

Cerritos College Faculty Federation (CCFF)  
Public Executive Board Meeting Agenda  
(Tuesday) January 21, 2025  
11:00 am to 12:30 pm

Zoom link:

<https://us02web.zoom.us/j/87148352167?pwd=jGoN9sALonk1bgoHrIzhWHNQeZ9Pqf.1>

**E-board:** Lynn Wang, MiaSarah Walsh, Mariam Youssef, Cynthia Lavarriere, Christian Teeter, Henrietta Hurtado, Lyndsey Lefebvre, April Bracamontes, & Lisa Blod.

**Guests:** Will Mittendorf, Yolanda Mosley, Anna DeMichele, Carmen Payne, Deb's iPhone

1. Call to Order – 11:02am
2. Adoption of Agenda
  - a. Motion to adopt by Mariam Youssef. Seconded by MiaSarah Walsh.
  - b. Opposed: None
  - c. Abstained: None
  - d. Motion approved.
3. Action Item(s)
  - a. Consideration of approval of 12/02/24 minutes
    - i. Motion to approve with minor edits by MiaSarah Walsh. Seconded by Cynthia Lavarriere.
    - ii. Opposed: None
    - iii. Abstained: None
    - iv. Motion approved.
  - b. Consideration of approval hardship fund for members
    - i. Discussion (Lynn Wang): Members and non-members have been affected by the fires. 2 union members who are completely misplaced (FT & PT). CFT/AFT will issue a check in the amount of \$1,000 (Union members only). Offered non-member opportunity to join union.
      1. As a local, are we willing to match the amount?
      2. If we are willing to do something monetarily, how do we want to make that payment? (Local to member or general account to foundation account to member, don't have to worry about tax liability/ over \$600 might have to do a 1099)
      3. Do we do anything for non-members?
        - a. Yeses: 5
        - b. Abstained: 2
        - c. Majority in favor of supporting non-members. Motion approved.
    - ii. Carmen Payne: Match amount for members.
    - iii. Mariam Youssef: Comfortable supporting all. Invite all to apply to the hardship fund.
    - iv. MiaSarah Walsh: Match members only.
    - v. Cynthia Lavarriere: Match for everyone as a one-time allotment.

- vi. Discussion (Lynn): LACCD provided \$1,000 for those that have completely lost their home and \$500 for those that have had to evacuate their home.
- vii. Cynthia Lavariere: Propose \$500 for members.
  - 1. Christian Teeter: Motion to provide \$500 to members impacted by fires and to move funds to foundation account to issue check to member. Seconded by April Bracamontes.
    - a. Yeses: 7
    - b. Abstain: 2
    - c. Motion approved.
  - 2. April Bracamontes: Motion to approve \$500 from general fund to foundation account to be paid to the 1 non-member that has reported the loss of their home. Seconded by Lisa Blod.
    - a. Yeses: 6
    - b. Abstain: 3
    - c. Motion approved.
- c. Consideration of approval for [reimbursement](#) for Lynn Wang
  - i. Motion to approve reimbursement in the amount of \$2,049.52 for Lynn Wang by April Bracamontes (Expenses consisted of: holiday happy hour, priority mail for COPE report, donuts at beginning of semester, baked goods for NFOP, gift cards for membership drive, and envelopes for office). Seconded by MiaSarah Walsh.
    - 1. Yeses: 8
    - 2. Abstain: 1
    - 3. Motion approved.
- d. Consideration of approval for [March in March](#) donation
  - i. Discussion (Lynn Wang): Do we want to contribute financially? General suggestion is \$1 per member. Encourage \$800 (CFT, FACC, and Student Senate involvement)
  - ii. April Bracamontes: Motion to donate \$1,000 to march the march fund using our general fund money. Seconded by Lyndsey Lefebvre.
    - 1. Yeses: 7
    - 2. Abstain: 2
    - 3. Motion approved.
- e. Consideration of approval for timeline on Call for Elections Committee
  - i. Discussion (Lynn Wang): All terms up in Spring semester. Need to run an election. If you are interested in running, cannot serve on elections committee. Eboard will need to appoint folks and chair. Recommendation for election process pre-spring break.
  - ii. Motion to approve the following timeline for election committee members to serve on election committee from 01/21-02/03 by 7:30am by Mariam Youssef. Seconded by Cynthia Lavariere.
    - 1. Yeses: 7
    - 2. Abstain: 1
- f. Consideration of approval for timeline on Call for [CFT Convention Delegate\(s\)](#)

- i. Discussion (Lynn Wang): Delegate list needs to be received by 02/28. For every 25 members we get 1 delegate: 24 delegates (cannot financially support number). A significant cost will be the hotel.
- ii. Motion to approve sending out call to all members re: previously mentioned timeline to see how many folks share interest in attending and then cover mileage or transportation by Lyndsey Lefebvre. Seconded by April Bracamontes.
  - 1. Yeses: 7
  - 2. Abstain: 1
  - 3. Motion approved.

