

## Healthcare Service Internship (HCSI)

Healthcare Service Internship Documentation needed prior to first day onsite:

- Complete Healthcare Service Internship Application.
- Complete Advocate Aurora Volunteer Application.
- Interview, offer and acceptance of position.

**During Weeks One & Two of HCSI:**

- Immunizations & Lab Tests.
- Soft Skills Professional Development course
- Online Orientations

### Healthcare Service Internship Summer Curriculum

Week #	Location	Description	Hours
<b>Week 1-2</b> Advocate Aurora Orientation	Lab Online Online Online Online	Immunizations & Lab Tests Soft Skills Professional Development Course Safety Orientation Corporate Compliance AAH Virtual Orientation	10
<b>Week 3-4</b> Building Orientation VIP Training: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital Online	Building Orientation VIP Training: <i>Assisting patients by offering resources for practical needs &amp; companionship.</i> CAP Training: <i>Contacting hospital patients remotely to welcome and set them up for a successful stay.</i>	15
<b>Week 5-6</b> VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program <b>*Eligible for Job Shadow at completion of 30 hours.</b>	15
<b>Week 7-8</b> VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program	10
<b>Week 8-9</b> VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program <b>*Eligible for Job Shadow at completion of 60 hours.</b>	10
<b>Week 10-11</b> VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program	10
<b>Week 12-13</b> VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program	10
<b>Week 14</b> VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program	Hospital	VIP: Volunteer Inpatient Program CAP: Concierge Admission Program <b>*Eligible for Job Shadow at completion of 90 hours.</b>	10

*\*Please note that the departments in which HCSI Interns will volunteer during any given shift can vary according to the needs of the hospital, staff, departments and patients.*