

2025-2026 Pū‘ōhala School SCC Minutes

Quarter 1	Quarter 2	Quarter 3	Quarter 4
August 27,2025			
September 24, 2025			
October 29, 2025			

Meeting link [here](#)

Meeting ID: 889 1259 0225

Passcode: pueo

[Pū‘ōhala SCC agenda & minutes](#)

August 27, 2025 Agenda

Present:

Brandi Cutler, Chair, SCC

Tumau Lokeni, Student Rep

Pilimaiwaa Padilla, Student

Moani Mirafuentes, Student

Kamomi Laimana, parent

Kalei Laimana, Community member SCC board

Kahea Faria, parent

Tiana Abilla, parent

Lehua Coloma, parent

Kau‘i Kaiahua, Kumu Kaiapuni

Shae

Keokapukoa Kaohela

Jessica Holmes, parent

Ka‘ano‘i Walk, parent

Waiyanuhea Walk, parent

Kaila, Classified

Kaimi, Certificated

Hepua Kekawa-Yam

Ola, parent

Jarrett, parent

Jennifer Bishop, parent

Nancy Laimana, parent
Adam Laimana, parent
Kathy Kahikina, Principal

1. Call meeting to order 5:04PM

2. SCC members Orientation Session:

- ☐ [Review SCC Video for brief overview](#)
 - ☐ Agenda and Minutes posted on the school website
 - ☐ Give input to the financial and academic plan
 - ☐ SCC board members - review
 - ☐
- ☐ [Share SCC Handbook](#)
 - ☐ Update the SCC handbook that is on the website. Brandi sent it in the email for the meeting

3. Review [SCC Pū'ōhala Bylaws](#). If bylaws are amended, send a copy to the CAS for signature and an approved copy to the SCC office.

- ☐ Made sure in 2021 that there is representation from both the Kaiapuni and English branches
- ☐ Representation that there are certificated, non-certificated, parent both Kaiapuni and English, student both Kaiapuni and English
- ☐ [Review procedures for posting SCC meeting agenda and minutes:](#)
 - ☐ Agenda - 6 calendar days prior to SCC mtg (website/office)
 - ☐ Minutes - upon approval by the SCC (website/office)
- ☐ [Review process for public testimony on SCC agenda items](#)
 - ☐ Is there another way other than the agenda for this to occur
 - ☐ Google forms and emails have been used to communicate; also in person
 - ☐ Do we want to create a living document, where people can give input
 - ☐ Google form would be the most organized and easiest to implement
 - ☐ People can talk to their representatives
 - ☐ How to get input for the agenda/questions
- ☐ [Review SCC Survey of the Principal](#)
 - ☐ Review the process - there should be a google form
 - ☐ Survey at the end of the year
 - ☐ Improvements/Questions
 - ☐ Would have a meeting and everyone would give a rating for each section, chair would average the scores out. Discussion with only board members - they talk openly about each section. Chair submits the form to the CAS

4. Review School vision/mission

- ☐ Shared it from the website and it was read
- ☐ History is that the vision and mission statements are from when Makala Paakaula was the Principal/Po'okumu

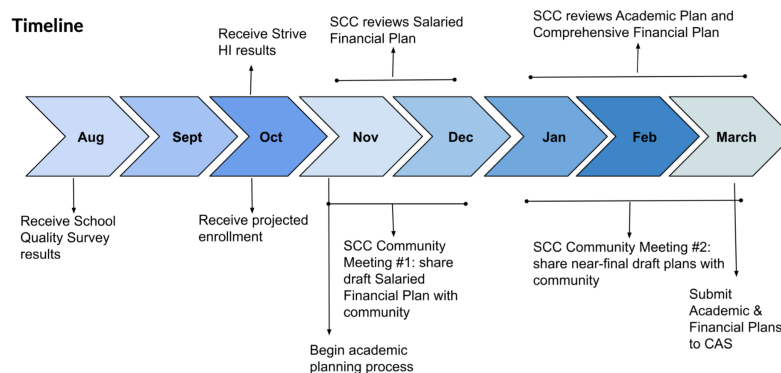
5. Update 2025-2026 SCC Member Roster

- ☐ Send to CAS & SCC@k12.hi.us
- ☐ Update on website
 - ☐ SCC Representatives:
 - ☐ Kathy Kahikina - po'okumu
 - ☐ Brandi Cutler - makua, Chair

