Toro Park School

‘A Great Place to Start!’

School Handbook
2026-2027

Welcome!

Dear Parents and Students,

Welcome to the 2026-2027 school year! I look forward to another exciting year at Toro Park School, and welcome all returning and new members to our school community. Included in this handbook is information on school hours, procedures, playground expectations, and other important information. Please read it and discuss the contents of this handbook with your students to help them understand all student responsibilities and school expectations. This handbook will also serve as a resource for you throughout the school year.

Additional information is available on our website at www.washingtonusd.org. Please take the time to download the ParentSquare App or update your information with our school office. All pertinent information is posted to ParentSquare and communication with your classroom teacher or the office can occur through this app.

Please remember we are all here to help, so don't hesitate to contact us at (831) 484-9691 if you have any questions or concerns.

Sincerely,

Michael Mutshnick
Principal

Please cut here and return to your child's teacher.

ACKNOWLEDGMENT SLIP

Student's Name: _____ Grade: _____

Teacher's Name: _____ Room # _____

I have read the Student/Parent Handbook and discussed it with my child. I understand that this page is to be signed and returned to my child's teacher at Toro Park School.

Parent/Guardian Signature: _____

Parent/Guardian Signature: _____

Student Signature_____ Date _____

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Toro Park School

22500 Portola Drive, Salinas, CA 93908
Office: 831.484.9691 Fax: 831.484.5666
Mailing Address: 43 San Benancio Road, Salinas, CA 93908

Staff Information

Principal:	Mr. Micheal Mutshnick	x 4201
Secretary:	Ms. Blue O'Brien	x 4200
Health Clerk:	Mrs. Tanya Reinhardt	x 4202
Head Custodian:	Mr. Jose Pimentel	
Custodians:	Mr. Jose Hernandez & Alex Schmerber	

TK/Kindergarten Teachers:

Ext.	Name	Room #
4101	Mrs. Amy Romero	1
4102	Mrs. Tracey Myrick	2
4103	Mrs. Rebecca Botta	3
4104	Mrs. Stephanie Thomson	4

First Grade Teachers:

Ext.	Name	Room #
4117	Ms. Suzy Roedell	17
4118	Mrs. Stacy Carnazzo	18
4121	Mrs. Karen McCall	21

Second Grade Teachers:

Ext.	Name	Room #
4113	Mrs. Mount	13
4111	Mrs. Margaret Garibay	11
4108	Mrs. Heather Goin	8

Third Grade Teachers:

Ext.	Name	Room #
4108	Mrs. Heather Goin	8
4109	Mrs. Megan Ferrari	9
4110	Mrs. Kelli Hutten	10

Music Teacher:

Mr. Cristian Murillo A

Computer Lab:

4114 Ms. Allison Skinner 14

Special Education Staff

			Room#
4120	Jeanette Mogensen	Learning Center Teacher	20
4773	Mrs. Karen Swedberg	Speech and Language Teacher	MPR
4116	Mrs. Rosie Commons	Occupational Therapist	16

Instructional Assistants

Sarah Felix Brandi Irwin Anjani Raj Rebecca Ochinero Brittany Filice
Rachel Repass Lissette Zamudio Amber Rodriguez Jessica Eckhardt
Christina Villegas Krista Estassi

Toro Park School
2026-2027
Bell Schedule

Regular Day Schedule

8:00	Gate & TK/Kinder Building Open
8:10	Classes Begin
10:00 – 10:15	TK/K & 1st Morning Recess
10:20 – 10:35	2nd & 3rd Morning Recess
11:35 – 12:15	Lunch for K & 1st Grade
12:00 – 12:40	Lunch for 2nd & 3rd Grade
1:15 – 1:30	TK/K Afternoon Recess
1:35 – 1:45	1st & 2nd Afternoon Recess
2:20	**Dismissal**

Collaboration Days & Parent Teacher Conference Week

8:00	Gate & TK/Kinder Building Open
8:10	Classes Begin
10:00 – 10:15	TK/K & 1st Morning Recess
10:20 – 10:35	2nd & 3rd Morning Recess
11:35 – 12:15	Lunch for TK/K & 1st Grade
12:00 – 12:40	Lunch for 2nd & 3rd Grade
****12:45**	**Dismissal - Parent Teacher Conferences** (*see below for dates*)
1:30	**Dismissal - Collaboration Days** (*Every Wednesday beginning on 8-13-25*)

Minimum Day (12:45pm Dismissal)

8:00	Gate & TK/Kinder Building Open
8:10	Classes Begin
10:00 – 10:15	TK/K & 1st Morning Recess
10:20 – 10:35	2nd & 3rd Morning Recess
11:35 – 12:15	Lunch for TK/K & 1st Grade
12:00 – 12:40	Lunch for 2nd & 3rd Grade
12:45	**Dismissal**

Collaboration Days
Every week on Wednesday
Dismissal @ 1:30pm

Parent Conference Dates
September 28th - October 2nd
March 4th & 5th

Minimum Days
May 25, 2027
May 26, 2027

Toro Park School
Early Dismissal Dates
2025-2026

Parent/Teacher Conferences – 7 Days (12:45 pm Dismissal)

September 28th - October 2nd
March 4th & 5th

Collaboration Day Every Wednesday (1:30 pm Dismissal)

Minimum Day (12:45pm Dismissal)

May 27, 2025
May 28, 2026 - Last Day of School

School Routines and Procedures

Student Arrival and Departure

Students should not arrive at school before **8:00 am** No supervision is provided until that time. Parents picking up children should do so within 10 minutes of the **2:20 pm** dismissal time.

Student Drop Off and Pick Up

MORNING DROP OFF: Please enter on the main entrance in front of the school and pull up to the unloading zone in front of the office building. This area is a ***loading and unloading area for cars only***. If you wish to walk your child to class or need to park for some other reason, then please go into the parking lots in front of or alongside the kindergarten building. **Please do not park in the loading and unloading area.** Please do not form a double line when unloading students and always try to have your passengers ready to get out of the car quickly. Please move up as far as possible along the curb area. The line moves along efficiently when everyone cooperates. When exiting the drop off area, cars exit onto Portola and may only turn left.

AFTERNOON PICK–UP: TK students are dismissed at the gate on the side of the school along the guest parking lot. Kindergarteners exit through the kindergarten building. All the 1st-3rd classes report to the front of the school during dismissal. Students leave their rooms at the 2:20 bell. 1st grade will wait in front of the DHH building. 2nd grade will wait in front of the lunch patio area. 3rd grade waits in front of the kindergarten building. For safety reasons, all students who are “walkers” or those who ride bicycles are asked to wait with their teacher until all the buses have left the area. If you plan to pick up your child but are delayed, s/he will be supervised by their teacher until the buses leave, and then taken to the office to wait for you. If it is difficult for you to leave your car and meet your child by the gate, because you have small children with you, have your student wait with the “walkers” in the patio area. You can wait in your car, with your younger children, until the buses leave and then drive up to the curb area in front of the school. Walkers are walked to the two corners nearest the school (Davenrich and Torero) and supervised as they cross the street.

