



National Junior Honor Society
Woodland Acres Middle School

Welcome! We would like to congratulate you on your academic performance for the first semester. Based on that, you are eligible to **apply** for membership in the Woodland Acres Middle School (WAMS) Chapter of the National Junior Honor Society. Membership in NJHS is one of the highest honors that can be awarded to a student. Our chapter strives to give practical meaning to the Society's standards of ***scholarship, leadership, service, citizenship, and character.***

Attached, you will find specific information about the application process but in short, there are four stages:

☐ **Stage 1:** Candidates must have a cumulative scholastic average of at least 91.00 percent in all core classes. Five points will be added to the final grade received in each of the Advanced classes (including Algebra).

× **Stage 2:** Complete the application packet and return it to Mr. Skipper or Mrs. Damante by
Thursday, February 15

1. Student Activity Information Form
2. Letter of Recommendation from a Community Member (non-school related)
3. Personal letter
4. Three teacher recommendations

× **Stage 3:** Earn 70 points on the Candidate Selection Rubric

× **Stage 4:** Attend the induction ceremony (Date to be announced.)

If you have any questions, please contact Mr. Skipper. Remember: This application packet must be submitted to Mr. Skipper or Mrs. Damante by the end of the school day, **Thursday, February 15**



National Junior Honor Society Woodland Acres Middle School

These five ideals will be considered as the basis for your selection. The National Junior Honor Society strives to recognize the total student—one who excels in these five areas. No student is inducted simply because of a high academic average. Applications must be reviewed by the NJHS Faculty Council to determine acceptance of new members.

If you are chosen to be inducted as a member of the Woodland Acres Middle School Chapter of the National Junior Honor Society, please be aware that you:

- **Must maintain a cumulative, overall academic average of 91.00% as noted above;**
- Must have been enrolled at WAMS for at least a semester;
- Must abide by the Chapter's By-Laws found on the Woodland Acres Middle School website;
- Demonstrate sound and effective leadership, admirable citizenship, and trustworthy character at Woodland Acres Middle School and in the community;
- Must participate in and have transportation to any NJHS Chapter community service projects.

Dismissal Procedures:

A student in NJHS:

- May be dismissed from the chapter for failing to maintain the academic standards;
- May be dismissed from the chapter for failing to complete or provide documentation of 5 hours of community service and school service *each semester*;
- May be placed on probation for receiving an N or U in conduct or a disciplinary referral;
- May be placed on probation for having three unexcused absences from NJHS meetings or service projects--excuse note must be provided to an advisor for consideration within five days of absence;
- May be dismissed from the chapter for committing any offense classified by the GPISD Discipline Management Plan considered as being a Level 2 or above disciplinary offense;
- May be dismissed from the chapter by being placed at the district's disciplinary alternative education program/campus or expelled from school;
- May be dismissed from the chapter by having any documented incident of cheating and/or plagiarism;
- May be dismissed from the chapter by having any incident of computer violations;
- May be dismissed from the chapter by having any incident of dishonesty, vandalism, unethical and/or immoral behavior.



National Junior Honor Society
Woodland Acres Middle School

This is the second step in your application process to be inducted as a member of the National Junior Honor Society. To be considered for membership, you must complete the following. Pay careful attention to instructions and deadlines. We have included a Candidate Selection Rubric on how you will be evaluated.

1. Student Activity Information Form. This form is two pages long. This must be printed neatly in blue or black ink. We recommend you make a copy of this form before you begin; you might make a mistake on the first try.

2. Letter of Recommendation. This must be a **one-page (250 words maximum)** letter from an adult in the community who knows you well. The letter must include the person's phone number and must be signed. This letter cannot be written by a Woodland Acres Middle School staff member or one of your relatives. When requesting your letter, we recommend you ask the person to evaluate you on the five traits of NJHS: character, scholarship, leadership, service, and citizenship.

