

Healthcare Service Internship (HCSI)

Healthcare Service Internship Documentation needed prior to first day onsite:

- Complete Healthcare Service Internship Application.
- Complete Advocate Aurora Volunteer Application.
- Interview, offer and acceptance of position.

During Weeks One & Two of HCSI:

- Immunizations & Lab Tests.
- Soft Skills Professional Development course
- Online Orientations

Healthcare Service Internship Summer Curriculum

| Week # | Location | Description | Hours |
|---|---|--|-------|
| Week 1-2 Advocate Aurora Orientation | Lab Online Online Online Online | Immunizations & Lab Tests Soft Skills Professional Development Course Safety Orientation Corporate Compliance AAH Virtual Orientation | 10 |
| Week 3-4 Building Orientation VIP Training: Volunteer Inpatient Program CAP Training: Concierge Admission Program | Hospital Online | Building Orientation VIP Training: <i>Assisting patients by offering resources for practical needs & companionship.</i> CAP Training: <i>Contacting hospital patients remotely to welcome and set them up for a successful stay.</i> | 15 |
| Week 5-6 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program | Hospital | VIP: Volunteer Inpatient Program CAP: Concierge Admission Program *Eligible for Job Shadow at completion of 30 hours. | 15 |
| Week 7-8 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program | Hospital | VIP: Volunteer Inpatient Program CAP: Concierge Admission Program | 10 |
| Week 8-9 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program | Hospital | VIP: Volunteer Inpatient Program CAP: Concierge Admission Program *Eligible for Job Shadow at completion of 60 hours. | 10 |
| Week 10-11 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program | Hospital | VIP: Volunteer Inpatient Program CAP: Concierge Admission Program | 10 |
| Week 12-13 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program | Hospital | VIP: Volunteer Inpatient Program CAP: Concierge Admission Program | 10 |
| Week 14 VIP: Volunteer Inpatient Program CAP Training: Concierge Admission Program | Hospital | VIP: Volunteer Inpatient Program CAP: Concierge Admission Program *Eligible for Job Shadow at completion of 90 hours. | 10 |

**Please note that the departments in which HCSI Interns will volunteer during any given shift can vary according to the needs of the hospital, staff, departments and patients.*