PARKING: The front parking lot is designated for Toro Park School parents, visitors and anyone who needs handicapped parking. The parking places on the northeast side of the school (alongside the kindergarten building) are for employees, volunteers and visitors. Most of the parking spaces on the southwest side are used by the parents and employees of the Toro Park Deaf and Hard of Hearing School. The drive on that side of the school is for ***EXITING ONLY***.

Transportation

Many students ride the bus to and from school. There is a bus fee for each student. Applications are available for fee assistance for those who meet the criteria. Applications must be filed each year. Students who have paid the bus fee are authorized to ride a specific bus and be dropped off at a specific bus stop. If you would like your child to ride another bus to visit a friend or attend a club meeting, you must send a note to the teacher on the day of the change. (If it is a regularly scheduled event, such as a Girl Scout meeting every Wednesday, one note for the whole school year will be sufficient). You must also send a note if your child usually rides a bus and you or someone else will be picking him/her up at the regular dismissal time. If

we do not receive a note, your child will be required to board his/her regular bus. If a bus/van is filled to capacity guest riders will not be allowed to ride, and parents will be called to pick up their student.

Bus Behavior

All students who ride the bus to and from school or for any school activity are expected to behave according to the established bus behavior rules.

1. Be on time at the bus stop
2. Form a line at lease 6 feet from where the bus will come to a complete stop.
3. Board and ride the bus quietly and politely.
4. Take a seat as directed by the driver: follow directions the first time they are given.
5. Always face forward in the seat; keep your feet under the seat.
6. Remain seated in the same seat for the entire trip.
7. Keep your hands, arms, legs and objects to yourself.
8. Remain seated until the bus comes to a compete stop and the door has been opened.
9. Remember to pick up your materials before you leave the bus.
10. Get off only at your designated stop unless you have a note.
11. Extra belongings should remain at home (unless child has permission to bring to school)
12. Help take good care of the bus; pick up litter and refrain from writing on or damaging the bus.
13. Go directly home after getting off the bus.
14. Kindergarten students must be met at the bus in order to be dropped off.

While riding the school bus, students are expected to follow the directions of the driver. The driver has the responsibility to transport students to and from school and on study trips safely. This is a huge responsibility, and students need to cooperate with the driver in order to accomplish this task. The bus driver has the authority to assign seats to students when necessary. He or she also has the authority to stop the bus if a student or students are behaving in a manner that restricts his or her ability to transport students safely.

When a driver feels that a student is behaving in a manner that could lead to an unsafe condition, he or she may issue a bus citation. In most cases a bus citation is a formal warning that bus behavior is unacceptable. A second (2nd) citation may result in suspension of bus riding privileges for up to 5 school days. Additional suspensions may lead to suspension of bus privileges for the remainder of the school year. Such a suspension is an extreme measure, but when it comes to student safety, extreme measures are merited.

Closed Campus

Toro Park School follows a closed campus policy. Students must stay on the school grounds from the time they arrive, until dismissal or until they are picked up by a parent/guardian or by the school bus. To ensure the safety of our students, the gates to the school are locked at 8:10 am.

Parents, volunteers and visitors are required to sign in and out in the school office during school hours. Guests to the campus will be given a visitor’s sticker to identify that they have checked in with the office.

Emergency Cards

Please call the school anytime there is a change of home phone number, address, employment, babysitter, or emergency numbers. In an emergency situation it is extremely important that this information is current.

Bicycles

Students are permitted to ride bicycles to and from school. Students must wear protective ***helmets*** and are expected to lock their bike to the racks located on each side of the school campus. The school and the district assume no responsibility for damage or theft of bicycles ridden to school.

Classroom Rules

Each teacher has a set of classroom rules and a classroom discipline plan. Although classroom rules may vary from teacher to teacher, they are similar and consistent with the school's Behavioral Expectations. Each teacher will review his/her classroom rules and classroom discipline policy during Back to School Night and parents should review these rules and keep a copy of them on hand as a reference if needed.

Classroom Communication

Each teacher has access to ParentSquare, email, and and voicemail. Each teacher has their own style and preference of being contacted and will share that with you at Back to School Night. All written communication is best done through ParentSquare or sent to school in your child's folder. If you need to contact the teacher during the school day, the office will direct your call to the teacher's voicemail or take a message.

If a question or concern is to arise, please contact the teacher directly to resolve the issue. If you are not comfortable speaking with the teacher or you are unable to resolve the issue, please contact the school principal for assistance.

Homework

Homework is a regular part of the Toro Park School academic program. Homework comes in a variety of forms, including practicing skills and concepts presented in class, reading, researching, studying for tests, and preparing for class demonstrations or presentations. Most homework assignments are short-term: given one day, and expected to be returned the next. Some teachers may also give long-term assignments such as book reports or projects.

Teachers will review their homework policy with you at Back to School Night. Students are given a homework folder at the beginning of the year. Replacement folders cost ***$3.00*** in the office. 3rd grade students may purchase a replacement agenda for ***$5.00*** in the office. More information about the school's homework policy can be found on **page 27.**

Assemblies:

Assemblies are held either in the Multipurpose Room or outside in the Amphitheater area behind the MPR.

Before Assembly:

- Teachers escort their students to the assembly in a quiet, orderly manner.
- Teachers will direct students to their seating area. All students sit either on the floor or grass in “criss-cross” style with their hands in their lap, or on their chairs with their feet on the floor/ground and their hands in their lap.

During Assembly:

- Give the performers the courtesy of proper attention.
- Clap at the appropriate time.

After Assembly:

- Under the direction of their teacher, students leave in an orderly manner.

Early Dismissal Days

Certain days have been set aside during the school year for parent conferences and meetings. Please see pages 5 - 6 for special schedules with dates. On ***12:45 Dismissal*** days (Parent Teacher Conferences), students will need to bring lunch. Collaboration Day occurs almost every Wednesday during the school year; kindergarten students attend their regular session and 1st thru 3rd grade students are dismissed at 1:30 pm. ***All kindergarten students attend Session A (8:10 to 11:30) on the last day of school (minimum day).***

Cell Phones, Electronic Devices, Toys and Sports Equipment

Non-school items - such as toys (including keychains and backpack hangers), i-pods, cell phones, smart watches, sports equipment and any other electronic devices are not allowed at school without the permission of the teacher. Any unauthorized item will be kept by the teacher until the end of the school day. A further incident may require parents to retrieve items from the Principal. When students have permission to bring items from home, the item should be clearly labeled with the student’s name. ***The school will assume no responsibility for the loss of any personal item brought to school under any circumstance.***

Replicas of weapons, particularly guns, are treated with utmost seriousness. Toy guns can look much like the real thing, and we will treat situations with replicas as if they were real to protect the safety of students and staff. The Monterey County Sheriff’s Department may be involved in such situations. Replicas of weapons will not be returned to students under any circumstances.

Appropriate School Attire

Our dress code is designed to promote a safe learning environment for our students. Students should dress in clothing that allows them to be comfortable and active. Dressing in layers is encouraged as the mornings are cold and the afternoons can be quite warm.

