

EDGEWATER PARK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

Monthly Meeting Agenda
Samuel M. Ridgway Middle School
December 17, 2024
6:30 pm

Vision Statement

A Celebration of Lifelong Learning in a Caring Community

Mission Statement

The Edgewater Park Township School District is a positive learning community that embraces diversity, promotes tolerance, and models respect. We commit to providing a well-rounded education inclusive of the arts, academics, and social/emotional learning. We instill in our students the knowledge and skills necessary to promote independence, interdependence, and responsibility to themselves and others within the school community. Our students will understand and appreciate learning as a continual, lifelong process, as they develop their talents as global citizens, thus fulfilling both self and societal needs.

I. MEETING CALLED TO ORDER by Mr. Holley, Board President, 6:30 pm.

Sunshine Law:

The Edgewater Park Township Board of Education Meeting is called to order. The Board of Education, in compliance with the New Jersey Open Public Meeting Act, caused adequate and electronic notice of this meeting to be provided to The Burlington County Times, the Municipal Clerk of Edgewater Park and to be posted on the District’s website and main entrance of Ridgway and Magowan Schools.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Daly	Ms. Harris	Mr. Holley, President
Ms. Hosein	Mr. Lloyd	Mr. Rebilas, Vice President
Mr. Stephens	Mrs. Torres	Ms. Tucker

IV. STUDENT LIAISONS TO THE BOARD OF EDUCATION

Mildred Magowan Elementary School - *Taylor Doss and Lynden Kaplan*
Samuel M. Ridgway Middle School - *Asianna Gonzalez*

V. ANNOUNCEMENT OF OFFICIAL RESULTS OF ANNUAL SCHOOL BOARD ELECTION

<u>Full 3-year term</u>	
Raymond Rebilas	2,582
Lester Holley	2,546
Randy Stephens	2,481

VI. PRESENTATIONS

A. Superintendent’s Information Report

VII. APPROVAL OF MINUTES

- A. Minutes of the November 26, 2024 Regular Meeting
- B. Minutes of the November 26, 2024 Executive Session Meeting

Attachment VII-A
Attachment VII-B

VIII. RECOGNITION OF VISITORS/PUBLIC COMMENT

When Addressing the Board of Education, please respect the following procedure:

- 1. Be recognized by the Board President;
- 2. State your full name and address before commenting. Address and identify the specific topics on which you will be commenting;
- 3. Your time for commenting is limited to three (3) minutes.

Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition, at a later date/time. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public.

IX. TOWN COUNCIL LIAISON TO THE BOARD OF EDUCATION - Sarah Cannon-Moye

X. COMMITTEE REPORTS

- A. HUMAN RESOURCES - Mrs. Daly
- B. OPERATIONS - Mr. Holley
- C. CURRICULUM/TECHNOLOGY - Mr. Stephens
- D. GOVERNANCE - Mr. Holley
- E. BURLINGTON CITY DELEGATE - Mrs. Daly
- F. NJSBA/LEGISLATIVE DELEGATE - Mr. Holley

XI. SUPERINTENDENT'S REPORT

A. PERSONNEL:

1. Substitutes - Motion to approve:

a. Teacher Subs:

- 1. Edgewater Park Twp. Substitute List
December 2024

Attachment XI-A-1-a1

2. New Hires - Motion to approve:

- a. **Chiyono Levine** - Bus Assistant, Magowan School;
Salary: \$10,162.00 (prorated). No benefits offered,
except sick/personal days. Effective pending fingerprints.
- b. **Barbara Bish** - Payroll and Benefits Manager;
Salary: \$73,000.00 (prorated). Benefit package offered.
Effective 1/2/25.
- c. **Robyn Chojnacki** - 6th Grade Teacher, Ridgway School;
BA Step 1, Salary: \$56,012.00. Benefit Package offered.
Effective: 1/6/25.

3. Revised Salary - Motion to approve:
 a. **Michael Radichel**, Dean of Students; Salary: \$57,170.00.
 Effective 12/1/2024.

