

Boston University

Mathematics & Statistics

Fall 2025



Welcome to the fall semester at BU Math & Stats

This collection of resources will be a continued tool for you as faculty of the department. Please save it in a place you will remember to reference it. We will periodically make updates to this packet and send new versions each fall to all faculty, not just new faculty.

Call Facilities for any custodial or classroom issues 617-353-2105

All issues are to be reported to x32105 beginning Fall 2023, including AC, elevator, furniture, lighting, etc.

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Welcome to the BU Mathematics & Statistics Department

- Our address: 665 Commonwealth Ave. Boston, MA 02215
- Main office: 6th floor room 617
- Printers: Located on the 6th floor, instructions on how to connect are posted in the print/mail room
- Mailboxes: Located on the 6th floor, all faculty and staff will be assigned a mailbox, if you need a mailbox for your course please email mathdept@math.bu.edu
- Building hours (access to public spaces (lobby, basement, and stair and podium elevator access to Floors 1-5):
 - M-F, 7 am-7 pm (no card required), 7 pm-12 am tap access for Department ID
 - S/S, 8 am-5 pm (no card required), 5 pm-12 am tap access for Department ID
 - Department Main Office Hours: M-F, ID needed 6 am-8 am and 7 pm-10 pm, 9 am-6 pm: (no card required). S/S: ID needed 6 am-10 pm
 - Holidays: ID Needed to access 9 am-6 pm

Building Topics

Offices

Appliances are not allowed in offices; this includes refrigerators and microwaves.

Based on the policy from the Provost, nothing can be attached to the glass walls of your offices. This includes curtains, posters, or other items that block light from getting to the core of the building.

Building Space

Conference rooms are bookable through the main office, please email mathdept@math.bu.edu at least 48 hours in advance.

- Tutoring Room: 261
- Seminar Room: 365
 - Used for department meetings, daily seminars, and a community space
- Conference Rooms: 12 person rooms 324, 424, 524, 613; 40 person room 548

Wellness spaces can be found on the 3rd, 9th, 13th, and 16th floors in the same hallway as the restrooms. These spaces are intended for all BU community use for meditation, prayer, lactation, and other personal uses.

Coffee

Coffee machines are located on each floor in the shared kitchen. These machines are stocked with dark roast whole espresso beans and whole milk. Machines are cleaned weekly on Fridays and restocked on Monday mornings. If you run out of beans, please stop by the main office on the 6th floor. The department will stock each floor with milk; our delivery arrives on Monday morning. Decaf coffee will still be available at the keurig on the 6th floor upon request.

Sustainability

The Center for Computing and Data Sciences Building is a Platinum LEED-certified building, and with this comes a few differences from other BU buildings.

- Trash is not collected from each individual office; all trash must be brought to communal kitchen areas on each floor

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- Please sort your trash in these areas into compost, recycling, and trash
 - Cups, plates, napkins, and utensils are not provided by the university or the department, each new staff member will receive a Math & Stat coffee mug
 - Paper signage is not allowed except for on bulletin boards in kitchen areas on each floor
 - Covering, blocking, or attaching anything to the glass walls of offices is prohibited; light from the exterior of the building needs to reach the interior of the building
 - Thermostats in each office allow you to control your temperature within 4 degrees (red light for warmer and blue for cooler, green indicates normal building settings)
 - A locked shred bin is located on the 6th floor near the printers for disposal of all sensitive paperwork, including past exams and quizzes

Faculty Expectations and Service

- College of Arts and Sciences [Faculty Expectations](#)
- [University Faculty Handbook](#)
- **Admin positions for AY25/26**
 - *Department Chair: Tasso Kaper*
 - Oversee all aspects of the department including faculty, staff, and academics. Chair the Executive Committee for the department. Manage all recruiting and tenure & promotion processes. Lead yearly academic planning and decennial Academic Program Review. Supervise the three Post Doctoral Associate positions as well as Department Manager. Work closely with the Associate Dean of the Graduate School, Associate Dean of the Faculty: Mathematical & Computational Sciences, and Assistant Dean for Curriculum & Enrollment Services as well as the Dean of the College of Arts and Sciences.
 - *Associate Chair of the Department: Uri Eden*
 - Oversee the promotion process of FTL to Senior Lecturer and Senior Lecturer Master Level. Oversee the hiring and research compliance of all Postdoctoral Associate/Lecturers and grant-supported postdocs. Lead responsibility for appointments and renewals of Research Assistant Professors. Assist the chair with hiring and management of Full-Time Lecturers. Assist the Chair with space management and building and planning. Serve on the departmental Executive Committee. Serve as Acting Chair if the Chair temporarily steps aside due to a medical emergency or is otherwise incapable of fulfilling the duties of Chair.
 - *Director of Statistics: Kostas Spiliopoulos*
 - Oversee all aspects of the department's Program in Statistics. Lead responsibility for the periodic review and revision of courses in statistics