GUIDELINES

1. Skirts, dresses and shorts should be worn at an appropriate length. Please remember that students are asked to sit criss-cross on the floor, and their clothing should not prohibit them from sitting comfortably. Students can wear leggings or shorts under their shorts, skirts or dresses.

2. Shirts, blouses or dresses must have sleeves. Students may wear tank tops, however no spaghetti strap, halter, or crop tops are allowed.
3. Children should wear clothes that are appropriate for school projects, activities and weather conditions.
4. Midriffs must be covered (front and back) even during P.E. Undergarments are to be appropriately covered at all times.
5. Hats, shirts, or jackets with inappropriate pictures or words are not allowed at school.
6. Students are to wear shoes appropriate for P.E. No flip flops allowed. For safety reasons, all shoes/sandals must have a back or heel strap.

If the need arises, parents may be contacted to bring a change of clothing for their student. In some cases the situation may be handled at school by asking students to change into clothes from the clothes closet. When a child needs a change of clothing, the school office does have a collection of clothes available in selected sizes. If you feel more comfortable, you can pack a change of clothing in a plastic bag with your child's full name, date and teacher's name. It will be held in the office until needed.

Lost and Found

Please label all items of clothing, lunch boxes, etc. with your child's ***first initial and last name***. Please check the lost and found on the lunch patio often. All unclaimed clothes will be donated to a charitable organization in December and June.

Lunch and Nutrition

All students may bring their own lunch. Students may also bring a snack to eat during the morning recess.

LUNCHTIME RULES: Lunch period should be a pleasant and relaxing time for all students. Students will walk to the lunch patio and sit at their assigned lunch table with their class.

1. Toro Park School is Zero Waste School. All uneaten items and trash will be returned home with your child. Recycling and compost bins are available for appropriate items.
2. Students will use quiet voices and keep all food in their lunch containers or bags. They will keep their eating area clean.
3. Students will remain seated while eating. They may raise their hand for assistance, to get a drink of water or to use the restroom.
4. Due to serious food allergies: **Trading food or snacks is prohibited**.
5. When students have finished eating, they should remain seated and wait to be excused to throw away their trash.
6. After the table area is clean, students are to wait quietly to signal they are ready for dismissal.
7. When dismissed, students return their lunch bags to their backpacks and either return to class or walk to the playground.
8. Students may take longer to eat, but may be asked to move to another area after their class is dismissed.
9. **PLEASE DO NOT BRING MICROWAVABLE MEALS TO SCHOOL.** There are no facilities for students to heat their lunch.

10. **PLEASE DO NOT BRING GLASS CONTAINERS TO SCHOOL.**
11. **PLEASE PACK THE NECESSARY UTENSILS. TPS DOES NOT HAVE PLASTIC UTENSILS FOR SNACKS OR LUNCHES.**

Ice Cream Fridays:

Ice Cream is available for purchase on Friday's for grades TK – 3rd at a cost of $1.00.

Birthday and Holiday Celebrations

Throughout the school year we know that many of you will want to provide party snacks for our classrooms for holiday and birthday celebrations. Whether it's for a holiday party or to celebrate your child's birthday, we would appreciate your help with promoting healthy eating habits for our kids. Please coordinate all outside food items with your classroom teacher, as there may be health guidelines that must be followed.

Discipline Plan

PHILOSOPHY:

Toro Park School provides a climate that promotes a positive learning environment where students academically, emotionally and socially thrive. Every student had the right to learn and be safe from physical and emotional harm. Appropriate behavior is the responsibility of each student. Students, parents and staff cooperate to help students meet that goal.

The goals of our discipline plan are to:

- Develop the habits of good character representing the six pillars of ***Trustworthiness, Respect, Responsibility, Caring, Fairness and Citizenship.***
- Provide and promote instructional time that is free from excessive interruption.
- Ensure a learning environment that is safe, both physically and emotionally.
- Encourage positive self-esteem that comes with good character.

STANDARDS OF GOOD CHARACTER:

We follow the ***Character Counts! Program*** that promotes the following six pillars of character:

Trustworthiness – being honest, telling the truth, keeping promises, and being loyal so people can trust you. Trustworthy people don't lie, cheat or steal. They also have the courage to stand up for what is right.

Respect – treating others the way you want to be treated, accepting differences, being polite and courteous to everyone. Respectful people solve conflicts peacefully.

Responsibility – working hard and doing what you are supposed to do. Responsible people take care of their own things. They also do what they say they are going to do, so people can count on them.

Caring – being kind, helpful and generous. Caring people are not selfish. They care about other's feelings, and are forgiving.

Fairness – playing by the rules, taking turns, and sharing. Fair people are open-minded, do not blame others, and listen to both sides before making a decision.

Citizenship – cooperating with others, obeying the rules and laws, and respecting the authority of parents, teachers, and other adults. Good citizens do their share. They work to protect the environment and make their school and community a better place.

CHARACTER COUNTS! ®

A person's "character" is the summation of his or her habits, attitudes and attributes. Because those qualities are learned, they can also be purposefully taught. And they should be — because good character doesn't happen automatically, and it's too important to be left to chance. The effectiveness and well-being of individuals, their organizations and their society depend on it. It is always primarily a parent's job to teach a child how to behave and make wise choices, but schools, other institutions and adults working with young people play critical support roles.

Character Education programs in schools have been proven to increase student performance, decrease discipline problems and increase student involvement in their communities. The research that has been done on the "CHARACTER COUNTS!" program corroborates these findings and shows dramatically reduced behavior problems, reduced truancy, and increased test scores. The research makes it clear that when kids learn a consistent set of universal values and teachers model those values and imbed them into the curriculum, behavior improves and educational focus soars.

Today, CHARACTER COUNTS! has become the most widely implemented approach to character education. The CHARACTER COUNTS! Program incorporates Six Pillars of Character (***Trustworthiness, Respect, Responsibility, Fairness, Caring and Citizenship***) into the existing curriculum and management programs already in place to make focusing on good character a part of everything done at a school, focusing on the rewards of character instead of punishments.

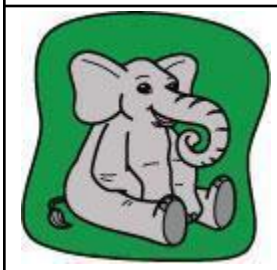
T R R F C C

Students can use this acronym to help them remember
that people with good character are ***terrific*:**

T rustworthiness
R espect
R esponsibility
F airness
C aring
C itizenship

Character Carousel®

The following characters are used at Toro Park to help students identify the different traits of the CHARACTER COUNTS! program.