3. Personal Letter. This letter must be handwritten by you in business letter format. This is a **one-page letter (250 words maximum)** in which you show how you currently represent the characteristics of NJHS—character, scholarship, leadership, service, and citizenship--and how you can use these qualities to contribute to the overall success of the organization. **Write neatly, it may not be typed.**

4. Teacher Evaluations/Teacher Signature Form. You must have three of your current teachers complete a teacher evaluation form. Please allow your teachers time to complete this evaluation by giving it to them as soon as possible. **Don't procrastinate!!! Fill in any blanks on the forms before handing them out.** As you give each teacher your evaluation, ask him or her to sign and date the appropriate box on the Teacher Signature Form verifying that they received it. Teachers will submit the recommendation forms **directly to us**, so you will **not** include them in the packet you turn in to us; however, you will include the Teacher Signature Form. An average of the three evaluation scores will determine your points earned for this category.

Make sure you follow all directions exactly and pay close attention to deadlines. If you do not turn in all pieces by **Thursday, February 15**, then you will not be considered for membership. Good luck. We wish you success in this and all your endeavors.

Mr. Skipper
Mrs. Damante
NJHS Advisers for Woodland Acres Middle School



National Junior Honor Society
Woodland Acres Middle School

Candidate Selection Rubric

Student Name

Student Activity Sheet

At least one school activity for each year enrolled (6 th , 7 th & 8 th grade)	5 points
At least one community activity for each year enrolled (6 th , 7 th & 8 th grade)	5 points
At least one honor or award listed (6 th , 7 th or 8 th grade)	5 points
Total Points Possible	15 points

Personal Letter

Correct business letter format is used (one page; maximum 250 words)	5 points
Explain how you currently represent the characteristics of NJHS (1 point for each characteristic)	5 points
Explain how you can use your qualities to contribute to NJHS	5 points
Overall quality of writing	5 points
Total Points Possible	20 points

Letter of Recommendation

Total Points Possible	5 points
------------------------------	-----------------

Teacher Evaluations

Total Points Possible	25 points
------------------------------	------------------

Citizenship

No referrals	10 points
No "N" or "U" in conduct	5 points
Total Points Possible	15 points

*You must score at least 70 points (out of 80)
and be approved by the Faculty Council to be selected for induction into the NJHS.



National Junior Honor Society
Woodland Acres Middle School

STUDENT ACTIVITY INFORMATION FORM

Directions: Please complete all sections. Do not be modest. This is your time to shine. Every bit of information can be used to assist with the selection process. COMPLETION OF THIS FORM DOES NOT GUARANTEE SELECTION. Be sure to include this in your completed packet with the required signatures.

Print Neatly

Student Name: _____

Parent's Email Address: _____

Your e-mail address: _____

I. School Activities:

- A. List all activities in which you have participated in school. Include
(1) school clubs such as Student Council, Spanish Club, Art Club, etc.
(2) school sports teams such as football, basketball, volleyball, etc.
(3) school activities such as Jump Rope for Heart, talent shows, etc.
- B. If you held an elected or appointed leadership position in these activities, tell which position you held (secretary, team captain, etc).
- C. Mark the grade you were in when you took part in these activities. These can include 6th, 7th, or 8th grade.

School Activity	Leadership Position (If any)	6 th Grade	7 th Grade	8 th Grade



National Junior Honor Society
Woodland Acres Middle School

II. Community Activities:

- A. List any activities in which you participate outside of school. You may include church groups, clubs such as Boys or Girls Club, Boy or Girl Scouts, volunteer activities such as collecting money for charity, piano, gymnastics, dance, music groups, tutoring, etc.
- B. Mark the year in which you participated in these activities.

Community Activity	6th Grade	7th Grade	8th Grade

III. Recognition and Awards:

- A. List any honors or awards that you have received that would support your bid to be selected for membership in the National Junior Honor Society. Examples include but are not limited to All A honor roll, A/B honor roll, perfect attendance, reading or writing award, sports awards, contest winner, church award, scouting award, etc.
- B. Indicate the year in which you received the award and tell the group or activity you were involved with.

Type of Honor or Award	Group or Activity	6th Grade	7th Grade	8th Grade

By my signature, I am representing that the information presented here is complete and accurate. I understand that completing this form does not guarantee selection to NJHS.

Student Signature

Date

I have read the information provided by my child on this form and can verify that it is true, accurate, and complete in its presentation.

Parent Signature

Date

Galena Park Independent School District
National Junior Honor Society Chapters



National Junior Honor Society
Woodland Acres Middle School

Dear NJHS Candidate: As you give your teacher the evaluation form, ask him or her to sign and date the appropriate boxes. This will verify they received your evaluation on time. Fill in the Class & Teacher column before asking your teacher to sign & date.