and probability. Chair faculty search committees for new hires in probability and statistics. Coordinate a number of joint activities, including written graduate exams, with the Biostatistics Department (SPH). Serve as the lead point of contact to our sister departments across the University in the areas of probability and statistics. Run the bi-annual retreat for the Program. Oversee organization of the weekly Statistics and Probability Seminar, which is run by two junior colleagues. In conjunction with the Department Chair, lead responsibility for all aspects of course planning and making faculty teaching assignments in statistics and probability. Assist the chair in planning for faculty development in the central areas of probability and statistics. Serve on the departmental Executive Committee.

- *Associate Director of Statistics: Judith Lok*

- Oversee the faculty advising of all undergraduate statistics majors, of all BA/MA students in statistics, and of all graduate statistics students. Serve as the primary academic advisor to all first-year PhD. and MA students in Statistics. Oversee the preparation, administration, and grading of the graduate statistics examinations for Master's and PhD. students in statistics, as well as the exams taken by Biostatistics graduate students. Assist the DGA for Statistics on admissions and recruitment of new graduate students. Lead the departmental orientation for new graduate students jointly with the Director of Graduate Studies. Serve as the faculty advisor to the undergraduate Statistics Club. In collaboration with the Director of Undergraduate Studies, select the recipients of the graduation awards and prizes for undergraduate majors.

- *Director of Graduate Studies: David Rohrlach*

- Coordinate the faculty advising of all MA and PhD. students in Mathematics for all aspects of their academic work, including courses, examinations, thesis-advisor selection, and internships. Serve as the primary academic advisor for all first-year graduate students in Mathematics. Determine and coordinate the financial aid awards for all continuing graduate students. Chair departmental Graduate Committee. Lead responsibility for periodic review and revision of graduate curriculum. Oversee all aspects of graduate examinations (written and oral). Assist in the preparation of the course and teaching schedules for the graduate courses in mathematics each AY. Serve as the primary departmental liaison to the Graduate School of Arts and Sciences for all matters related to graduate programs and all current graduate students. Serve as a lead PI on departmental training grants. Lead responsibility for ensuring that all PhD. students have sufficient Summer support. Oversee

textbook selection for graduate courses as needed. Oversee the graduate student chapter of the American Mathematical Society. Sponsor regular (monthly) get-togethers of all the graduate students and faculty. Lead responsibility for approval for maternity leave for PhD. students. Oversee the work of the departmental committee for the Program Student Learning Outcomes Assessment for graduate degree programs. Lead responsibility for handling cases of graduate academic misconduct. Serve on the departmental Executive Committee.

- *Director of Undergraduate Instruction: Ranjan Panth*
 - Train and supervise all of the Part-Time Lecturers (PTL). Assign all departmental Teaching Fellows to courses each semester. Oversee the work of all Teaching Fellows and Teaching Assistants. Organize and run the departmental TF training workshops. Carry out regular evaluations of TF/TA performance in the classroom. Jointly with the DGS, select the recipients of the CAS and departmental Outstanding Teaching Fellow Awards annually. Oversee the department's numeracy project. Assist the Associate Chair with the hiring of all Part-Time Lecturers in Mathematics and Statistics. Assist the Associate Chair with making faculty teaching assignments. Serve on the departmental Executive Committee.
- *Director of Undergraduate Studies: Matt Szczesny (Fall 25) & Margaret Beck (Spring 26)*
 - Oversee all departmental undergraduate curriculum matters. Oversee and update regularly the inventory of undergraduate courses in mathematics and statistics for each academic year. Coordinate all aspects of faculty undergraduate student advising in mathematics. Advise undergraduate students. Serve as the primary liaison for curriculum and instructional topics with our many sister departments in CAS Natural Sciences, CAS Social Sciences, CAS Humanities, ENG, Kilachand, Questrom, Sargent, SED, MET, COM, and SHA. Chair the departmental Undergraduate Committee. Serve as the main departmental resource for faculty who encounter academic misconduct cases. Serve as the Department Liaison to the CAS Academic Conduct Committee. Oversee textbook selection for undergraduate courses. Oversee Work for Distinction Projects and Honors Projects. In collaboration with the Associate Director of the Statistics Program, select the recipients of the graduation awards and prizes for undergraduate majors. Oversee the work of the departmental committee for the Program Student Learning Outcomes Assessment for undergraduate degree programs in mathematics. Serve on the departmental Executive Committee.
- *Director of Admissions Statistics: Solesne Bouguin*

