LETTER OF APPROVAL

To,

Academic Courses Office

IIT Madras

I, [Name] of [Department]from [Year, Sem],[Roll number], wish to apply for the [program name] . My CGPA is [CGPA Score].

- First Name
- Last Name
- Date of birth
- Nationality: Indian
- Duration of stay:
- E-mail

Purpose of Visit:

I request that you kindly approve my visit.

Thanking you,

[Name and Signature]

_____

Approved by,

Faculty Advisor   Head of the Department