	**Shinrai** (derived from the Japanese for **"trust"**) is the CAMEL who always keeps her promises, always does what she says she'll do and is loyal, honest and punctual.
	**Austus** (derived from the Estonian for **"respect"**) is the LION who is confident that respect is one of the highest qualities one can have — for nature, for others and for oneself.
	**Ansvar** (derived from the Norwegian for **"responsible"**) is the ELEPHANT with colorful ribbons ties around his trunk and tail to help him remember his responsibilities.
	**Guisto** (derived from the Italian for **"fair"**) is the GIRAFFE who always tries to do what's right. Guisto uses his long neck to see all sides of any issue and has a gentle way of helping others do the same.
	**Karina** (derived from the Spanish for **"caring"**) is the KANGAROO who has a seemingly endless supply of "things" inside her pouch, including a special box of little hearts for children she meets on her travels.
	**Kupa** (derived from the Hawaiian for **"citizen"**) is the BEAR who considers herself a citizen of the world. A philosopher and poet, she believes that we are all part of the same family and must do our share to help each other.

We define discipline as a process of promoting a positive and supportive learning environment throughout the school. Such a climate can be realized when the school is characterized by:

- Mutual respect of students and staff.
- A high regard for the dignity of all persons.
- A challenging instructional program.
- Effective classroom management.
- Established standards for school wide and classroom behavior.
- A commitment to maintain an environment free from intimidation, bullying and harassment.
- A commitment to promote positive discipline and enforce established codes of conduct.

These principles are modeled by the whole staff and form the basis for developing school rules. Rules are essential to ensure the rights of all. School rules work best when:

- Expectations are clearly defined.
- Rewards are used to reinforce appropriate behavior.
- Consequences result from negative behaviors.
- Rewards and consequences are applied fairly and consistently.

RECOGNITION:

Students will receive recognition for academic achievement, attendance and demonstration of Character Counts traits.

- Classroom teachers and specialists offer a variety of incentives, awards and privileges to students for both academic and social accomplishments.

- Yard duty supervisors will issue Being Unusually Good 'BUG' Tickets to students who exhibit especially good character on the playground or lunch patio.

- A BUG Ticket drawing will be held every week on Friday where winning students are recognized over the announcements.

SCHOOL RULES:

Students will demonstrate the following behaviors:

1. Show respect for adults and other children.
2. Be considerate of others. Positive comments and encouragement among students helps make the classroom and playground a pleasant place.
3. Students will treat the property of others and school equipment and property with respect.
4. Keep hands, feet and objects to oneself.
5. WALK in rooms, on sidewalks and on ramps.

6. Students will follow the directions of the adult in charge.
7. Refrain from bullying and harassment.
8. Use appropriate language, no profanity.
9. Ask permission before leaving the classroom or playground and carry a bathroom or office passes where appropriate.
10. Refrain from chewing gum, unless used for a special activity inside the classroom.
11. Use school computers and the internet according to the WUSD Technology and Internet Responsible Use Policy.
12. Follow the dress code.
13. Hats, caps, bandanas and other similar headwear shall not be worn indoors (unless medically necessary).
14. Follow WUSD Bus Riding Guidelines.
15. Pets of any kind are not allowed without prior teacher permission.

OUTDOOR RECESS:

Recess is a time for children to have snack, use the restroom, play and socialize.

Teachers and support staff provide supervision during this time. We strive to maintain a safe and enjoyable experience for all students.

PLAYGROUND RULES:

- Games are open to all students.
- Tag games are on grass field only.
- Rough play (tackling, wrestling and play fighting) is prohibited.
- Students must keep away from all wildlife.

OFF-LIMITS

Hallways, ramps, grassy area between classrooms, area behind the snack bar, bleachers, garden, and bushes along fences are off-limits.

EQUIPMENT:

- All equipment is shared.
- Jump ropes are for jumping only.
- Equipment is returned to appropriate bins after students finish playing or recess has ended.
- Scooters: one at a time, sitting on bottom only, hands on grips. (No standing, kneeling, running.)

SNACK:

Mid-morning snack or Friday ice cream must be eaten while seated. Students sit on steps behind the 2nd and 3rd grade buildings or on the border of the bark box. All trash is disposed of in cans at the bottom of the steps.

FREEZE BELL

When bell rings (or long whistle blown) students stop, freeze, and come off of any equipment. Supervisors will sound two short whistle blows, then children WALK to line up.

PLAY STRUCTURES & BARKBOX AREA:

Walking only. Tag and throwing rubber chips is not allowed.

Swings:

- One student at a time, sitting in seat, both hands on the chains.
- Students swing facing the large play structure.
- Jumping from swings is prohibited.
- Swinging left to right, twisting, lying on stomach, or holding hands is prohibited.
- Pushing a friend on a swing is allowed, one child at a time, standing behind the swing.

Blue Swing is for students with disabilities and they are allowed first choice. When swing is unoccupied, it is available to all children.

Small red structure is for children ages 2-5. Preschoolers and Kindergarteners may use this structure. For safety purposes, children in other grades are not permitted.

Blue Spinner Seat and Rocking Seahorse: One child only seated properly. Children waiting for a turn, sit on the edge of the box.
Double Rocker: Two children at a time, hands on hand-holds, feet on pegs.

Large blue structure is for children age 5 and older. *For insurance liability reasons, we cannot allow preschoolers, TK students, and four year old kindergarteners on the large structure until a "Playground Structure Waiver" is signed* granting parental permission. Children who do not have a signed waiver wait until their fifth birthday to play on the large structure. This waiver is included on the last page of this handbook.

Slides: One child at a time, feet first, sitting down.
Ladder Monkey Bars: One child at a time. Children must be able to reach the bars from the platform. Jumping from the ladder to reach the bars is prohibited. One direction across. Climbing on top of the bars is prohibited.
Turning Wagon Wheel: (TK & Kindergarteners are not allowed on the wheel.) One child at a time, two hands on the wheel. Students must be able to reach the bar from the platform. Children drop after one spin around.
Pedal Stepper: One student at a time with hands on each handhold, and one foot on each pedal.
Barrel Roller: One student at a time with one hand on each support bar.
Zip Line: Student must be able to reach the handle while standing on the platform. One person at a time. Line forms on ground behind the standing platform. Students propel themselves from the platform, not pushing off from the post.

See-Saw: Two to four students at a time, feet on foot rests, and hands on the hand-holds. Middle section above the large spring is off-limits.

Standing Spinner: One or two children. Spinner needs to come to a stop before children climb on or off. Students may sit on the edge of the box to wait for a turn. (Kinder students count to 20, older students to 60.)

CONFLICT RESOLUTION:

Conflict and disagreements are normal and often happen when children get together. However, hurtful words, gestures, or physical attacks are unacceptable ways to deal with conflict and disagreement at school. Our goal here at Toro Park is to teach students several positive ways to deal with these difficult situations using the skills taught in **Kelso's Choices** Conflict Management for Children.

Kelso's Choices
Conflict Resolution Program

The Kelso's Choices program is proven to:

Empower young people with the ability to determine their own behavior, encouraging an internal locus of control and appropriate problem ownership. Statements such as "He made me do it!" and "She did it first!" become obsolete as students become accountable for their own choices.

Reduce tattling through a proactive, preventative approach that keeps small problems from escalating and prevents negative attention-getting mechanisms from occurring.

Systematize expectations of student behavior and provides consistency in rules and discipline on a school-wide basis.