4. Paid/Unpaid Leave of Absence - Motion to approve: *Attachment XI-A-4*

Employee Number	Employee Leave Dates	Sick, Personal, Vacation, Birthday	Federal Family Medical Leave	NJ Medical Leave Act	Unpaid Leave	Return to Work
84383322 Revised	11/20/24 - 1/1/25	11				1/2/25
77482768 Revised	11/20/24 - 1/1/25	21				1/2/25
18969626	Intermittent			TBD		
69963239 Revised	11/11/2024 - 1/7/25		32			1/8/25

5. EPEA Sidebar Agreement for New Honorarium Position - Motion to approve:

Magowan	Intramurals – 4th Grade Basketball Club (Jan-Mar)	\$1,587.00
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Attachment XI-A-5

6. Honorariums - Motion to approve:

SCHOOL	JOB NAME	AMOUNT	NAME
Magowan	Intramurals – Volleyball (Jan-June)	\$1,587.00	Dan McGettigan
Magowan	Intramurals – Baseball (Mar-May)	\$1,587.00	Dan McGettigan
Magowan	Intramurals – Glee Club (Jan-June)	\$1,587.00	Chloe Katinas
Magowan	Literacy Night (not to exceed 10 hrs)	\$500.00	Julie Ehrgood
Magowan	Read Across America (not to exceed 10 hrs)	\$500.00	Julie Ehrgood
Magowan	STEM Club	\$1,638.00	June Farley, Jen Henson (Split)
Ridgway	Talent Show	\$1,526.00	Morgan Walters
Ridgway	Baseball Head Coach	\$2,616.00	Chris Scott

Ridgway	Baseball Assistant	\$1,455.00	Dave Solarczyk
Ridgway	Intramurals – Volleyball (Feb-May)	\$1,587.00	Alissa McAndrew
Ridgway	Softball Head Coach	\$2,616.00	Rebecca Daddino
Ridgway	Softball Assistant	\$1,455.00	Kelly Stellwag
Ridgway	Water for Sudan	\$1,266.00	Oronde Dunn, Ashley Fontana (split)
HOURLY EXTRACURRICULAR ACTIVITIES 2024 - 2025			
SCHOOL	JOB NAME	AMOUNT	NAME
Magowan	1 st Grade Field Trip Coordinator – 5 hours	\$55.00	Keri Toth Nesbitt
Magowan	2 nd Grade Field Trip Coordinator – 5 hours	\$55.00	Lauren DiCioccio
Ridgway	Choir	\$55.00	Kelly Stellwag
Ridgway	Run/Walk Club	\$55.00	Dana Gunnarson

7. Resignation - Motion to approve:
- a. **Cheryl Bocox** - Child Study Team Secretary. *Attachment XI-A-7-a*
Effective February 1, 2025.
 - b. **Steve Wajda - Facilities Manager** *Attachment XI-A-7-b*
Effective December 17, 2024
 - c. **Megan Csongradi - 6th Teacher, Ridgway School.**
Revised Effective 1/3/25
8. Additional Hours - Motion to approve:
- a. **Rachel Reinecker** - Preparation for professional development on January 14th. Inclusive Practices in Related Arts. Not to exceed 2 hours at the EPEA hourly rate of \$55.00, at a cost of \$110.00.
9. Student Teaching / Clinical Internship: Motion to approve:

<u>Student</u>	<u>School</u>	<u>Dates</u>	<u>Teacher(s)</u>
Brianna Tate	Grand Canyon University	1/2/25-4/30/25 (70 full-time days)	Kelly Evans

B. TUITION REIMBURSEMENT:

N/A

C. MOVEMENT ON GUIDE:

N/A

D. CURRICULUM:

N/A

E. DECEMBER HIB REPORT:

Report #	Date of Incident	HIB Behavior	Location of Incident	Results of Investigation	Action Taken	Date Report Submitted to Superintendent
1 Mag	11/25/24	Electronic	Google Classroom	HIB	After school detention & follow up with school counselor	12/3/24
2 Ridg	10/18/24	Verbal, Emotional	Recess, Cafeteria	HIB	2 Days Detention, 30 days Restriction. Continued counseling as needed. Parent contact. Peer mediation. Meeting with Counselor (ABS).	10/18/24
3 Ridg	10/18/24	Verbal, Emotional	Recess, Cafeteria	HIB	2 Days Detention, 30 Days Restriction. Continued counseling as needed. Parent contact. Peer Mediation. Meeting with Counselor (ABS).	10/19/24
4 Ridg	10/18/24	Verbal Emotional	Recess, Cafeteria	HIB	2 Days Detention, 30 Days Restriction. Continued counseling as needed. Parent contact. Peer Mediation. Meeting with Counselor (ABS).	10/20/24

F. NOVEMBER HIB REPORT FOR APPROVAL:

Report #	Date of Incident	HIB Behavior	Location of Incident	Results of Investigation	Action Taken	Date Report Submitted to Superintendent
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1 Ridg	10/03/24	Verbal, Electronic	Classroom, Cafeteria, Chat groups on phone.	Non HIB	Determined Student Conflict. Code of Conduct (2) Days Detention (30) Days Restriction Continued Counseling As Needed. Parent Contact.	10/16/24
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G. MISCELLANEOUS:

1. Semi-Annual School Bus Emergency Evacuation Drill Reports *Attachment XI-G-1*
2. Thank you to Diane Evanson, Edgewater Park resident, for the donation of 58 dresses for girls in the district that need a fancy holiday dress.
3. Thank you to Meals of Love/ Beverly Baptist Church of Beverly for the donation of over 30 gifts for students that could benefit from them during this holiday season.

