



COMMON GROUND

HIGH SCHOOL, URBAN FARM, AND ENVIRONMENTAL EDUCATION CENTER

358 Springside Ave • New Haven, CT • 06515 • (203) 389-4333 • www.commongroundct.org

Committee: **Development**

Meeting Date: June 11, 2025

Meeting called to order: 4:00PM

In attendance: Lizanne Cox, Brian Kelahan, Peter Ludwig, Audrey Nefores, Genevive Walker

Agenda:

1. Celebrations
2. Development Committee Membership (2025-26)
3. Capital Campaign update
4. Transition plan for Dev Director departure
5. New Development Director hiring process

1. Celebrations

BK shared a celebration of AN's work as Dev Director and indicated he will offer a Board resolution of appreciation for AN's support of CG/NHEP.

2. Development Committee Membership (2025-2026)

BK will continue as Chair of the committee and LC will continue as member. BK shared that PL will be leaving the Board after June meeting, but remaining on the Dev Committee. BK asking another non-Board member with development experience to join the committee. GW confirmed that one of the new Board member candidates is interested in joining the Dev Committee.

3. Capital Campaign update

Committee reviewed current status of Campaign, identified recent donations, established "to-do" list for members and assigned tasks.

4. Transition plan

AN reviewed work plan developed for Dev staff for Summer months

AN shared that there will not be a "Feast from the Fields" event in the same way this Fall. Dev staff and Exec Director working on new plan of event(s) that are manageable for current staffing and support.

5. New Dev Director hiring process

GW shared the Dev and Comm Director job description and explained the hiring process which will include representation from the Board's Development Committee as well as staff from various departments.

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Meeting Date: May 20, 2025

Meeting called to order: 2:45PM



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In attendance: Lizanne Cox, Brian Kelahan, Peter Ludwig, Audrey Nefores

Agenda:

1. Capital Campaign update and assignment of tasks
2. Rock 2 Rock and Great Give updates
3. Feast from the Fields

1. Discussion Topic: Capital Campaign update and assignment of tasks

Decision: Committee reviewed current status of Campaign, identified recent donations, established “to-do” list for members and assigned tasks.

2. Discussion Topic: Rock 2 Rock and Great Give updates

Decision: AN gave totals collected for both R2R and GG, thanked committee members for their support.

3. Discussion Topic: Feast from the Fields

Decision: Development Team is still assessing levels of sponsorship support to determine whether there is enough support to make this a viable fundraiser. Decision to be made prior to end of May.

Meeting adjourned: 3:38PM