Prospective Member's Name: _____

TEACHER SIGNATURE FORM

Class & Teacher	Date Received	Teacher Signature



National Junior Honor Society
Woodland Acres Middle School

TEACHER EVALUATION

Teacher: _____ **Subject:** _____

_____ has been invited to join the Woodland Acres Middle School chapter of the National Junior Honor Society. As membership is based on more than scholarship alone, we ask that you take a few moments and rate this student in each of the following five categories. The behaviors listed below each trait are merely guidelines to help you determine if the student meets the criteria for each one. Please use your best professional judgment. Thank you for your time.

1 – Poor 2 – Fair 3 – Satisfactory 4 – Above Average 5 – Excellent

CHARACTER

1 2 3 4 5

Displays an understanding of right/wrong
Makes appropriate choices
Treats others with respect

SCHOLARSHIP

1 2 3 4 5

Displays academic effort
Appreciates value of education
Maintains high expectations of self

LEADERSHIP

1 2 3 4 5

Displays actions of role model
Leads by example
Promotes school activities

SERVICE

1 2 3 4 5

Displays willingness to help others
Assists those around them
Understands value of serving others

CITIZENSHIP

1 2 3 4 5

Upholds school rules
Displays appropriate behavior
Appreciates spirit of community

Comments:

Teacher's Signature:

Please return to Mr. Skipper or Mrs. Damante by Thursday, February 15.

Galena Park Independent School District
National Junior Honor Society Chapters



National Junior Honor Society
Woodland Acres Middle School

TEACHER EVALUATION

Teacher: _____ **Subject:** _____

_____ has been invited to join the Woodland Acres Middle School chapter of the National Junior Honor Society. As membership is based on more than scholarship alone, we ask that you take a few moments and rate this student in each of the following five categories. The behaviors listed below each trait are merely guidelines to help you determine if the student meets the criteria for each one. Please use your best professional judgment. Thank you for your time.

1 – Poor 2 – Fair 3 – Satisfactory 4 – Above Average 5 – Excellent

CHARACTER

1 2 3 4 5

Displays an understanding of right/wrong
Makes appropriate choices
Treats others with respect

SCHOLARSHIP

1 2 3 4 5

Displays academic effort
Appreciates value of education
Maintains high expectations of self

LEADERSHIP

1 2 3 4 5

Displays actions of role model
Leads by example
Promotes school activities

SERVICE

1 2 3 4 5

Displays willingness to help others
Assists those around them
Understands value of serving others

CITIZENSHIP

1 2 3 4 5

Upholds school rules
Displays appropriate behavior
Appreciates spirit of community

Comments:

Teacher's Signature:

Please return to Mr. Skipper or Mrs. Damante by Thursday, February 15.

Galena Park Independent School District
National Junior Honor Society Chapters



National Junior Honor Society
Woodland Acres Middle School

TEACHER EVALUATION

Teacher: _____ **Subject:** _____

_____ has been invited to join the Woodland Acres Middle School chapter of the National Junior Honor Society. As membership is based on more than scholarship alone, we ask that you take a few moments and rate this student in each of the following five categories. The behaviors listed below each trait are merely guidelines to help you determine if the student meets the criteria for each one. Please use your best professional judgment. Thank you for your time.

1 – Poor 2 – Fair 3 – Satisfactory 4 – Above Average 5 – Excellent

CHARACTER

1 2 3 4 5

Displays an understanding of right/wrong
Makes appropriate choices
Treats others with respect

SCHOLARSHIP

1 2 3 4 5

Displays academic effort
Appreciates value of education
Maintains high expectations of self

LEADERSHIP

1 2 3 4 5

Displays actions of role model
Leads by example
Promotes school activities

SERVICE

1 2 3 4 5

Displays willingness to help others
Assists those around them
Understands value of serving others

CITIZENSHIP

1 2 3 4 5

Upholds school rules
Displays appropriate behavior
Appreciates spirit of community

Comments:

Teacher's Signature:

Please return to Mr. Skipper or Mrs. Damante by Thursday, February 15.

Galena Park Independent School District
National Junior Honor Society Chapters