

Staff Schedules | Getting it Right First Time With CoolCare

META TITLE

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META DESCRIPTION

At CoolCare, we understand the importance of staff schedules. In this blog, we explore how our digital software can make this easier for you and your team.

MAIN KEYWORD(S)

Staff schedules

URL

staff-schedules

Are you looking for ways to optimise your staff schedules?

Here at CoolCare, we understand the importance of efficient scheduling.

Check out our blog to discover how our digital software can positively impact your business...

The Importance of Efficient Staff Schedules

Staff schedules are imperative for the smooth operation of a business, bringing order and harmony to the workplace.

Scheduling your staff ensures that the right individuals are on duty, enabling you to keep track of each home.

This enhances the efficiency of your care homes, promoting safety practices by allowing you to plan for the correct number of staff on shift.

There are a host of benefits of digitising your schedules for both you and your staff.

Digitising Staff Schedules

Our [time and attendance feature](#) allows you to manage staff schedules efficiently.

There is no longer a need for paper timesheets or hours of reconciliation.

With [automated clock-ins](#), you can monitor who is on shift, and complete payroll with ease.

By tracking hours worked, you can ensure that staff are consistently being paid correctly. This feature saves you time and money and frees up your staff, allowing them to focus on providing care.

Improving Efficiency With CoolCare

Using timesheets across your care homes can boost staff morale, and having an automated, accurate system improves punctuality whilst reducing errors.

The 'snap to shift' feature allows you to set rules which CoolCare will use to automatically 'snap' hours to the right shift-length.

50% of CoolCare shifts are automatically reduced by 45 minutes with 'snap to shift', ultimately saving around £6.75 per snapped shift.

Having the accessibility to lock timesheets means that checks are timely and accurate. And, once locked, no changes can be made, incentivising teams to complete daily checks.

Rostering Staff Schedules With Ease

Having accessible and accurate staff schedules is important for the smooth running of your care homes.

CoolCare provides you with live timesheet hours, meaning staff can check their hours and determine how much they'll receive in their next pay cheque.

This is a simple way to increase employee trust and job satisfaction, while reducing admin.

Digitising absence procedures means you can authorise any holiday, training, or absence through the staff calendar.

CoolCare's residential care home software automatically updates timesheets and rotas ensuring all absences are reflected.

Absence requests flag onto the dashboard, making it a quick task to review and approve or deny.

You also have quick access to rotas across your homes so that you can make an informed decision with ease.

Minimising Admin From Staff Schedules

Our [CoolCare system](#) helps you plan your rotas in advance and can reduce the need for agency staff.

As staff can access rotas in advance, they can plan their personal lives accordingly.

This is beneficial as when there are gaps in rotas, members of staff can message to cover shifts that they're available for.

Empowering staff to manage shifts reduces unnecessary admin time and prevents the need for agency staff as you can rely on staff across your homes to provide support.

CoolCare can also tell you who is available for an empty shift and is qualified.

This reduces the need for searching for cover as you can contact staff directly and accept cover offers there and then.

How Can CoolCare Help With Efficient Staff Schedules?

Digital staff schedules are more efficient than paper-based systems as they are automatic and trustworthy.

Our software automatically captures when your teams start work and compare this to their normal shift patterns, ensuring they align.

Time is saved by cutting the need to manually write down when people come in and leave.

CoolCare rosters are based on an overall budget of agreed safe staffing levels set by each care home. Rotas can be set to automatically roll while also having the flexibility to change shifts with ease.

To find out more about how CoolCare can support you, please [contact a member of our team](#) today.

For additional insights into workforce management, explore our recent blog on [human resource planning](#).