December 19th Meeting Notes 2023

Government Data Advisory Board (GDAB)

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Tuesday, November 19th · 12:30 am – 1:30 pm

Zoom Link: https://us02web.zoom.us/j/84676861665?pwd=M2hmSWNTRzNXSS9pZFFFdlJsS2JHZz09

Type of Meeting	**GDAB 2023 Meeting: December 19, 2023**
Facilitator	Amy Bhhikha
Note Taker	**Katherine Hochevar**
Timekeeper	

Attendees   Clint Andrews, Breanna Bang, Rachel Davis, Jason Harris, Amy Klene, Marisol Larez, Amanda Neal, Andrew Putnam, Jack Reed, Rick Rowley, Lydia Rogers, Rich Schliep, Stephanie Stout-Oswald, Misgana Tesfaye, Michael Vente, Jim Wiegand

Absent with Prior Notice Stephanie Pugliese

Agenda Items
Open
Call to Order   • Approval of November 14 meeting minutes, **Motion by Andy Putnam, Second by Jason Harris**   • December Agenda and Objectives   *Amy Bhikha, Chair*
New Business
CIO Remarks   David Edinger is starting week 5 at OIT and is coming from City & County of Denver and was in various IT roles prior to that.   **Agency Governance Updates**   CDO is still working on the Statewide Governance Model. We are consulting with AG about questions of authority and will present to Gov's Office to get by in   Judicial   Their efforts launched as a small group, presenting to senior staff in 2021 and then proceeding with more research to emphasize the "why" for the Judicial Agency. They ask the question of "what is an open Court Case?" The lack of a consistent answer provided the justification for delving into data governance efforts. They spent time on roles to include: Executive Sponsor, Steering Committee, Governance Council, Data Owners, Data Stewards. Judicial will be using slightly different terminology than Gartner has suggested. The Governance Council will be working intentionally with other committees across the agency. They have worked on operational models and implementation timelines. The outlined roles will not be job-titles, but additional job functions. They will be

working on documentation organization as related to data sharing etc. The Deputy of Information Management, a new position, will be driving these efforts.

DOR
Addressing Governance as part of 5-year plan to include: Data Governance, Data Science Upskilling, Enhance Operational Efficiency, and Data-Driven Decisions. There are concerted efforts to bring together the various divisions of DOR and work in concert. Key Focus areas of Data Governance include: Data Governance Policy, Data Literacy Program, Technical INfrastructure for Data Manager, Automation and Reporting of Data. 5 Pillars are: Organization Structure and Leadership Awareness, Data Stewardship and Value Creation, Data Standardization Sharing, Access and Security, Data Lifecycle Management, and Risk Management. AI governance is also an area of interest. They are developing a policy specific to Data Governance. AI is also an area of interest, but so large it will need its own policy

CDOT
The past year has been focused on establishing the Data Steward Council. The first year, they worked on establishing workgroups, establishing the data steward council, providing training, and introducing just the right amount of data governance so as to not overwhelm people.   Foundational documents included: Charter, Principles, Policies, Processes, Data Catalog, Report Inventory Conceptual Data Models. The Data Steward Council accomplished: getting trained, monthly meetings, approved templates for governance documentation, familiarize others with DG program, and provided directions for next steps.   The workgroups were formed to bring together areas that share interest in the same categories of data. They were trained, met monthly and assisted in creation of Data Catalog, Conceptual Data Model and the Report Inventory. Now that they are through year 1, they will build out issue backlog, choose items to work on, establish/verify custodians & stewards for all data sets, prioritizing datasets and make them available. They will also Establish Policies, Procedures and Processes.

CDHS
CDHS is a large complex agency and have partnered with OGX to develop a governance structure. Their guiding principles are: Availability, Privacy & Security, Integrity and Quality and Innovation. Data Governance Council, Data Governance Director, Executive Sponsors and Departmental Data Stewards are all in their Governance ecosystem. They are working on established roles and responsibilities. Timeline has been established with milestones at 0-3 months, 3-6 months and 6 to 12 months.
AI
There are at least 14 different ideas across agencies looking at GenAI solutions. If there are additional ideas, please contact Davyd Smith. They are looking to leverage economies of scale. They have begun establishing/outlining best practices, for instance reviewing for biased content. Core Principles include: Privacy & Security, Fairness and Bias, Human Control, Transparency and Accountability. We are looking for forums to have more conversations around AI, which might be a good community of practice.

Legislative Update
Legislation Session will begin January 10. The Joint Technology has been looking at IT capital construction projects. Digital ID has been an area of focus. There has been interest in deep fake technology and we expect legislation related to AI.

CDO Updates
We intend to have 16 vendors in the vendor pool, announcements will come in January. We have issued an RFI for the data catalog. We are investigating what other states are doing for data literacy.

GDAB Meeting Closing Remarks
- Open Discussion Upcoming topics
- Recap Action Items
- Future Agenda Items
- Adjourn Public Meeting, Motion by Misgan, second by Amanda

Amy Bhikha, Chair