Provide a cognitive structure for discriminating between "small" problems young people can resolve and "big" problems that require adult intervention.

Increase feelings of personal competence as young people successfully resolve conflicts, both within structured lessons and in their own lives.

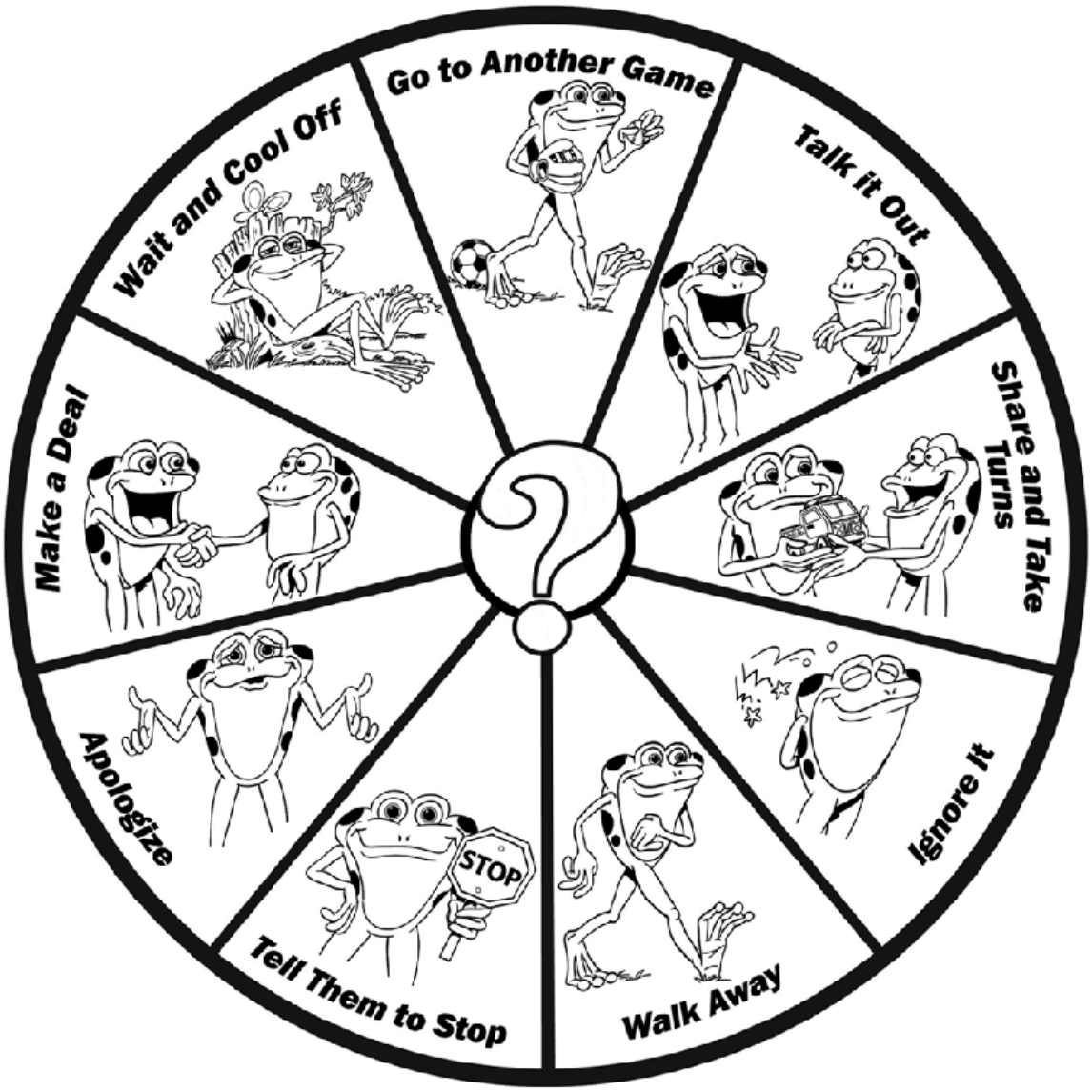
Give young people an important conflict resolution tool they can use when adults are not available or readily accessible. These situations might include riding bikes around the neighborhood or waiting at the bus stop.

On the playground, students are asked to use Kelso's Choices to solve small problems. If they have used at least two choices and the problem is not resolved, they should then ask for an adult to help intervene. Large problems should be immediately taken to an adult. There are three kinds of big problems. There are problems that are dangerous (someone could get hurt), there are problems that are against the law and then there are really, really scary problems. Please encourage your child to use Kelso's Choices when they have a conflict with another student at school.

IT'S YOUR CHOICE!

DO YOU HAVE A SMALL PROBLEM?

TRY 2 OF KELSO'S CHOICES:



IF YOU HAVE A BIG PROBLEM, TELL AN ADULT YOU TRUST.

Code of Conduct

The intent of the Code of Conduct is to give all students, staff, and parents a common set of rules and consequences to expect when inappropriate behavior occurs. Each incidence of inappropriate behavior is reviewed carefully, and consequences are given accordingly. ***The staff reserves the right to make decisions that may include but is not limited to the below infractions and actions.***

The Code of Conduct is enforced from the time students arrive at school in the morning until they arrive home in the afternoon and at all school sponsored activities including field trips and any other school related activities. Students should be aware that the school's Code of Conduct also covers behavior at school bus stops.

Category I
Infractions
*Language •Potty Talk (inappropriate discussion of body functions) •Unkind words *Purposefully Interrupting *Playing Rough – unintentional or accidental contact *Play Fighting
Possible Actions
o Verbal or Written Warning (teacher) o Consequences may include: time out, restricted area, and/or peer restriction o Repeated infraction subject to parent contact and/or conference (3 or more) o Behavior contract o Problem Solving Worksheet

Category II	
Infractions	
*Defiance •Refuses to follow directions given by an adult •Back Talk to an adult •Non-Verbal body language •Refuses to do class work *Actions which Impede Other Students' Learning *Lying *Hurting Others' Feelings	*Teasing/Name Calling *Put Downs *Excluding Others *Throwing food or other objects *Out of Bounds *Entering a Building without permission from an adult *Playing in the bathroom *Profanity *Cheating
Possible Actions	
o Discipline Report to office and teacher	

- Consequences may include: time out, restricted area
- Parent contact and/or conference
- Behavior contract
- Problem Solving Worksheet
- Suspension

Category III

Infractions

*Physically Attacking with the Intent to Hurt or Harm any Person on Campus

For example:

- •Slapping
- •Kicking
- •Hitting
- •Lunging with an implement
- •Elbowing
- •Showing Rage/Aggression
- •Head butting
- •Choking
- •Biting
- •Spitting
- •Kneeing
- •Etc.

*Throwing objects to cause harm or damage property

*Hiding or running away from adult supervision

*Bullying

- •Intentional
- •Repeated
- •Imbalance of power through: verbal, non-verbal, or physical threats
- •Repeated Exclusion

*Intimidation – actions that may cause fear, humiliation or injury.

