



2200 M Avenue | Anacortes, WA 98221 | Phone 360-503-1200 | Fax 360-503-1201 | [www.asd103.org](http://www.asd103.org)

Budget Advisory Council Charter 2024-2025	
<b>Title</b>	Internal/External Budget Advisory Council Charter
<b>Interfaces</b>	School Board, Superintendent, Cabinet, DLT, and Community
<b>Composition</b>	About 30 members on the committee
<b>Committee Leader(s)</b>	Dr. Justin Irish, Superintendent Mike Sullivan, Executive Director of Finance and Operations
<b>Staff Facilitators</b>	Dr. Becky Clifford, Assistant Superintendent Connie Sheridan, HR Director Karen Garrison, Transportation Supervisor Justin Portz, Co-Curricular Director Kia duNann, Principal
<b>Purpose</b>	This committee focuses on studying school finances and aligning priorities for balancing the budget.
<b>Goals:</b>	The goals are to <ul style="list-style-type: none"> <li>Identify priorities that will inform the superintendent's decision-making to balance the 2024-2025 school year budget (and beyond) while maintaining the Strategic Plan's goals and actions.</li> <li>Rate school communication about the budget as "Effective"</li> </ul>
<b>Why</b>	The Anacortes School District needs to proactively balance the budget for the 2024-2025 school year and beyond. Expenditures are exceeding state and federal revenue. Enrollment continues to decline. Federal relief grants will be fully expended, and there is no indication for future Federal relief.
<b>Intersections</b> Areas that need to be considered due to interdependency:	Prioritize the goals in the Strategic Plan with an emphasis on the Curriculum and Instruction pillar and maintaining the district's levy commitments

	Scope of Work
<a href="#">11/2/23</a>	<ul style="list-style-type: none"> <li>School Budget 101 for new members</li> <li>Invite returning members if they want a refresher</li> </ul>

<del>11/30/23</del>	MEETING CANCELED
<a href="#">1/11/24</a>	<ul style="list-style-type: none"> <li>• Overview of 23-24 reductions</li> <li>• Overview of reductions target for 24-25 school year</li> <li>• Identify categories and goals for reduction by category for 24-25 school year</li> <li>• Examine categories to identify possible revenue and expenditures for 24-25 school year</li> </ul>
1/25/24	<ul style="list-style-type: none"> <li>• Examine categories to identify possible revenue and expenditures for 24-25 school year</li> </ul>
2/22/24	<ul style="list-style-type: none"> <li>• Examine categories to identify possible revenue and expenditures for 24-25 school year</li> </ul>
3/7/24	<ul style="list-style-type: none"> <li>• Finalize recommendations to address budget shortfall</li> </ul>
4/18/24	TBD
05/9/24	TBD

<b>Committee Structures</b>	Meetings will be held in person on From 5:30-7:15
<b>Committee Resources</b>	Agendas and materials will be published 24 hours before the meeting and notes will be published 72 hours after the meeting. There will be a dedicated note-taker at each session.
<b>Authority</b>	Advisory to the Superintendent
<b>Accountability</b>	Reports to the Executive Director of Finance and Operations
<b>Approvals</b>	Advisory

Members	Role	Grade Level/ Area
Dr. Justin Irish	Superintendent	Anacortes School District
Dr. Becky Clifford	Assistant Superintendent	Anacortes School District
Mike Sullivan	Executive Director of Finance and Operations	Finance Office
Nikki Tesch	Communications Coordinator/ Assistant to Superintendent	Communications

Alexis Gentry	Parent	
Amy Wilt	Parent	
Brandie Hendricks	Parent	
Camille Flinders	Parent	
Carrie Worra	ASF	
Cindy Simonsen	Community Member	
Darene Follett	Parent	
Diana Farnsworth	Board Director	School Board
Ed Barton	Community Member	
Elliott Johnson	Parent	
Eric Mithen	Staff	
Erin Glick	Staff	
Erin Duez	Staff	
Helen Worthington	Parent	
Jack Curtis	Board Director	School Board
Justin Portz	Staff	
James Yandle	Staff	
Jay Ferrario	Staff	
Jeanine Dickison	Staff	
John Satzinger	Community Member	
Katelyn Jones	Staff	
Kia duNann	Staff	
Lida Ahsaei	Student	Anacortes High School
Mike VanQuickenborne	Parent	
Melinda Graham	Staff	
Miranda Blake	Staff	

Nicholas Genovese	Parent	
Pat Barrett	Community Member	
Romany Kerr	Parent	
Sarah Davies	Parent	
Suzanne Butler	Parent	
Angela Sciglibaglio	SEIU 925 President	