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- Manage all aspects of the graduate admissions process for the Master's and PhD. programs in statistics. Review all applications for the MA and PhD. programs. Recruit new graduate students. Co-organized the departmental open house for admitted PhD. students. Oversee the work of the Graduate Program Administrator on graduate admissions in Statistics. Select nominees for and prepare nominations for named graduate fellowships. Co-organized the departmental open house for admitted PhD. students. Assist in the financial aid process for PhD. students in Statistics.
 - *Director of Admissions, Mathematics: Jennifer Balakrishnan*
 - Manage all aspects of the graduate admissions process for the MA and PhD. programs in mathematics. Review all applications for the MA and PhD. programs in Mathematics. Recruit new PhD. and MA students. Select nominees for and prepare nominations for named graduate fellowships. Oversee the work of the departmental Graduate Program Administrator on graduate admissions in Mathematics. Lead responsibility for the content of recruiting materials. Co-organized the departmental open house for admitted PhD. students. Assist in the process of determining financial aid for PhD. students in Mathematics.
 - *Interim Director of MSSP: Tasso Kaper*
 - Oversee educational aspects of the department's MSSP (Master of Science in Statistical Practice) Program. Lead the regular MSSP staff meetings. In collaboration with the MSSP Professors of the Practice, lead the management of all curricular and instructional aspects of the Program. Oversee the MSSP Consulting Program in coordination with the Director of MSSP Consulting. Oversee recruitment and admission of MSSP students in coordination with the Director of MSSP Admissions. In collaboration with the MSSP faculty, appoint the TFs and TAs for the MSSP Program.
 - *Founding Principal of MSSP: Haviland Wright*
 - Develop and coordinate industry outreach activities, including pursuit of industry-partnered projects for the Statistics Practicum sequence a the core of the Program. Serve as an instructor for the Statistics Practicum course sequence (MA675-676). Serve as a faculty mentor and contact for internships for Masters-level students, particularly for domestic and international students pursuing internships through MA 901 course. Oversee the Program Student Learning Outcomes Assessment for the MSSP Program.
 - *Director of MSSP Admissions: Fotios Kokkotos*

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- Manage all aspects of the graduate admissions process for the MSSP Program. Review and evaluate all applications for the MSSP Program. Serve as the decision maker over which new MSSP students to recommend for admission. Lead the effort to recruit new MSSP students. Lead recruitment trips to prominent national and international institutions for recruiting new MSSP students, as well as MA students in statistics. Meet recruitment targets. Coordinate the campus visits and Virtual Open House for admitted students. Oversee the work of the departmental Graduate Program Administrator on all aspects related to MSSP admissions and recruitment. Serve on the MSSP Executive Committee.
 - *Director of MSSP Consulting: Masanao Yajima*
 - Oversee all aspects of the MSSP Consulting Program, offering statistical consulting to the BU community, involving the coordination of MSSP faculty, MSSP teaching fellows, and MSSP student consultants. Responsible for appointing and training the PhD. and MS consultants for the MSSP Consulting Program. Coordinate with the Director of MSSP on the consulting portion of the Statistics Practicum course sequence (MA675-676). Maintain relationships with various departments and other partners throughout the university that utilize MSSP Consulting resources, facilitating the hiring of MSSP students as research assistants and of Research Faculty associated with MSSP Consulting. Monitor the planning and organization of the two-week Summer MSSP Bootcamp.
 - *Summer Term Coordinator: Tom Enkosky*
 - Lead responsibility to develop, implement, and oversee the full program of Summer Term courses in mathematics and statistics. Make and coordinate the teaching assignments of all faculty, postdocs, graduate students, and Part-Time Lecturers who teach Summer Term courses. The assignment of full-time faculty and postdocs to Summer Term courses shall be carried out in collaboration with the Department Chair and the Dean of the BU Office of Summer Term. Lead responsibility, in consultation with the departmental Director of Graduate Studies, for the assignment of graduate students who teach Summer Term courses, and primary responsibility for the assignment of Part-Time Lecturers who teach Summer Term courses. Lead training sessions for graduate students teaching Summer Term courses. In consultation with the D.U.M.I., the Department Chair, and the Dean of the BU Office of Summer Term, develop recommendations for additional courses to be offered as part of the curriculum for the subsequent Summer and for changes to the existing curriculum and course offerings. Lead annual review of the course evaluations completed by students who are enrolled in Summer

