

Self Assessment: Leading Professional Learning Progression

Name:	Position:	Length of Employment:	Coach:	Supervisor:
--------------	------------------	------------------------------	---------------	--------------------



[Activity Log](#) |
 [Goal Setting](#) |
 [Goal Reflection](#) |
 [Progress Monitoring 1](#) |
 [Midpoint Check](#) |
 [Skill Progression Reflection](#) |
 [Coaching Feedback Reflection](#)

Activity Log				
Date	Activity	Focus	Reflection	Coaching Conversation

Goal Setting

Prioritize your goals by placing a 1, 2, and 3 next to the most important overall area(s) of skill development.
The ** denotes specific strategies for activating learning and student agency.

	Planning and Preparation
	Plan/Approach
	Intended stage of competency for the training
	Resources
	Engagement activities
	Collaboration activities
	Discussion activities
	Strategies I will try for “activating learning”
**	Asynchronous options
**	Learner Choice and Voice
**	Personalized assessments
**	Competency based assessments using learning goals and success criteria

	Managing Time and Space
	Room or ZOOM setup
	Introduction and inclusive opener
	Transitions
	Grouping
	Differentiation options
	Structure for learning
	Pacing
	Optimistic Closer (next step)

	Establishing Presence
	Energy level
	Natural and genuine
	Confidence
	Body language
	Relationships/Rapport with participants (Intuitively respond to needs of participants)
	Focus on participants' experiences and struggles
	Remain neutral while facilitating consensus building
	Collecting low inference data of participants

	Demonstrating Content Knowledge and Flexibility (on-site, Blended/Virtual, remote)
	Deep understanding of the content (Credibility)
	Flexible and adaptive to different situations (read the group)
	Impactful questioning
	Thoughtful listening

	Collecting Authentic Formative Assessment Data
	Deep understanding of the content
	Effective use of prompts and use of data gathering tools (pear deck, google, padlet, etc)

Goal Setting Reflection

What have you selected as your top priority?

Why is your development in the area you selected as your top priority so important? Please be specific.

What has happened in the past to cause you to select this area?

How will you know if you are making progress in this area?

Who will you ask to help you measure your progress?

What other areas of development will also be of value to you?

How do you (or your Supervisor) feel growth in this area would help the agency achieve its objectives?

Progress Monitoring

Improvement is an ongoing process. Do not become discouraged if you are not experiencing immediate results.
Progress is a journey.

Are you making progress in your priority area? Explain.

Do you still feel this is the most important area for you? If not, what do you believe is the area of most importance?

In what other areas of focus are you demonstrating growth? Provide specific examples of your progress.

What skills are you going to focus on even more intently moving forward?

What are you doing differently as a result of this work to further the goals of the agency?

Is your Supervisor aware of these changes? How do you know?

Midpoint Check In: Coaching Dialogue

Coach:

Date:

Feedback on Decisions:

What makes it strong? What would make it stronger?

Comments:

Skill Progression Reflection

The role when leading professional learning is to create the right conditions and energy level in the room for authentic collaborative growth.

It's the littlest things over time that make the biggest impact.

Are you making progress in your priority area? Explain.

Do you still feel this is the most important area for you? If not, what do you believe is the area of most importance?

In what other areas of focus are you demonstrating growth? Provide specific examples of your progress.

What skills are you going to focus on even more intently moving forward?

What are you doing differently as a result of this work to further the goals of the agency?

Is your Supervisor aware of these changes? How do you know?

What support do you need moving forward?

Final Coaching and Feedback Reflection

The most growth comes from an open mindset, willingness to try new things and learn and accepting feedback
Have a conversation with a colleague or your supervisor using the following prompts.

Through this process what was the hardest part? Explain.

What feedback and support helped you improve the most?

What do you still want to grapple with?

What skills are you going to focus on even more intently moving forward?

What are you doing differently as a result of this work to further the goals of the agency?

Is your Supervisor aware of these changes? How do you know?

What support do you need moving forward?