



The Junior League of Beaumont welcomes you to this year's Main Street Market holiday shopping extravaganza! We are thrilled to have you as a participant in this year's show. Our Market might look a little different this year and we are thankful for you and your participation to make our event a success.

Main Street Market would not be possible without your support. In an effort to support you, the Junior League has spent a considerable amount of time, effort, and money on advertising this year's Market and all of our wonderful vendors. We want this Market to be successful and profitable for you.

We also took suggestions from our vendors last year and made improvements to the Market. We want this year to be a wonderful experience for you and we are here to help you in any way we can.

If you need assistance at any time, please contact a Junior League member and we will ensure that your needs are met. Main Street Market committee members will be available at all times if you need assistance. Volunteers are walking around in red JLB shirts, or you can stop by the MSM Vendor Booth at the back of the Convention Center. We are here to help you!

Please accept our most sincere thanks for traveling to Beaumont and supporting the Junior League. We hope your experience will give you the desire to return.

We are truly honored to have you as a participant in Main Street Market.

Sincerely,

Your Main Street Market Committee

Chair Danielle Spencer	Business Manager Brittany White-Muhlenkort	Atmosphere Chair Kaylee Allen	Underwriting Chair Krystal Sanchez
Co-Chair Karlee Ogden	Publicity Chair Farren Morris	Atmosphere Co-Chair LaTasha Hunter	Drawing Chair Tiffany Gobert
Exhibitor Chair Kristen Ritter	Publicity Co-Chair Alisha Williams	Special Events Chair Kelsey Borza	Sustaining Advisor Kara Hawthorne
Exhibitor Co-Chair Ashton Smith	Committee Member Jessica Thevis		

Please remember the following:

- The Vendor Hospitality Booth will be available starting at 3 P.M. on Thursday with snacks and beverages.
- Vendor Badges are required to enter through the Vendor Entrance.

Vendor Move-Out Procedures

- Beginning at 5:05 p.m. on Saturday, vendors may begin packing up and moving out of the Beaumont Civic Center. Please return your Vendor Badges/Lanyards to a Junior League member, as we reuse them year to year.
- All Vendors must be fully moved out by 9:00 p.m. on Saturday.
- Please also don't forget to return your evaluation form. We appreciate your feedback and look forward to continuing to improve our market experience for you, the vendors, and shoppers.



PARKING: As with most businesses and retail establishments, customers will receive parking closest to the civic center. Trailers, RVs and any other vehicles belonging to vendors must be parked in an area designated for vendor parking. Parking will be monitored by Show Management and only one (1) warning will be issued to any vendor in violation. If the object/vehicle is not moved, it will be towed at the owner's expense. Please make arrangements to have your vehicle moved by you or a designee. Management does not have enough staff to accommodate nor will accept liability to move motorized or stationary objects for vendors. We will announce a shuttle to help move cars to the back lot one hour prior to market open.

Per your Vendor Contract, these parking guidelines will be enforced to ensure safety and efficiency to the retail customers. Vendors will need to park on Cypress Street near the North Parking Lot. We ask that you please complete this form, sign, and return this form to the vendor booth if your Vehicle Type/Color/License has changed since you submitted your contract. If you are bringing a different vehicle that previously noted please provide us with the license plate numbers to all vehicles, trailers, RVs, and any other vehicles you will be bringing to Main Street Market.

Vehicle type	Color	License #	Additional Info

Signature: _____



Tuesday, December 3, 2024

10:00 A.M. - 5:00 P.M. - Early Vendor Check-In and Booth Set-Up for \$150 fee. Must notify management prior to the event.

Wednesday, December 4, 2024

10:00 A.M. – 5:00 P.M. – Vendor Check-In and Booth Set-Up

Thursday, December 5, 2024

8:00 A.M. – 11:00 A.M. – Vendor Check-In and Booth Set-Up (all Vendors must be checked in by 11 A.M.)

11:00 A.M. – 2:00 P.M. – Vendor Booth Set-Up (all booths set up by 2 P.M.)

2:00 P.M. – Health Inspector for Food Permit Inspection

4:00 P.M. – 8:00 P.M. – Market Open

5:30 P.M. - 7:30 P.M. - Mrs. Claus Experience

Friday, December 6, 2024

8:00 A.M. – 10:00 A.M. – Vendor Booth Set-Up

10:00 A.M. – 8:00 P.M. – Market Open

Saturday, December 7, 2024

8:00 A.M. – 10:00 A.M. – Vendor Booth Set-Up

9:00 A.M. – 12:00 P.M. – Breakfast with Santa

10:00 A.M. – 5:00 P.M. – Market Open

5:05 P.M. – 9:00 P.M. – Vendor Pack-Up and Move Out