Term courses. As needed, meet with any instructors to address student concerns and to improve the quality of instruction. Assist the Department Chair and Department Administrator with preparing the annual Summer Term budget request.

Staff List and When to Reach Out

- Department Manager: [Abby Lutton](#)
 - Faculty Hiring
 - Visitor and PostDoc Appointments
 - Payroll
 - Building related issues
 - Tenure & Promotion
 - Faculty Meetings
 - Leaves and Sabbaticals
 - Non-Grant Budgets
 - Start-up funds & CAS funded Research Accounts
- Administrative Coordinator: [Alex DeRosa](#)
 - Expenses
 - Seminars
 - Supplies and ordering
 - Visitor office assignments
 - General Office issues related to conference rooms and printers
 - Website Edits and profile updates
- Graduate Program Coordinator: [Natalie Martinez](#)
 - Graduate Admissions
 - Graduate Student Hiring
 - Graduation Guidance
 - Department Website
 - Event Advertising
- MSSP Program Coordinator: [Ronan Smith](#)
 - MSSP Admissions
 - MSSP Student Hiring
 - MSSP Program Support
 - MSSP Events
- Undergraduate Program Coordinator: [Kyle Averill](#)
 - Undergrad Communications
 - Faculty Mentorship
 - Curriculum including Pre-reqs & HUB reviews

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- Commencement
 - Undergraduate Research and Clubs
 - Academic Advisor: [Genevieve Schortz](#)
 - Advises all sophomores and higher
 - Manages Transfer Credit process
 - Academic Advisor: [Ella Connolly](#)
 - Advises all freshmen and transfer students
 - Academic Program Coordinator: [Elizabeth Ritter](#)
 - Course scheduling
 - Room assignments
 - Graders
 - Summer Term
 - Directed Studies
 - Financial Admin: [Deirdre James](#)
 - Research Accounts
 - Grants (pre-and post-award)

BU HR

[ID Card Request Form](#)

Email HR (HR@bu.edu)

- Insurance Questions
- Retirement Planning
- Benefits Questions or Issues

Committees

- Putnam Committee (Fall)
- Undergraduate Committee: Chaired by DUS
- Graduate Committee: Chaired by DGS
- Development/Career Pathways Event Committee (Fall)
- Faculty Search Committees (to be formed pending approval of searches)
- Faculty Merit Committees 1 and 2 (March/April)
- Tenure & Promotion Committees (start in Spring T&P cases on the AY26/27 cycle)
- Committee on the use of AI and DS in classes

Expenses and Reimbursements

- All faculty and postdocs have Concur accounts to submit expenses. Please use the guides posted on our website and reach out with any questions.
 - [Concur Login](#) use your bu email to login
 - [Expense Guides](#)
- Reimbursements
 - Completed form and receipts sent to admin coordinator, up to 3 weeks needed for reimbursement approval
 - If you need for an expense to be processed quickly (ending of a grant or a large amount requested) please email Abby after submitting your expense to the admin coordinator
- All computer and equipment purchases must be made through BU purchasing channels, reach out to the admin coordinator for the process
- Boston University does not reimburse for Amazon purchases, if you have an item you need from Amazon the department will need to make the purchase on your behalf
- All books and office supplies should be purchased through the department
- Concur App