6. Complete SCC Readiness Self-Assessment SY25-26

- ☐ This is to be done with the board
- ☐ HMOP sends out via email (but limited by who signs up for HMOP emails), does kula have a way to get email out to all 'ohana? Trying to fix school messenger system.
- ☐ Kelly (SCC) coming to September meeting

7. Review Academic & Financial Plan SY25-26



- ☐ Taken from the SCC handbook
- ☐ Reviewed this diagram
- ☐ Question: What is SSIR?
 - ☐ School Status and Improvement Report (SSIR) - explained in the past that it was due in June. Just received the email with the doc that needs to be updated today.

8. Selection SCC Board Officers

- ☐ Chair - Brandi

- ☐ Vice Chair
- ☐ Secretary - Ka'imi

9. Agree on SCC Meeting dates (listed above)

- ☐ Monthly - on the top of the agenda
- ☐ Suggestion - change the meeting to quarterly
 - ☐ The bylaws state monthly meetings, would need to revise the bylaws
 - ☐ The SCC handbook states it's recommended to have monthly meetings
 - ☐ Chair stated that it's a way for communication between parents and the school
- ☐ Notify Kula Community (website, hmop)
 - ☐ It's posted on the school website
 - ☐ It's posted on school social media and on HMOP social media
 - ☐ SCC Representatives:
 - ☐ Kathy Kahikina - po'okumu
 - ☐ Brandi Cutler - makua, Chair
 - ☐ Kalei Laimana - community rep
 - ☐ Kumu have talked amongst themselves; will hold elections
 - ☐ Kumu Kaimi - english certificated (voluntold by english teachers)
 - ☐ Kumu Kauai- kaiapuni certificated
 - ☐ Kumu Konrad also nominated and available
 - ☐ List one as alternate
 - ☐ Non-certificated
 - ☐ Kumu Kaila - non-certificated, salaried (voluntold by office staff/custodians/EA)
 - ☐ Kumu Kalei (casual hire, not a staff position) >> not eligible for SCC?
Po'okumu asking Kelly; bylaws say school employee assigned to Pu'ohala
 - ☐ Difference between certificated (teacher position) and non-certificated (classified, ea, office staff, janitors)
 - ☐ english student - ? (provided by Kumu Kaimi after meeting)
 - ☐ Chelsea - english parent rep

☐ Add in dates of Academic & Financial Plan Due Dates

- ☐ January 30 - CNA due

10. Agree on School Community Meeting dates (suggested above)

- ☐ Notify Kula Community (website, hmop)

11. Overall Kula Updates:

- ☐ Review progress on the implementation of the school Academic Plan.
- ☐ New Positions
- ☐ Vacant Positions - none
- ☐ Accomplishments
- ☐ Challenges
 - ☐ Did not make the projected enrollment, returned \$278, 000. Explained that the projected count included the grade 7 & 8 students

10. Member Mana'o

- ☐ How to let community know they can provide input?
 - ☐ Create a google form
- ☐ Any community mana'o?
 - ☐ What is the status of name chane, were following flowchart, last step had been holding a public meeting that wasn't scheduled, waiting on strategic plan from OHE (even if not on flowchart); no updates on deadline for strategic plan; Po'okumu has not been asked for input in kaiaipuni strategic plan.
 - ☐ Circle back with BOE to get on Student Achievement Committee agenda to discuss kaiaipuni k-12 campus for Pu'ohala; they asked us to schedule a meeting with SAC

