Sample Message to Put in Receipt Footer:

FIGHT HUNGER FOR FREE	
1. Go to	_ (GIFTAMEAL WILL PROVIDE A CUSTOM LINK)
2. Take a photo of your food or receipt.	
3. A meal is donated locally!	
Select Your POS System:	
Clover	
<u>Focus</u>	
Gilbarco registers	
<u>Heartland</u>	
NCR / Aloha	
Olo	
Oracle MICROS	
PAR Brink	
Revel	
<u>SpotOn</u>	
<u>Square</u>	
<u>Toast</u>	
<u>Touchbistro</u>	
<u>Foodtec</u>	

Clover:

- 1. Click on Setup in Clover
- 2. Click Payment Receipts
- 3. Scroll down to "Custom footer text"
- 4. Enter the GiftAMeal message and save the changes

Focus

- 1. To ad QR code, upload to QR code into your FOCUS System
- 2. Attach it to your FOCUS locations
 - a. From Menu Bar, select Locations (Access FOCUS setup as manager)
 - b. Select Guest Check tab
 - c. Select Image field
 - d. Insert Qr Code file
- 3. Press Save

Click here for further details:

https://help.focusca.com/hc/en-us/articles/360006687112-Adding-a-Guest-Check-Receipt-Logoto-your-FOCUS-System

Gilbarco registers

- 1. Go to the Manager Workstation
- 2. Select Setup > Register > Register Group Maintenance
- 3. Select Change
- 4. Select Receipt and type message
- 5. Click Save

Click here for further details: https://www.youtube.com/watch?v=dvq9RXsaW-U

Heartland

- 1. Go to settings.
- 2. Navigate to the receipts page.
- 3. Go to the "Templates" tab.
- 4. Edit fitter to add GiftAMeal Message.

Click here for further details:

https://support.heartlandretail.us/en/articles/94613-setting-up-printed-receipts-and-email-receipt

S

NCR / Aloha:

- 1. Go to Maintenance > Store settings > Group (system) > store information.
- 2. Enter the GiftAMeal message
- 3. Save

(Or if that doesn't work, go to Maintenance -> Messaging -> Guest Check Message)

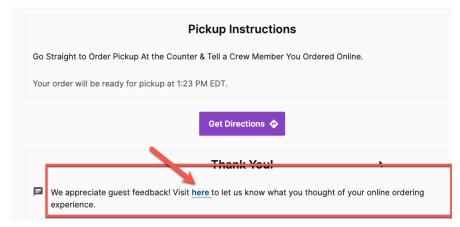
Olo

Order Confirmation Email:

- 1. Settings (left-hand side)
- 2. Store Settings in Settings dropdown
- 3. Select the store
- 4. Once store is selected, go to "Messages"
- There will be messaging options for every online ordering type (Curbside, Pickup, Delivery, etc.) – that's where the restaurant can add custom messaging on various order types

Instructions for Updating the Order Confirmation Page on Serve:

- GiftAMeal provides the Brand with the URL that should be implemented for the Brand.
 Ideally using Syntax, such as: Take a Photo,
 Donate a Meal
- Brand sends an email to their Olo CSM requesting that the text on the Order Confirmation Page be updated, specifically the THANKS_ALLORDERMESSAGE Dictionary Element.



3. Brand provides the exact language that Olo should use.

Alternate Instructions for Updating the Order Confirmation Email:

- 1. GiftAMeal provides the Brand with the URL that should be implemented for the Brand.
- 2. Brand sends an email to their Olo CSM requesting that the text on the Order Confirmation Email be updated, with the exact language that should be used on the Email. Indicate that the text will go under the Order Summary (Products, Totals, etc.)
- 3. Olo team will create a ticket to update the Order Confirmation email.

Payment Method: Pay Restaurant Directly

ORDER FOR PICKUP

Order ready at 1:23 PM, TODAY (MONDAY, 7/3/2023)

Go Straight to Order Pickup At the Counter & Tell a Crew Member You Ordered Online.

Want to get free pizza and other delicious rewards? Sign-up to jd

on the

Oracle MICROS

- 1. Sign on to the POS device
- 2. Tap the Hub function > Edit Header/Trailer manager procedure
- 3. Select a property or revenue center > Customer Receipt
- 4. Enter GiftAMeal message
- 5. Click Save.

Click here for further details:

https://docs.oracle.com/cd/E76065_01/doc.29/e69879/t_engagement_edit_check_header_trailerhtm#SIMCG-EditingTheCheckHeaderAndTrailer-D2B72E29

PAR Brink:

- 1. Open Settings Editor
- 2. Go to Edit Printer Message Dialog
- 3. Click on the message tab
- 4. Enter the GiftAMeal message

Revel:

- 1. In the management console, navigate to settings.
- 2. Click Clear Selections

- 3. Type "receipt" in the search bar.
- 4. Click the box next to Receipts to show all options for receipts.
- 5. Under promotional text, enter the GiftAMeal message

Click here for further details:

https://support.revelsystems.com/s/article/Receipt-Settings-1582893750649

SpotOn

- 1. Select "Store Setup" on left side of Navigation Menu
- 2. Choose "Receipts' under the listings
- 3. Edit "Footer" to add GiftAMeal message

Click here for further details: http://poshelp.spoton.com/how-to-customize-receipts.htm

Square:

- 1. Open your Square Dashboard
- 2. Go to Account & Settings
- 3. Click Business Information > Receipt
- 4. Under Custom Text, enter the GiftAMeal message

Click here for further details:

https://squareup.com/help/us/en/article/5424-customize-digital-receipts-and-invoices

Toast:

- 1. Open your Toast Dashboard
- 2. Go to Payments > Checks & receipt setup > Guest receipt setup
- 3. Under Promo Area, enter the GiftAMeal message
- 4. Save

Touchbistro:

- 1. Go to Admin Settings >> Bill & Order Tickets
- 2. Edit thank you message to add GiftAMeal message.

Click here for further details:

https://help.touchbistro.com/s/article/customizable-elements-guest-check?language=en_US

Foodtec:

- 1. Go to your Foodtec dashboard and click Edit
- 2. Edit printers
- 3. Edit order printing
- 4. Advanced order slip formats
- 5. Select receipt slip format
- 6. Scroll all the way down to footer message
- 7. Enter the GiftAMeal promo message and save it