#### 4. Reports

- a. Negotiations/Contract Development Committee
  - i. Spring 2025 reopener
    - 1. April Bracamontes: Focusing on articles of eval, part time fac assignment/rehire, academic freedom. Primary reason due to Chancellor's office that established new DEIA requirements/title 5 assessment. Faculty evaluation form to be more holistic, inclusive, and up to date. Will continue to bring information to the board as it progresses.
    - 2. Article 5 and 16 need Senate consultation.
- b. Grievance Committee
  - i. Mariam Yousef: First meeting of the semester, functioning as reps, trends with class assignments, and items rolled over from last semester.
- c. Membership Committee
  - i. Fall 2024 thanksgiving membership drive result
    - 1. Lynn Wang: 18 new members, 24 gift cards (5 faculty who are already members)
  - ii. Lisa Blod: Using fall data (1,141 faculty members); 713 ccff members. 38% potential member opportunity. In spring will continue campus tabling, workshops, phone banking, annual membership meeting, and end of year celebration.
- d. Communication/Public Relations Committee
  - i. Henrietta Hurtado: To include information on newsletter for month of January, please email by Thursday.
- e. Finance Committee
  - i. Financial Review update
    - 1. Lynn Wang: Christian met with financial review committee and things are moving forward
    - 2. Lisa Blod: Committee has been established and we are tasked with the review of 2023-2024. 02/06 first meeting to explain process for those that are new. Plan to be finished with review by end of April to submit for discussion and approval.
- f. COPE
  - i. Lynn Wang: New trustees have been sworn in.
- g. President's Report

- i. [FON](#)
  - 1. Full-time Faculty Obligation Number. Felipe Lopez reviewed budget. 269 based on P1 and P2 calculation; whichever is the less number the district has to abide by. To meet accreditation standards. Ethnic Studies, Architecture, and Nursing. Possibly DH for new BS and accreditation requirements. How does this work with SERP? Specific timeline to account for resignations.
- ii. [Governor's January Budget Update](#)
  - 1. CA budget is not finalized until end of June. Preliminary data. New funding allocated for credit for prior learning.
- iii. BOT meeting recap from 01/08/25
  - 1. Advocate for 5 days paid leave for those impacted by fire. Additional 5 days unpaid leave. Encouraged board to consider catastrophic disaster pool. Encouraged clear communications re: immigration raids on and off campus. District to consider folks' benefits if and when they are detained or paid leave for any immigration processes.
  - 2. Student Housing \$20 million for general funds. Decision to continue to move forward. May need to move bond money around or finance to pay for it. Longer it takes to make a decision, the more it may cost. Will advocate for more state funding.
- iv. SERP
  - 1. Felipe sent out communication campus wide. Can attend a group workshop or individual session. Retirement plan/agency to know monthly amount. Need to resign after March 15<sup>th</sup> deadline. Questions being asked: "Can I come back and teach as a part timer?" Yes, but STRS has regulations re: working after retirement within 180 days. Pension will be deducted \$1:1 hour.
- v. PTHC
  - 1. Working with district for implementation. Initial enrollment ended on 14<sup>th</sup>. As folks get to 40% with 2<sup>nd</sup> 9 week classes, can still turn in documentation for part time enrollment. Within 30 days as you gain or maintain 40% load. Policy would be good through summer and through last census of following fall semester.
- 5. Items from the Floor
  - a. [CFT Convention San Diego, 03/14-03/16](#)
  - b. Annual Membership Meeting Tentative 03/28/25?
- 6. Adjourn – 12:29pm



# CITIZENSHIP CLINIC

Attendees will receive support with the N-400 citizenship application and will be connected to free legal services.



SATURDAY  
**23**  
NOVEMBER  
9:00 am – 1:00 pm

 **Theodore Roosevelt High School**  
456 S Mathews St, Los Angeles, CA 90033

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