

## **M.S. 379 Queens**

124-06 14th Ave  
College Point, N.Y. 11356  
P (929) 362 - 3300  
F (929) 362 - 3315



Sharmayne Witherspoon, Principal  
Nicole Butler, Assistant Principal  
Elizabeth Buchberg, Assistant Principal

### **P.A.C. Meeting Agenda**

February 26, 2026  
7:45AM

#### **Attendance:**

- ☒ Sharmayne Witherspoon, Principal
- ☒ Crystal Gonzalez, PAC Chairperson
- ☐ Darwin Leon, PAC Member
- ☐ Jamie Dominguez, PAC Member
- ☐ Delilah Nossa, PAC Member
- ☒ Charisse Byron-Bozza, Parent Coordinator

#### **Meeting Agenda:**

- The Title 1 PAC and the SLT analyzes feedback received from Title 1 parents regarding the joint review and evaluation of the school's Parent and Family Engagement Policy and School-Parent Contract and incorporates any needed revisions to improve the parent/family engagement program and budget plan.
- Principal ensures all Title 1 1% set-aside funding is fully encumbered before the budget modification deadline in March.

#### **Guidance and Resources:**

- Refer to the School Allocation Memorandum for your school's Title I Allocation (SAM 11).
- Review Protocols and Timeline for Implementation of Required Title I Parent & Family Engagement Activities for required Title I Parent and Family Engagement Activities.
- If not already done, Title I schools should continue to support completion of the School's Title I Parent Advisory Council (PAC) Elections for Chairperson and Alternate- 2026-27.
- Refer to the Title I PAC information sections for additional guidance.

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### **Notes:**

- At our next PTA meeting we will discuss the upcoming Parent Leadership elections; PAC, PTA, & SLT
- In the interim, Ms. Byron-Bozza will create a PTA/SLT/PAC interest survey describing what each role entails
- By our next PAC meeting we will ask for parent feedback on the Parent and Family Engagement Policy and the School-Parent Compact, and make any necessary revisions based on parent input