

ON THE ROCKS

BAR CRAWL

On The Rocks Tours - Part-Time Assistant Manager - Edinburgh

Wanted: Part-Time Assistant Manager

Job Type: Remote and on Site

Hours: Part-time, ~20 hours per week (much of it weekend and night work)

Remuneration: £10.90 / hour

Start Date: TBD

Contract Type: Sub-Contractor

How to apply: Please send your CV and a cover paragraph explaining how you meet the criteria for this role with the subject line "Part-Time Bar Crawl Assistant Manager Edinburgh" to recruitment@ontherocksbarcrawl.co.uk

The Company: 'On The Rocks Tours' are a small nightlife tour company based in Brighton and operating further branches in Barcelona, London and Edinburgh. We provide both package and bespoke nightlife tours and organised bar crawls. For more information visit the website [here](#).

The Role: The following will be carried out under the supervision and guidance of the UK Manager:

- Both organising and running the tours in and around Edinburgh's Old Town area.
- Photography
- Training and supervision of the guides working on the Brighton tours
- Sales and Marketing including social media management
- Maintaining B2B venue relations
- Invoicing and finances.

Experience: no previous experience needed but is preferred. All training is provided.

About you: The ideal candidate will have excellent interpersonal skills, be the 'life of the party', have a strong interest in small business management and want to gain experience on a part-time basis.

The below skills are desirable but not essential:

- Excellent written and verbal communication skills, experience in customer-facing roles in hospitality.
- A good understanding of design and design apps such as Canva, Photoshop, InDesign and Illustrator.
- Knowledge of photography, especially in an events or nightlife setting.
- Previous experience with issuing and managing invoices.

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- Foreign Language skills.
- Attention to detail, and an advanced ability to be able to problem-solve under pressure.
- This position is only suitable for applicants who are looking to stay in the role for at least a year, hopefully more. We are also hiring for less permanent roles as a guide with fewer responsibilities, please contact us directly if that is something that would interest you.

What you will get:

- All training will be provided and ongoing throughout your employment.
- A strong desire to learn is essential, and educational material to grow your skills and knowledge base will be provided.
- Depending on the company workload the hours may vary and you will be remunerated in kind.
- There will be room for growth within both the UK and abroad depending on your performance.

Any creative ideas or inputs that you have regarding the company will be very welcome and you are encouraged to bring them up.