H. ENROLLMENT:

DECEMBER ENROLLMENT 2024/2025

Magowan	General Ed: 479 (-3)	Special Ed: 106 (+2)	585 (-1)
Ridgway	General Ed: 343 (-3)	Special Ed: 69 (0)	412 (-3)
Burlington City HS	General Ed: 145 (+4)	Special Ed: 39 (0)	184 (+4)
BCIT	Westampton: 186 (0)	Medford Campus: 5 (0)	191 (0)
Special Services	11 (0)		
Bancroft Neurohealth	4 (0)		
Benjamin Bannecker Prep	1 (-2)		
Brookfield Academy	2 (+1)		
Cinnaminson Twp.	1 (0)		
Garfield Park Academy	2 (0)		
Hampton Academy	3 (0)		
Matheny Medical & Educational Center	1 (0)		
NJDCF	0 (0)		
Rancocas Valley Regional HS	0 (0)		
Riverside Twp.	1 (0)		
Y.A.L.E.	4 (0)		
Mary Dobbins School	0 (0)		

		Total Special Needs Placements:	30 (-1)
		Total Enrollment:	1402 (-1)

I. CORRESPONDENCE:
N/A

XII. SECRETARY’S REPORT

A. FINANCIAL REPORTS:

1. TRANSFER OF FUNDS - Motion to:
 - a). Adopt resolution for the transfer of funds for November 2024 *Attachment XII-A-1a* to cover deficit balances in accounts.

2. BOARD SECRETARY’S REPORT - Motion to approve: *Attachment XII-A-2a*
 - a). Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of November 30, 2024 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Edgewater Park Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Nancy Lane, School Business Administrator/Board Sec.

Date

3. TREASURER’S REPORT - Motion to approve: *Attachment XII-A-3*
The November 30, 2024 Report of the Treasurer of School Funds.

4. CERTIFICATION OF THE TREASURER/BUSINESS ADMINISTRATOR’S REPORTS - Motion to:
Recommend that the Board of Education certify that as of this date and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6A:23A-16.10(c)3 and 4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. APPROVAL OF BILLS - Motion to: *Attachment XII-A-5*
Approve bills as presented for the month of November 2024: \$1,499,431.37

**PAYROLL FIGURES
NOVEMBER/DECEMBER**

	11/30/2024	12/15/2024	Totals
PAYROLL	\$536,145.21	\$616,658.41	\$1,152,803.62
DCRP BOARD SHARE	\$1,488.32	\$1,514.19	\$3,002.51
FICA BOARD SHARE	\$9,348.14	\$14,989.78	\$24,337.92
FICA STATE SHARE	\$29,472.21	\$29,948.84	\$59,421.05

MEDICAL, RX, DENTAL AND VISION - DECEMBER 2024		\$350,764.32	\$350,764.32
TOTALS			\$1,590,329.42

B. INFORMATION:
NA

C. WORKSHOP EXPENSE REIMBURSEMENT REPORT:

Staff	Wkshp/Event	Date(s)	Provider/Location	Total Cost
Jennifer Henson	TechSpo 2025	1/29/25 - 1/31/25	NJASA, Harrah's Atlantic City NJ	\$590.00
Florencia Girman	OnCourse User Group Meetup	11/13/24	OnCourse, Delsea Middle School, Franklinville NJ	\$0.00
Florencia Girman	NJSLA Testing Training	12/5/24	NJDOE, Westin Hotel, Mt. Laurel NJ	\$0.00
Rosary Diaz	NJTESOL Spring Conference	5/22/25	NJTESOL, Hyatt Regency, New Brunswick NJ	\$325.00
Jenna Frenzel	NJTESOL Spring Conference	5/22/25	NJTESOL, Hyatt Regency, New Brunswick NJ	\$325.00
Vanessa Martinelli	NJTESOL Spring Conference	5/22/25	NJTESOL, Hyatt Regency, New Brunswick NJ	\$325.00
John Mozeika	NJTESOL Spring Conference	5/22/25	NJTESOL, Hyatt Regency, New Brunswick NJ	\$325.00
Natalie Robinson	NJTESOL Spring Conference	5/22/25	NJTESOL, Hyatt Regency, New Brunswick NJ	\$325.00
Angela Brooks	NJTESOL Spring Conference	5/22/25	NJTESOL, Hyatt Regency, New Brunswick NJ	\$325.00
Lilibeth Pereira	NJTESOL Spring Conference	5/22/25	NJTESOL, Hyatt Regency, New Brunswick NJ	\$325.00
Florencia Girman	NJTESOL Spring Conference	5/22/25	NJTESOL, Hyatt Regency, New Brunswick NJ	\$325.00