Fall 2025 Faculty Meetings & Department Events

- August 27th - Undergraduate Orientation
- August 29th - PhD Orientation
- September 11th - Semester Kick Off/Welcome Back
- September 23rd - Full Faculty Meeting
- Tent. October 28th - Full Faculty Meeting
- November 11th or 12th - Mathematics & Statistics Career Pathways Event
- Tent. December 2nd - Full Faculty Meeting
- December 10th - Holiday Party
- *Executive Committee Meetings will be held on the first Tuesday of each month (9/9, 10/7, 11/4, 12/2)*

Academics

- [CAS Academic Policies](#)
- [Teaching Fellow Guidelines](#)
- Grader Applications, Transfer Credits, Honors in the Major: [Forms Page](#)

Hiring & Visitors

Your first step when looking to hire any person to work on research needs to be connecting with the Department Manager and the Chair. Level of education, type of work, and duration all impact the way we can hire someone. The university is implementing a strict policy on back payments, and no one should be working on projects without a formal appointment.

- Visitors with visa needs will need to start the appointment process at least 6 months before they are set to arrive
- Visitors without a visa will need to start the appointment process at least 2 months before arrival
- Contact the Admin Coordinator to reserve visitor office space

Office List

Room	Faculty or Staff
210	Thomas Enkosky
211	Eric Simonian
212	Steven Krigman & Susan Trolle
213	Ken Chung
214	Matt Moore
301	PhD
302	PhD
303	PostDoc - Ankan Ganguly
306	PhD
307	PostDoc -Mala Mukundan
308	PhD
309	PostDoc
310	PhD
311	RAP - Juanita Rosero

312	PhD
313	PostDoc - Shivam Dhama
314	PhD
315	RAP - Asya Lyass & Julio Castrillon
316	PhD
317	Daniel Weiner
321	Ranjan Panth
322	Pengfei Zhang
323	PhD
325	Srdjan Divac
326	PhD
327	Alvard Arazyan
328	PhD
329	Eric Chang
331	Mamikon Ginovyan
333	PostDoc & GPN- Shuqiang Chen, Yihan Zi, and Matthew Szuromi
336	Isaac Fried
337	PhD
338	PhD
339	Visitor
340	PhD
341	PhD
342	PostDoc- Indrajit Kalita
343	PhD
345	PhD
346	PhD
401	Fotios Kokkotos

402	Masanao Yajima
403	Haviland Wright
406	Varsha Kulkarni & Lily Chou
407	Luis Carvalho
408	PostDoc- Daniel Yongho
409	Jennifer Balakrishnan
410	PhD
411	Brian Williams
412	PhD
413	Ashis Gangopadhyay
414	PostDoc - Minghao Wang, Emily Shlafly, & Kees McGahan
415	Takashi Kimura
416	Bob Devaney & Paul Blanchard
417	
421	
422	Michael Salins
423	Ryan Goh
425	Debra Borkovitz
426	PhD
427	Jonathan Huggins
428	PhD
429	Guangqu Zheng
431	Maciej Szczesny
433	David Rohrlich
436	Solesne Bourguin
437	Emily Stephen
438	Konstantinos Spiliopoulos

439	Judith Lok
440	Uri Eden
441	Mark Kramer
442	Sam Isaacson
443	Gabriel Ocker
445	Nancy Kopell
446	RAP - Michelle McCarthy
506	Gene Wayne & Visitor's Office
507	Yu-Shen Lin
508	Siu-Cheong Lau
509	Deb Mukherjee
510	Alexander Bertoloni Meli
511	Tim Kohl
512	Amir Ghasami
513	Padma Srinivasan
521	
522	Glenn Stevens
523	Mark Kon
526	PROMYS- Demi Dubois, Lindsey Barnard & David Fifty
528	PhD
529	Aki Kanamori
531	David Fried
533	Tasso Kaper
536	PhD
537	Margaret Beck
538	PostDoc
539	Yves Atchade

540	PostDoc - Jerson Cero
541	
542	PhD
543	Jared Weinstein
544	PhD
545	
616	Genevieve Schortz
617	Alex DeRosa
619	Kyle Averill
620	Chair Office - Tasso Kaper
621	Abby Lutton
623	Natalie Martinez
624	Ella Connolly
625	Deirdre James
626	Elizabeth Ritter
627	Ronan Smith
628	