*Harassment – verbal or physical conduct directed at someone's personal characteristics.

*Weapons, drugs or paraphernalia, tobacco, matches, lighters, etc.

*Lewd or sexual behavior

*Vandalism

Possible Actions

- Discipline Report to office and teacher
- Parent contact and/or conference
- Behavior contract
- Suspension (in house or at home)

WUSD Definition of Bullying*:*

"Purposely hurting others through words or actions."

Whether physical, verbal, or electronic, bullying is often specifically defined by the following:

1) It is intentional

2) It is repeated
3) There is an imbalance of power between the bully and the target (physical size, social status, etc.)

Harmful Behaviors that may or may not fully qualify as Bullying

1) Physical — hitting, kicking, tripping, and other forms of assault
2) Verbal — teasing, insults, name calling, spreading rumors
3) Non-verbal/Emotional — social exclusion, taking or damaging possessions, intimidating gestures
4) Cyber — sending unkind, hostile, or threatening messages via email, text, or social networking sites

(Adapted from Character Counts! and the U.S. Department of Education's Office for Civil Rights and then U.S. Department of Justice's Civil Rights Division)

DISCIPLINE REPORT:

A Discipline Report or "White Slip" is used to inform the student's teacher and/or school principal of infractions that need follow-up.

For Category I Infractions:

- Completed by aide, specialist, teacher, yard duty or other school employee and given to the student's teacher.
- Classroom teacher maintains a log of citations for each student.
- Consequences are administered by the student's teacher. Actions are outlined in the Code of Conduct.
- Three or more citations in one trimester results in referral to school principal.

For Category II & III Infractions:

- Completed by aide, specialist, teacher, yard duty or other school employee and given to the school principal.
- In cases where a student must be removed from the classroom immediately, a phone call to the office is sufficient. A completed Discipline Report must be completed and sent to the office at the next break.
- Consequences are administered by the principal. Actions are outlined in the Code of Conduct.
- The principal will maintain a record of referrals to the office and suspensions.

Note: Participation in assemblies, field trips and special school or classroom activities is contingent upon acceptable attendance and behavior.

WUSD SCHOOL SUSPENSION POLICY:

Students may be suspended from school attendance for specific violations of the Board of Trustee adopted Code of Conduct, a provision of the Education Code, the Penal Code, or the Health and Welfare Code. Suspensions range from 1 to 5 days at a time depending on the severity of the violation. Students may be suspended up to 20 days during a single school year. All suspensions are administered within the provisions outlined in the Education Code (EC 48000). Parents are always involved and informed when a suspension is administered.

During the suspension, the student may be held accountable for homework and other assignments by individual classroom teachers. Teachers will give the student a reasonable amount of time to make up any missed assignments.

Parents are required to attend a readmission conference before a student will be allowed to return to regular attendance.

Attendance

Your child's attendance in school is very important for their learning progression. Each subject is taught in sequence which builds understanding and correct habits of studying. In order to be ready for new steps in learning, your child must have mastered the previous step and be sufficiently ready to profit from new materials. While a student may be able to make up the work they missed, they can not make up the classroom experience.

The Washington Union School District receives revenue from the state, local property taxes and personal donations. The State of California funds schools for students who are **in class only**. **PLEASE** schedule family trips and vacations during the regular breaks in the school calendar.

Absences:

Whenever your child will not be in school, please send a ParentSquare message or email to Mrs. Tanya Reinhardt, Health Aide, and your child's teacher. Mrs. Reinhardt can be reached at (831) 484-4202 please call the **school attendance line (831-484-2901)** anytime before class begins. Please do not call the teacher's voicemail as we may not get the message until later in the day. We ***always*** need to hear from a parent or guardian if your child will not be attending school for any reason.

Students may be excused from school for the following reasons: Illness, accident, visit to a medical practitioner, funeral of an immediate family member, or attendance at a religious retreat or observance of a religious holiday.

Independent Study Contracts:

If your child will be absent from school due to an illness, an ***Independent Study Contract*** will provide your child the needed classroom work to keep them up-to-date. The ***Independent Study Contract*** also financially benefits our school through ADA apportionment. Independent Study Contracts must be requested from the school office at least two weeks prior to the planned date of absence. All assigned work is due on the date that your student returns to school. Trips not covered by Independent Study Contracts will be considered unexcused absences and count towards truancy.

Tardies:

It is very important for your child to arrive on time to class. Within the first few minutes of class, the teacher informs students of the day's events. When a child arrives late to school, it disrupts the synergy for the other students with the teacher. If your child will be late to school, please call the school office to advise us of your delay. You will need to ***come into the school office*** and sign your child in on the Parent sign-in /sign-out sheet.

Please note that oversleeping, car problems, traffic delays and other common reasons for tardiness are not excused. The District provides transportation to all students within its

boundaries. If you choose to transport your student, please plan ahead to ensure that you will arrive on time.

Truancies:

Students who are absent from school for any reason other than listed above will be considered truant and absences will be recorded as unexcused. **Three or more unexcused absences, three or more tardies of 30 minutes, or ANY combination of three absences or tardies without a valid excuse during the school YEAR make a child truant under Ed Code Section 48260. Students who are truant three or more times during a year will be declared habitual truants.** Your child's regular attendance is important to his/her future. Students miss out on important instruction when they are absent. The Monterey County Office of Education and the Washington Union School District will be working in coordination with the Monterey County District Attorney, the Department of Social Services, and the Probation Department to reduce pupil absences.

Response to pupil attendance will be enforced in the following manner:

1. If you child is absent from school without a valid excuse for three or more days, student will be listed as truant and parents will receive a First Notice of Truancy.
2. If you child is truant for one to three days after receiving the First Notice of Truancy, your child will be declared a habitual truant, parents will be notified in writing that such action has been taken and they will be given the opportunity to meet with school authorities to discuss their child's attendance problem. The District Attorney will also receive notification of the truancy report.
3. If school authorities and the District Attorney are unable to correct the student's attendance problems, a petition may be filed on behalf of the pupil in juvenile court, and if warranted, criminal charges will be filed against the parent.

We believe by carefully verifying pupil attendance and by maintaining contact with parents, the teacher will be able to provide your child with improved educational opportunities and a positive learning environment.

Please feel free to contact your child's teacher or principal during the school year regarding your child's attendance and academic progress.

Early Release from school:

Whenever your child will be picked up early, please send a note in your child's folder to the teacher noting the time you need your child in the office. You will also need to come to the school office to sign your child out on the Parent sign-in / sign-out sheet. Please make every effort to schedule your child's medical and dental appointments for later in the day.

A Change to Your Child's Normal Departure Routine from School:

Whenever your child will change from their regular departure routine**, please send a note in your child's folder to the teacher** noting the date, the change to the routine and your signature. If the change includes riding the bus, which your child doesn't normally do, a bus pass may be purchased from the school office.

Medication and Health Aide Information

Injuries and Illness:

If a child is injured or becomes ill at school, the parents will be notified by the health aide or secretary. Therefore, it is ***very important*** that your child's emergency card information be kept up-to-date with home, work and cell phone numbers. If the parents are not available, and the situation is serious, the person(s) designated to be contacted in case of an emergency will be notified.

