing or late to a rehearsal (class) period.
- Performances: Students should be at all performances!!!! Missing them should only be because a student is very ill or there is an emergency. I must be made aware of any performance that has to be missed.

OUTSIDE CONFLICTS:

- Please realize that outside commitments made by students affect our entire ensemble.
- Outside community groups (for example: SGMT, Encore, etc.) present a lot of conflict with CCHS Choir, Theater and Music programs. Please consider these conflicts! Auditioning for outside plays will probably work IF the performances will be over by October. NO AUDITIONING for outside plays during the months of Jan April. There are too many conflicts not just the performances and rehearsals, but in your ability to give full focus and effort to the choir. January April is our festival season and is very demanding. Conflicts with club sports teams during this time period need to be looked at carefully!
- When commitments are made to the outside events, it limits our ensemble's ability to respond to requests to perform that we are not aware of at the beginning of the year. Therefore, we become beholden to the performance dates of outside organizations.
- As a note: I am very willing to work with in-school conflicts sports, theater, band, orchestra, etc!

PERFORMING GROUP REQUIREMENT: Students in Chamber Choir are expected to perform with the Concert Choir as designated by the director. Region and State Festival events for Concert Choir are required.

ELIGIBILITY REQUIREMENT: Students are expected to attend and engage in their other school classes. A student who has an F or a GPA under 2.0 is ineligible (per state rules) to participate in Region and State events. Be aware that often our performances require them to miss school. A student must be able to work hard to maintain good grades in their other classes.

COSTS: (See the Spend Plan below for more DETAIL)

- DO NOT LET COST BE A PROHIBITIVE FACTOR IN AUDITIONING FOR CHAMBER CHOIR!!! We have certain assistance options available.
- Concert attire:
 - o Girls: Approx \$115 (same dress used each year for approximately 4 years)
 - o Boys: Approx \$200 (same tux is used each year vest and bow tie may change every 4 yrs)
 - Sweatshirt and T-shirt: Approx \$40
- Choir Activity fee: \$85

- Travel costs: This will depend on which festivals we attend and the fees associated with them. Fees will be assessed on a per trip basis. (Below are possible/probable trips)
 - Christmas Trip to SLC December
 - o NAU Jazz/Mad Festival Flagstaff, AZ February
 - o Green Valley Festival Henderson, NV March
 - o State Solo and Ensemble Festival (if we qualify) Provo end of April
 - o State Large Choir Festival (if we qualify) SLC middle of May
 - It has been tradition that every 3 years we do a California trip. This would replace the Christmas trip.
 - Other Festivals that we may be invited to or become aware of that is not listed on this document
- Travel Fee: \$35 per night for an overnight trip
- Meal Fee: \$15 per meal
- Registration Fee: Dependent upon Festival
- Out of State trips (NAU) (CALIFORNIA) funds are needed to cover cost of charter bus

FUNDRAISING:

- Participation in one large fundraiser it is a texting friends and family event Group Fundraiser
- Smaller fundraising: Singing Valentines Group Fundraiser, Sponsorships, etc.
- Personal fundraiser: Starving Student Cards, ticket taking at sporting events, hosting Japanese students and other events for a student to raise their own money to go toward fees.
- There is assistance available for those in need.

OPTIONAL OPPORTUNITIES:

- All State Choir SLC Held in October. This is an auditioned opportunity, (\$85 Registration)
- UMEA Men's and Women's Honor Choir SLC Held in January. (\$85 Registration fee)
- Washington County Honor Choir St. George Held in January. (no cost for this one)
- SUU Honor Choir Held in January. (\$30 registration fee)

SPEND PLAN DISCLOSURE

This is the Spend Plan for Chamber Choir. All <u>possible</u> fees are put into the spend plan and a range of minimum to maximum is disclosed. The maximum fee would be IF a student participated *in every single event*. <u>That is highly unlikely</u>. Also, the events listed are not necessarily every event we will participate in. They are "possible" events and are disclosed for informational purposes. Any travel events will be charged as they are discussed and arranged for. <u>PLEASE DO NOT LET FEES DETER YOU FROM</u>

AUDITIONING AND PARTICIPATING IN CHAMBER CHOIR.

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Chamber Choir Fees High School							
FEE	DESCRIPTION	AMOUNT PER STUDENT	Definite expense				
TRAVEL TO FESTIVALS,	Travel to District approved events (Shakespeare Festival, Temple Square Trip, SUPAF, NAU Jazz/Mad, Green Valley Festival, Dickens Festival, Other						
PERFORMANCES, WORKSHOPS.	invited performance/networking clinics, Professional Workshops, Professional Performances, Sheet Music, Hotel for bus drivers,						
CLINICS, SHEET	Chaperone/teacher rooms)	\$85	Х				

MUSIC			
TRAVEL TO CALIFORNIA	This Is an event traditionally done every three years. This is the year we would be planning to go. There are some approvals that are needed prior to going on this trip that we do not have yet. If approvals are met, we will attend this trip rather than Christmas trip.Pending approval	\$500	
ALL STATE CHOIR	All State fee, Bus and Chaperone/teacher hotel, meals- Not all students will attend- Audition based	\$85	
UMEA STATE HONOR CHOIR	Honor Choir Fee, Bus and Chaperone/teacher hotel, meals- Not all students will attend- Audition based	\$85	
STATE CHOIR	State Choir Fee, Bus and Chaperone/teacher hotel, meals - ATTEND ONLY IF QUALIFY AT REGION	\$10	
CO CURRICULAR SHIRTS	Choir sweatshirt, Choir T-shirt	\$50	Х
HOTEL	Hotel charge \$35 per student per night- All State 3 nights, Temple Square 2 nights, UMEA Honor Choir 2 nights, NAU 1 night, State Choir 1 night - NOT ALL STUDENTS WILL ATTEND ALL EVENTS	\$315	Partial
MEALS	Trip Meals \$15 per student per meal- Not all students will need to pay for all the meals-based on attendance to events	\$300	Partial
TOTAL	THE TOTAL WILL DEPEND ON WHICH FESTIVALS WE ATTEND. It will be charged as we approach each festival and the festivals will be disclosed to parents as we make decisions - many decisions depend on acceptance or qualifying for a festival.	\$260 - \$1265	
FUNDRAISING	Fundraising will be used to supplement additional costs as well as try to alleviate costs for trips and travel, workshops and clinicians. We will also raise funds to help with outfitting fees. Fundraising opportunities might include texting family/friends fundraiser, seeking sponsorships/donations, car washes, volunteering at local community events or races, hosting events, selling items like starving student cards or Dixie Direct books, selling shaved ice, hosting a 5K running event, ticket taking at sporting events.	\$600	
NEW MEMBERS	New members this year will need to purchase a Chamber Choir Dress or Chamber Choir Tux, vest, shirt and bow tie.	\$115-200	X NEW Members

I have reviewed the policies an Cliffs Chamber Choir.	d procedures and understand that my student is au	aditioning for Crimson
	Date_	
Parent Signature		
I have reviewed the policies and	d procedures and wish to audition for Chamber Ch	ioir.
	Date	
Student Signature		

former choir director, etc			
REFERENCE #1:		,	
Name	Relationship to you	Phone #	
REFERENCE #2:	,	,	
Name	Relationship to you	Phone #	

references would be another teacher at CCHS, a person/leader in the community who knows you well, a voice teacher, a

List 2 references whom I may contact regarding your dependability, work ethic and/or vocal skills. Examples of