D. NUTRI-SERVE FOOD MANAGEMENT : Financial Statement:
11/01/24 - 11/30/24

Attachment XII-D

E. FIELD TRIPS FOR APPROVAL:
1. Revised - Ridgway 8th Grade Students
Hershey Park Graduation Celebration
June 5, 2025

7:30 am - 8:00 pm
Cost to Board: \$4,250.00

F. BUILDING USE FOR APPROVAL:

1. Virtua Pediatric Hearing and Vision Screenings
Magowan - Outside Main Office
Tuesday 2/4/25 and 2/11/25
Friday, 2/7/25
8:30 am - 12:00 pm
Admission: None
2. Virtua Pediatric Mobile Services - Dental Screenings
Magowan - Outside Main Office
Thursday, 4/3/25 and 4/10/25
8:30 am - 12:00 pm
Admission: None
3. Ridgway Stage Crafters - School Play
Ridgway Cafeteria / Stage
See attached for Dates and Times
Admission: None

Attachment XII-F-3

- G. Approval of Out of District tuition contract for Student #4386848271 to attend Brookfield Academy for the 2024-2025 school year, commencing December 2, 2024 through June 2025.
Cost to the Board: \$44,315.12 for tuition.

- H. Agreement with Carbon Health, Marlton, NJ for health testing as needed.

Attachment XII-I

- I. Approval of Postage System Lease with FP Finance Program for 12/1/24 - 11/30/29 at \$120.95 per month for Anne C. Jacques School and Samuel M. Ridgway School.

- J. Approval to go out to bid for a three-year transportation contract for the 2025-2026, 2026-2027, and 2027-2028 school years.

- K. RESOLUTION #1217
Submission of Application for Capital Improvement Projects

Other Capital Project (No State Funding)

The EDGEWATER PARK Board of Education authorizes the architectural firm of REGAN YOUNG ENGLAND BUTERA, PC. (RYEBREAD) to submit to the Department of Education the necessary documentation for an “Other Capital Project”, thus the BOE is not seeking State funding for the following:

Kitchen Alteration at the Mildred Magowan Elementary School.

Adopted this 17th day of December 2024 by the EDGEWATER PARK Board of Education.

Certified _____
Nancy Lane, Business Administrator

XIII. SOLICITOR’S REPORT

XIV. UNFINISHED BUSINESS

XV. NEW BUSINESS

XVI. EXECUTIVE SESSION*

On a motion by _____, seconded by _____, the Board moved to Executive Session at _____ for approximately _____ minutes. The Board will reconvene in open public session immediately following the executive session. The Open Public Meetings Act allows the Board to enter into Executive Session for confidential matters (N.J.S.A.10:4-12b). Matters discussed in Executive Session will remain confidential until such time the need for confidentiality no longer exists. **RESOLVED**, that pursuant to Section 8 of the Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving personnel, legal, student, and negotiations matters. **FURTHER RESOLVED**, that the discussion of subject matter in Executive Session can be disclosed to the public upon official action of the Board of Education.

*The Board of Education reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.

XVII. GOOD OF THE ORDER

**1. Proposals Received from Professionals
(Companies underlined indicate our current list of professionals.)**

- a. Auditor**
Bowman & Company LLP

- b. Solicitor**
Parker McCay
Malamut & Associates
Capahart Scatchard Attorneys

- c. Bond Counsel**
Parker McCay
McManimon Scotland Baumann

- d. Insurance, Risk Management**
Haines & Haines - T.C. Irons Insurance Agency
- e. Insurance, Health Benefit**
Brown & Brown Benefit Advisors
- f. Engineer**
No submissions
- g. Architect of Record**
Regan Young England Butera
LAN Associates
- h. School Physician**
Bruneau Family Care

XVIII. ADJOURNMENT - Motion to adjourn