

Baddeck Academy
Ms. Amber Reardon
Learning Support Teacher
2025-2026

Contact Information:
School Number: 902-295-2359
Email: areardon@gnsps.ca

(Grades 6-12)

Dear Parents/Guardians,

As part of the Cape Breton–Victoria Regional Centre for Education, I am committed to supporting your child’s learning needs using the Nova Scotia Public School Program and Inclusive Education Policy. This communication plan outlines how we will work together to ensure your child experiences success at school.

Teacher Role

- Collaborate with classroom teachers to plan and deliver instruction aligned with the Nova Scotia curriculum.
- Provide targeted interventions and accommodations as outlined in your child’s Individual Program Plan (IPP), Adaptations, or Support Plan (if applicable).
- Use evidence-based strategies to support literacy, numeracy, and well-being.
- Communicate regularly with parents/guardians about student progress, goals, and next steps.
- Maintain records of interventions, assessments, and progress monitoring.

Student Role & Expectations

- Participate actively in learning activities and small-group or one-on-one support sessions.
- Practice and apply strategies taught during support sessions in the classroom and at home, where possible.
- Communicate with teachers when help is needed or when a strategy isn’t working.
- Work toward individual goals while demonstrating respect and effort.

Parent/Guardian Role & Expectations

- Review notes, newsletters, or emails sent home about your child’s progress.
- Support practice activities at home (reading, math facts, organization strategies, etc.).
- Communicate promptly with the Learning Support Teacher or classroom teacher if you have questions or concerns.
- Attend scheduled meetings to discuss your child’s goals and progress.

Assessment & Progress Monitoring

- **Initial Assessment:** Your child's strengths and needs will be identified through classroom assessments and learning support screenings.
- **Progress Monitoring:** We will use ongoing observation, work samples, checklists, and/or standardized tools (such as PM Benchmarks, DRA, Math Running Records) to track growth.
- **Reporting:** You will receive updates via phone calls, emails, progress notes, and report card comments aligned with Nova Scotia curriculum outcomes and your child's specific goals.

Communication Methods

- **Email:** Updates, progress reports, and reminders.
- **Phone Calls:** Quick check-ins or time-sensitive matters.
- **Meetings:** Scheduled as needed for planning and programming.
- **Parent-Teacher:** Work samples or data shared at parent-teacher interviews.

Contact Information

Learning Support Teacher: Amber Reardon

School: Baddeck Academy

Email: areardon@gnspe.ca

Phone: 902-295-2359

Please don't hesitate to reach out at any time with questions or concerns about your child's learning. Working together, we can help your child achieve success and feel confident at school.

Sincerely,

Amber Reardon

Learning Support Teacher