

## Setting Up Your Report in Looker Studio

### 1. Access the Template

- Open the Looker Studio dashboard using this link: [\[Link\]](#)
- Click on the three dots (⋮) in the top-right corner
- Select "Make a copy"

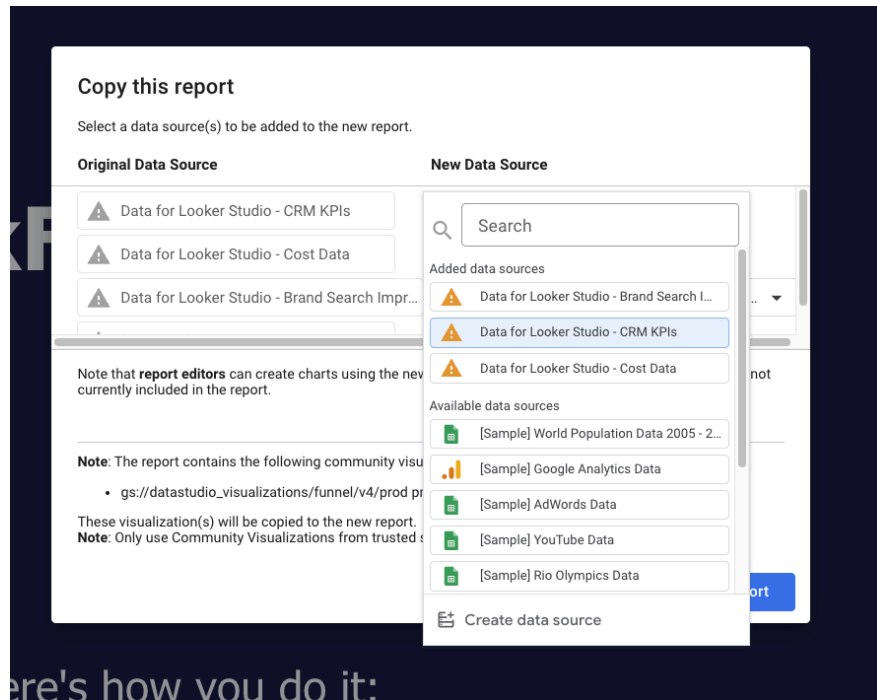


### 2. Update the Data Source

After copying the report, you'll be prompted to update the data sources

- For each section labeled "New Data Source", click on it
- Choose "Create data source"
- Follow the prompts to link it to the relevant Google Sheets file and GA4

(As long as the setup instructions for your sheet were followed correctly, the data should connect seamlessly.)



## Troubleshooting

If you've made any structural changes to the Google Sheet that cause parts of the report to break — don't worry. You can review the affected components and adjust them as needed.