11. SCC Meeting adjourned:

NEXT MEETING: Wednesday September 24

September Meeting
Members Present: Brandi Cutler (makua), Kaila Malama (staff), Ka'imi Malama (teacher), Kau'i Kaiahua (kumu), Kalei Bulawan (staff), Kalei Laimana (community), Faye-Chelsea's Mom (parent), Tumau Lokeni (haumana) Missing: Po'okumu Kathy Kahikina, Zariah Samson (student) Nā Hoakipa (guests):

September Meeting

Waiianuhea Walk, Ola Torres (HMOP), Pi'imaiwa'a Padilla, Zhaezyn, Kelly Tashima, Bethany, Kalae Akioka, Lisa Lono, Lehua Coloma, Keokakupukoa Kaohelauii, moani mirafuentes, Leiohu Chun, Ka'anoi Walk, Ohana Walk, Tee, Ohana Luis Waho, Tishanah, Ohana Nishiyama

Agenda:

1. [Call meeting to order at: 5:02](#)

2. [Special Guest: Kelly Teshima-McCormick \(Institutional Analyst, School Community Councils, Community Engagement Branch, OSIP, Hawaii Department of Education\)](#)

- ☐ Review the purpose of SCC
 - ☐ Kelly's general overview of SCC
 - ☐ Council consist of 6 groups
 - ☐ Opportunities for all stakeholders to give input with improving student achievement
 - ☐ SCC came from Legislation - ACT 51/221 Reinventing Education Act of 2004
 - ☐ Strategic Plan - board approved plan setting goals for student success
 - ☐ Principals Role - gather input, identify school improvement priorities, review financial and academic plan, authority to final decision
 - ☐ SCC must do: review academic and financial plan, provide recommendations, review evidence of school progress, provide opportunities for community input
 - ☐ End of year Principal SCC Survey
 - ☐ Review Kelly's slideshow for more information
 - ☐ Q and A
 - ☐ - what happens when Principals stop coming to SCC meetings? If there is a pattern where they are not attending, they are supposed to be in attendance
 - ☐ - the academic and financial plan, what is the recommended time for SCC to review and digest the plans? FP - OCT/NOV, AP - due April 15. Its up to each complex area. Schools are looking at the AP in Jan/Feb. It depends on the style of the Principal
 - ☐ What do we do if the AP and FP are not met in time? Put this on our agenda to see how this information can be delivered in a timely manner. If they do not comply, then we can't do anything about it. There is an assurance form to submit with concerns.

3. [Review & Approve August Minutes](#)
[Minutes posted to website after approved](#)

- ☐ The August Minutes is approved

September Meeting

4. Confirm [SCC roster \(roles & responsibilities\)](#)

- ☐ SCC roster is confirmed

5. Review & Finalize [Community Meeting #1 Agenda](#)

[Purpose of community meetings](#)

- ☐ For the community to get together and convey input
- ☐ What kind of questions do we want to ask our community members
- ☐ Open for Input: Should we hold the community meeting during the Winter Wonderland Event or move forward with the October meeting?
- ☐ We will seek guidance from Principal

[Review of past community meetings](#)

- ☐

[Discuss/Update Community Meeting #1 Agenda](#)

- ☐ Should the community meeting be held in December during the Winterwonderland event?

6. Overall Kula Updates:

[Review progress on the implementation of the school Academic Plan SY25-26.](#)

- ☐ New Positions
- ☐ Vacant Positions
- ☐ Accomplishments
- ☐ Challenges

7. Other Updates

[‘Aha Kauleo Meeting](#)

[Pū‘ōhala Attendees](#) makua reps and kumu

[Update/Summary \(Kaiapuni Strategic Plan\)](#)

- halawai with po’okumu in february. Will double check to see how that meeting went.
- Come up with a google form for input with questions and answers and to check on water fountains in B and C Building

8. Member Mana’o

- ☐

9. SCC Meeting adjourned at: 6:23

NEXT MEETING: Wednesday October 29 ** COMMUNITY MEETING

September Meeting

--