



## HERITAGE HS SPORTS REGISTRATION Via InTouch Receipting

**Step 1:** Log in: <https://wa-evergreen.intouchreceipting.com/>

- You will need your Parent or Guardian Skyward Family Access user name.
- If you do not know your password to InTouch, you can click “Forgot Username or Password” and a password reset will be sent to the email on file. You cannot reset your password without an email on file.

**NOTE:** This password reset is sent to you by InTouch, not Evergreen Public Schools.

**Step 2:** Choose the student you are registering

**Step 3:** Under “Shop,” choose “Register for Athletics and Activities”

**Step 4:** Choose “24-25 HHS Athletics Registration” and click Register or In Progress.

**Step 5:** Choose the 5 documents that are labeled with 24-25 and click “Fill Out” next to each 24-25 form and follow the onscreen instructions.

- You will need your insurance policy number and doctor’s contact info, if applicable.
- Please select each of the sports your student wants to participate in for the full school year, keeping in mind they may only participate in 1 sport per season.
- Please make sure the correct full names are entered in the parent and student signature/initial boxes.
- Select “Submit” at the end of each form.

Each form will be in “pending approval” status until it is approved by the Athletics Department. Please log in and check your forms for approval in 3-5 business days.

REMINDERS: All athletes need to have a **sports physical** on file. Sports Physicals are good for 2 years from date of appointment. You can confirm if what we have on file is current via email. If you need to update your physical, students can bring their current physical to the Athletics office or email the physical to [Sherry.Temple@evergreenps.org](mailto:Sherry.Temple@evergreenps.org). **NO JPEGs**. Scans or hard copies only. **MD signature and ‘medically eligible for all sports without restriction’ is required.**

All athletes are required to purchase a **24-25 ASB** card for \$30. ASB can be purchased online or at the ASB/Athletics office. Financial assistance is available through the student’s counselor or by completing the Family Income Survey & Parent Consent form.

All fines and fees must be paid to play. See the fee management tab in your student account, or email activities to verify if you have questions. Financial help and payment plans are available if needed

If you have questions, please call your school’s Athletics Office for assistance at 360.604.3410 or email Sherry Temple: [Sherry.Temple@evergreenps.org](mailto:Sherry.Temple@evergreenps.org).