

SSC Balmain P&C AGM 2025

Date: Tuesday 18th March 2025

Time: 6.30pm -7.30pm

Venue: Staff Room SSSBC

If you wish to vote, please pay your membership fee prior to the meeting:

BSB: 633000

Account Number: 140443219

Account Name: SSBC P & C

Please email your payment receipt to the Treasurer at pandcsscbalmain@gmail.com

Annual General Meeting Minutes

Meeting opened 6:31 pm

1. Adoption of Minutes from previous AGM, 19th March 2024

a. Minutes from 2024 Annual General Meeting for consideration and adoption.

Draft

MOTION: "That the minutes of the 2024 Annual General Meeting of the Balmain P&C be accepted".

Moved: ___CD___; Seconded: ___KM___

2. Business Arising from the March 2024 Annual General Meeting

President's Report Overview

- Thanked committee
- Achievements in supporting Gold awards, STEM club, sustainability club, soccer jerseys, World Teachers Day
- Funding from voluntary contributions
- \$19500 in community grant funding for water bubblers
- Have applied for a grant for a school hall projector
- Events include Yr 7 welcome picnic, open night, College musical (feeding the volunteers) P&C drinks, school interview panels, lobbied local members on issues including a school bus & communication with the assets department
- This year the committee will help fundraise for the STEM excursion & laptop refresh

3. President's Report

a. MOTION: "That the President's Report for 2024 be accepted".

Moved: ___JB___; Seconded: ___SF___

4. Treasurer's report

The Treasurer has arranged and provided (circulated as part of the meeting notification and this Agenda) a financial statement as required.

a. MOTION: "That the audited statement for Sydney Secondary College P&C for the period ending 31st December 2024 be accepted".

Moved: ___CD___; Seconded: ___ED___

a. MOTION: "That the auditor David Ireland for Sydney Secondary College P&C for the period ending 31st December 2025 be reappointed".

Moved: ___CD___; Seconded: ___JB___

MOTION: "That the P&C membership fee be set at \$5 for 2026

Moved: ____ CD ____; Seconded: __ JB ____

5. Note: P&C membership fees/ rights to vote

- a. This Item is included here as a reminder only, no motions need be put.
- b. For members and potential members of the P&C, all are advised:
 - i. That the P&C Association fee for SSC Balmain Campus remains at \$5.00, and
 - ii. To cast a vote on any matter at an AGM or at a General Meeting a person needs to be a current financial member of the P&C Association, and
 - iii. That a member needs to have paid their membership fee in advance such that they have been entered onto the Members Register at the end of the General Meeting following their payment, at which time they are considered a financial member of the P&C Association.
 - iv. That only financial P&C members are eligible to stand and be elected to a position.

6. Appointment of Returning Officer

That the Principal, Mark Corbett to be appointed as Returning Officer for the election of the P&C Executive for 2025.

7. Election of P&C Executive for 2024-25

All positions are vacated, nominations are called and positions voted on, if required. See Note below for Role Descriptions. [If you are interested in a position please email pandcsscbalmain@gmail.com or self-nominate at the meeting. Your nomination must be in writing if you will not be at the AGM.](#)

- a. President: Claire Donnellan
- b. Vice President: Leigh Morgan
- c. Vice President: Kim Batchelor
- d. Secretary: Jill Butler
- e. Treasurer: Stephanie Fabian
- f. Fundraising & Grants Coordinator: Emma Driver
- g. Year 7 Representative(s) – up to two (2) persons: Cameron MacArthur & Ligita Millar
- h. Strategic Advisor: Karina Martin

9. Any other business

Meeting closed 7:05pm

NOTE: Description of Roles: Guidance information on the roles of each position (as described by the P&C Federation) can be found under [P&C Federation FAQs](#)