



Republic of the Philippines  
Department of Education

Region VII, Central Visayas  
Schools Division of Bohol  
District of Sagbayan

**SAN AGUSTIN NATIONAL HIGH SCHOOL**

**Office of the School Principal,**

**WORK IMMERSION PERFORMANCE EVALUATION**

Name of Student Trainee: \_\_\_\_\_  
Name of Establishment: \_\_\_\_\_  
Complete Address: \_\_\_\_\_  
Contact Tel. No/s.: \_\_\_\_\_ Number of Hours Completed: \_\_\_\_\_  
Date Covered by Training: From: \_\_\_\_\_ To: \_\_\_\_\_ 1<sup>st</sup> ( ) / 2<sup>nd</sup> ( ) Sem., A.Y. \_\_\_\_\_

**To the Work Immersion trainee:** Please type or print the information needed above and give this form to your immediate supervisor for evaluation.

**To the immediate supervisor:** This form has been developed to evaluate the performance of each work immersion program trainee not only for grading purposes but also to provide a basis for identifying his/her strengths and weaknesses. Kindly rate the trainee in each of the traits indicated below by writing the appropriate grade (70% being the lowest) corresponding to your objective evaluation of his/her performance in your department/office. Please submit the accomplishment form in a sealed official envelope of your establishment right at the end of his/her training period.

**A. TRAINEE'S CONTRIBUTION**

**Grade**

- |                          |   |       |
|--------------------------|---|-------|
| 1. Productivity          | Quickly performs given tasks; consistently maintains work output. | _____ |
| 2. Knowledge of the Work | Knows his/her functions, requirements, and responsibilities.      | _____ |
| 3. Quality of Work       | Makes accurate, thorough, presentable, and acceptable output.     | _____ |

**B. TRAINEE'S CHARACTERISTICS**

- |                             |  |       |
|-----------------------------|--|-------|
| 1. Initiative and Diligence | Assumes responsibilities willingly and voluntarily; enterprising & resourceful.  | _____ |
| 2. Cooperation              | Manifests sufficient willingness and capacity to work harmoniously with superiors & co-trainees; aids anyone who needs help. | _____ |
| 3. Dependability            | Finishes assigned tasks on time and follows instructions given.  | _____ |
| 4. Human Relations          | Maintains good and effective public relations; observes proper dress code.   | _____ |
| 5. Punctuality & Attendance | Reports for duty punctually and regularly; observes proper break periods.  | _____ |

**AVERAGE**

**Comments:** (It is necessary to provide one)

\_\_\_\_\_  
\_\_\_\_\_

**Evaluated by:** \_\_\_\_\_  
(Signature over Printed Name)

**Date:** \_\_\_\_\_



Purok 2, San Agustin, 6331 Sagbayan Bohol  
Contact No.: +639.920.500.1182  
Email Address: [302887@deped.gov.ph](mailto:302887@deped.gov.ph)  
Website: <https://www.sanagustinnhs.net>





Republic of the Philippines  
Department of Education

Region VII, Central Visayas  
Schools Division of Bohol  
District of Sagbayan

**SAN AGUSTIN NATIONAL HIGH SCHOOL**

---

***Office of the School Principal,***

Thank you for your cooperation and time in accomplishing this evaluation report. God bless.

---

Work Immersion Teacher



Purok 2, San Agustin, 6331 Sagbayan Bohol  
Contact No.: +639.920.500.1182  
Email Address: [302887@deped.gov.ph](mailto:302887@deped.gov.ph)  
Website: <https://www.sanagustinnhs.net>