A teacher or staff member will issue a pass if a student needs medical attention. If there is an emergency, the student should go directly to the school office. For serious injuries or injuries to the head, parents are telephoned immediately. If parents are unavailable, the person(s) on the emergency contact are called. If the parent and designated people cannot be contacted and the child's condition worsens, 911 will be called.

Under Ed Code 49407, no school district shall be held liable for the reasonable treatment of a student without the consent of the parent/guardian when the student requires reasonable medical treatment and the parent/guardian cannot be reached, unless a written objection to medial treatment has been filed with the school.

Health Regulations:

DO NOT bring your child if one or more of the following symptoms of illness are apparent. We want all the healthy children protected from illness. Each parent needs to be responsible for the health of his/her own child.

- Temperature of 100.4 or above
- Matter (yellow discharge) in the eyes
- Copious amount of nasal drainage
- First two days your child in on antibiotics
- Rash behind ears or on body
- Sore throat with difficulty swallowing
- Incessant coughing
- Diarrhea within last 24 hours
- Vomiting within last 24 hours

Over-the-Counter and Prescription Medication:

Medical authorization and parental permission are required for all medication administered by the Health Aide or secretary at our school. In the event that a **Medication Consent Form** is not yet signed by both the student's physician and parent/guardian, the student's parent/guardian will need to administer the medication at school. ***School personnel may not administer any medication without the signed Medication Consent Form.*** Students' may not keep any medication in their possession while at school. If it is necessary that a medication be given during school hours, the following regulations must be followed:

- The Medication Consent Form on file with the health aide with appropriate signatures.

- Medication must be brought to school in the original container labeled by a pharmacist. The label is to include the student's name, doctor's name, medication, strength, dosage and time(s) the medication is to be given.
- Any changes to the medication will require another Medical Consent Form to be completed.

HOMEWORK GUIDE

The governing board of the Washington Union School District considers homework to be an important part of the instructional program. A carefully designed homework plan can contribute significantly to your child's academic success. For any homework plan to be effective it requires the full participation of three important people: the student, the parent, and the teacher. In education we often refer to the 3R's, but when referring to homework the 3A's are more appropriate: atmosphere, attitude, and appropriateness. As a parent, the atmosphere that you create in your home for homework helps your child to approach the assignment with an attitude that is productive for learning. Your child's teacher will make sure that assignments are appropriate and that they reinforce learning that is taking place in the classroom or prepare students for classroom work. In order for your child to fully benefit from the assigned homework, we urge your active participation in this three way partnership. The benefits include: improved study habits, self discipline, and higher academic achievement.

Why do we have homework?

1. To provide extra practice on work that has been introduced at school.
2. To extend and enhance school learned knowledge and skills.
3. To develop responsible attitudes, good study habits and effective time management skills.
4. To promote extra time to complete or make up missed work.

Some facts to remember:

1. The length of time needed to complete homework varies according to the age of the student and the purpose of the assignment.
2. Children have different needs. Some need additional practice at home, while others benefit from activities that apply the skills mastered at school.
3. Homework may be an enriching activity. Family visits to places of historic, cultural, environmental, or recreational interest will extend and reinforce the school experience for children.

Homework Checklist for Teachers

- I plan homework that is related to classroom activities and is appropriate for student's maturity, level of learning, and attention span.
- I assign homework that may require:
  - 10 to 20 minutes for first grade

- 20 to 30 minutes for second grade
- 30 to 45 minutes for third grade

- I make sure that students understand what is required in the homework assignments.
- I monitor the completion and accuracy of homework assignments.
- I inform the parents of a child who repeatedly fails to complete homework assignments.
- I recognize homework that is done especially well.
- I sign homework or assignment sheets, if requested to do so.
- I monitor the completion and accuracy of homework assignments.
- I regularly assign homework Monday through Thursday. Sometimes special assignments may require work over the weekend.

Homework Checklist for Parents

- I help my child to balance play and sports with homework and other after school responsibilities.
- I provide a quiet place for my child to study.
- I encourage my child to complete homework assignments carefully and on time.
- I give assistance and guidance when needed, but allow my child to learn by doing their own work.
- I praise my child for effort, as well as for work well done.
- When necessary, I send a note to the teacher indicating that the assignment:
    - was too difficult for my child
    - took longer than the recommended time to complete.
    - was not completed due to an unusual family situation.
- I sign homework or assignment sheets if requested to do so.
- I monitor the completion and/or accuracy of the assignment, as requested.

Homework Checklist for Students

- I listen carefully to the teacher's directions regarding homework and I ask questions if something is not clear.
- I take the assignment and necessary materials home.
- I take enough time to complete the assigned work.
- I complete homework carefully and neatly.
- I return homework to the teacher when it is due.
- When requested, I record all my assignments on my homework assignment sheet and ask my parent to sign it.

Parent Involvement and Participation

Toro Park School welcomes parent involvement and participation in school and community activities. Parents are encouraged to join the **STAR Foundation**, be an **Art Docent**, and/or be an active member of the **School Site Council**. We also welcome parents as volunteers for school activities, field trips, and the book fairs. Teachers welcome parents who are interested in assisting with class activities. One of the strengths of the Washington Union School District and Toro Park School is strong and supportive parents. We believe that all parents can find a way to support their child's education through the variety of opportunities available.

Parent volunteer services are a valuable part of our school program. Each time you volunteer at the school, to work in a classroom or on a special project, you must stop by the office and sign in on the volunteer sign-in sheet and pick up a volunteer badge. If you do not check in at the office you will be asked to return to the office to sign-in.

School Site Council

The Toro Park School Site Council meets monthly to monitor and provide input to the school program. Each month, October through May, the SSC meets after school in the Multipurpose Room. Elected staff members and others participate in monthly curricular presentations.

The SSC works with the staff to develop a school plan that will provide a guide for instructional programs, both regular education and special education, and student services. Each spring the District conducts an annual survey to determine satisfaction with the school program. Results of these surveys are available for public review in the school office.

Each year the SSC also presents to the Board of Trustees an annual report. This report reviews the accomplishments of the SSC goals during the year. Also included is information regarding the level of student achievement during the year as measured by standardized tests, district expectations, and other criteria as determined by the Board of Trustees.

Art Docents

Toro Park School students are privileged to enjoy the services of the Art Docent program. The Washington Union Art Docent program is one of the most outstanding examples of such programs statewide. This program (funded by WUEF) provides high quality art (both hands-on and appreciation) programs for all students in the district. Volunteer Art Docents are trained to work with students in a variety of art media including paint, clay, textiles, weaving, etc., and typically work in teams and specialize in a particular grade level. For more information about volunteer opportunities or to donate to the program, please contact Lucy Chesshire, Art Docent Coordinator, at 484-1172.

