Lewistown Carnegie Library District

Regular Meeting Minutes

Tuesday February 18, 2025 6:30 p.m.

1126 N. Main Street, Lewistown, Il. 61542

I. Call to Order: 6:30 pm

II. Roll Call: Present Jim Lafary, Patty Wiegers, Sheila Kimble, Diana Keime, Nancy Havera, Debby Berry, and Rita Potter. Also present Jaime Grove, Library Director

III. President's Comments: None

IV. Secretary's Report:

A. Approval of the January 21, 2025 regular meeting minutes: Nancy moved to approve the January 21,2025 meeting minutes as corrected. Jim seconded. Unanimously approved.

V. Public Comments: None

VI. Treasurer's Report

A. Financial report: Nancy gave an update on the Ed Cameron account.

B. Approval of February Bill List(s): Nancy moved to approve the February 2025 bill lists and

C. Diana seconded. Motion carried with a roll call vote.

VII. Librarian's Report: The checkouts for January are as follows: adult print 546, child print 275, magazines 37, and 53 dvds. We took in $25.35 in fines, $63.40 in copies, and $18.00 in faxes for a total cash intake of $106.75. We closed early Wednesday February 5th due to the ice storm and we were closed on February 12th due to the predicted snow storm.

VIII. Committee Reports

A. Finance Committee

1.CD- Renewals: A $5,000 CD was renewed for one year at 4.2%

B. Personnel Committee: None

C. Building and Grounds Committee

1. Plumbing- Jaime discussed the sewage back up in the basement.

2.Mowing: Brian Eskridge will continue to mow for the 2025 mowing season at the same rate as the previous year.

D. Fundraising Committee: None

IX. Old Business

A. Book Club- Seven members attended the February book club discussion of Warrior Girl Unearthed. The book club will meet on Mach 11th to discuss Unbecoming a Lady: The Forgotten Sluts and Shrews Who Shaped America by Therese O'Neil

B. Miscellaneous

X. New Business

A. IMRF Compliance Audit: The Library was required to do an IMRF compliance audit. All information required was given to Teresa at CANICO2.

B. Personnel Policy: Updates to the Personnel Policy were discussed.

C. New Things to consider: The Library Board discussed a Workman Comp policy and what to do with sick days when an employee retires. Jaime will research and we will discuss at a future

meeting. Moving the January and February board meetings back to Monday- will be discussed in June.

D. Miscellaneous: Thank you to Jaime for helping Mrs. Lafary's classes with term papers.

XI. Executive Session

A. Jim moved to go into executive session at 7:10 pm citing Sec. 2 ((29) identification of external weakness known or suspected potential financial risk and Sheila seconded. Unanimously approved.

B. Jim moved to end executive session at 7:28 pm and Rita seconded. Unanimously approved.

XII. Adjournment: Jim made a motion to adjourn at 7:30 pm and Diana seconded. Motion carried unanimously.

Respectfully submitted Secretary Debby Berry.

Approved May 17, 2025