EXTRA CURRICULAR ACTIVITIES

Technology

Our goal at Toro Park School is that by the end of 3rd grade, students will

- Use formal keyboarding strategies.
- Use basic computer tools and commands (e.g. the mouse and print command).
- Use computer learning applications.
- Use simple word processing programs.
- Use simple applications for self-expression.
- Explore child friendly sites on the internet.

Each student attends the computer lab with their class during one scheduled visit each week. Teachers may utilize the lab at other times during the week. In addition, each classroom has Chromebooks available for student use.

Music & Art

Through the generosity of the STAR Foundation, we have a part-time music instructor. Each grade level has a music lesson once a week and has one grade level performance per year. In addition, third graders learn to play the recorder in the spring.

The Art Docent Program, also supported through WUEF, is a unique cultural enrichment program in the visual arts in the Washington Union School District. Trained volunteers from the school community visit every classroom each month to present a hands-on art lesson and a Picture of the Month art appreciation lesson. In the spring, a district Art Show is presented at San Benancio Middle School.

Library

Our library is located in the MPR behind the school office. Students may check out books once a week during their library time. Twice a year we have a Book Fair where you can purchase books and other products. The proceeds from the Book Fairs help purchase library and media supplies to help support our academic programs at Toro Park School.

Toro Park School
School Supply List
2026-2027

Please label supplies as indicated. Thank You.

All TK Students

____ Backpack (labeled with child's name)

____ Reusable lunch bag (labeled with child's name)

____ Reusable water bottle for daily snack (labeled with child's name)

TK – Transitional Kindergarten

____20 sheets of white 8 ½ x 11 thick card stock paper (110lb, 300gsm)

____ 1 ream white copy paper 8 ½ x 11

____ 10 large **purple** glue sticks (0.77 ounce) (ELMER's Brand PLEASE -Must be purple)

____ 1 box 10-count Crayola Washable broadline markers

____ 1 box 10-count chisel tip dry erase markers assorted colors

____ 1 box Pentel Oil Pastel Set (Pack of 12) **(girls)**

____ 24 colored pencils (Sharpened - not twist up) **(boys)**

____ 1 box *sharpened* **Ticonderoga** No.2 yellow pencils

____ l Prang Oval-8 watercolor palette (available on Amazon)

____ 5 packages **Cool Shot** glue gun glue sticks (mini size, can be found on Amazon)

____ 1 pack Quart size Freezer Resealable bags (ie: ziplock, etc)

____ 1 large box facial tissue

____ Bag of pom poms - various colors/sizes 900 pieces**(girls)**

____ Bag of cotton balls **(boys)**

____ Roll of Duct Tape - various colors

____ Pentel High Polymer Eraser

All Kindergarten Students

____ Backpack (labeled with child's name)

____ Reusable lunch bag (labeled with child's name)

____ Reusable water bottle for daily snack (labeled with child's name)

Kindergarten

____ One pencil pouch labeled with name

____ 3 boxes of **Crayola** crayons (1 box 8 count **Crayola** **and** 2 box 24 count **Crayola** regular)

No Washable Please

____ 4 **LARGE Elmers** glue sticks (purple glue)

____ 1 box 10 count Broad Classic **Crayola** Colored Markers non-toxic and washable

____ 2 box 12 count *sharpened* **Crayola** classic colored pencils

____ Ticonderoga pencils #2 and Beginners 2.2 mm

____ 1 pair **Fiskars** scissors

____ 2 reams white copy paper 8 ½ x 11

____ 1 package Baby wipes

1st Grade

____ 2 boxes of 24 **Crayola** crayons (***Please, no more than 24) and No Washable Please***

____ 3 boxes *sharpened* **Ticonderoga** No.2 yellow pencils (**No "cool" pencils** please)

____ 4-5 **LARGE** glue sticks

____ 2 boxes 10 count Broad Classic **Crayola** Colored Markers non-toxic and washable

____ 1 box 12 count *sharpened* **Pentel** classic colored pencils

____ 1 pair **Fiskars** scissors

____ 2 reams white copy paper 8 ½ x 11

____ 1 large box of facial tissue

____ 4 black **Sharpie** pens

____ Scotch Tape (quantity 2-4)

____ I Prang Oval-8 watercolor palette (available on Amazon)

____ 2 package Baby wipes

____ 4 packages **Cool Shot** glue gun glue sticks (mini size, can be found on Amazon))

2nd Grade

____ 1 box of 24 **Crayola** crayons

____ 1 box of 12 *sharpened* colored pencils(crayola)

____ 1 set of 8 *fat* broad-tip markers, (**Crayola** type) non-toxic and washable

____ 1 set of 8 *skinny* fine point markers, (**Crayola** type) non-toxic and washable

____ 3 **LARGE** glue sticks (to be replenished when needed)

____ 1 box **Ticonderoga** No. 2 pencils *sharpened*

____ 1 pair **Fiskars** scissors

____ 1 watercolor paint set (8 colors Prang preferred)

____ 2 large boxes of facial tissue

____ 1 pack *unscented* baby wipes

____ 1 ream of white copy paper 8 ½ x 11

____ 1 ream of pink copy paper 8 ½ x 11

____2 Pentel or Staedtler erasers (no Magic Rubs or pink erasers)

3rd Grade

____1 clear pocket half inch 3-ring white binder
____24 *sharpened* **Ticonderoga** No. 2 pencils
____1 set of fine line Crayola Markers – Classic Colors 10 count
____1 set of broad line Crayola Markers – Classic Colors 10 count
____1 pair of **Fiskars** kids classic pointed tip scissors
____1 set of **Crayola** colored pencils, long, 24 count (not erasable)
____1 dry erase eraser
____8 black **Expo** *fine line* dry erase marker
____1 ream of white copy paper 8 ½ x 11
____1 ream of blue copy paper 8 1/2 x 11
____2 pack **Pentel** Hi-Polymer or **Prisma Magic Rub** eraser
____2 **Elmer's** School glue sticks
____1 package unscented baby wipes (NOT antibacterial wipes please!) (girls)
____1 box Kleenex or Puffs brand tissues (boys)

Playground Structure Waiver

Dear Parents of Four Year Old TK/Kindergarten Students,

We have a wonderful playground structure on the lower playground. It is designed for students aged five and above. Students are taught safety procedures for the different play areas on the structure. Under the supervision of teachers and instructional assistants, the kindergarten students are allowed to play on the structure during their recess. As with any large play structure designed for a span of ages, some of the play events are more challenging than others. The structure is designed to limit access to some of the play events by making the steps too high or the reach too far for smaller children.

For insurance liability reasons, we cannot allow four year old kindergarten students to play on the structure unless you sign a waiver giving your permission. If you prefer not to sign the waiver, your child will need to wait until his or her fifth birthday to play on the big play structure.

Please contact your child's teacher if you have any questions about this.

****

Date_____

I understand that the play structure on the lower playground is designed for children ages five and above. My child, _____, will not be five years old until _____.

____ I give permission for my child to play on the large play structure before their fifth birthday. If your child is enrolled in Time for Me this permission will extend to the daycare program also.

____ I prefer to have my child wait until his/her fifth birthday on _____ to play on the large play structure.

Parent Signature_____