

Fuente Nueva Charter School  
INDEPENDENT STUDY WRITTEN AGREEMENT

|                     |                 |              |
|---------------------|-----------------|--------------|
| Student Name:       | Grade:          | Birthdate:   |
| Address:            | Phone:          |              |
| City:               | Zip code        |              |
| Agreement Duration: | Beginning Date: | Ending Date: |

The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress:

Students are required to report to their teacher as follows to submit work and reporting progress:

Method of reporting:

- Returned completed assignment to teacher in person
- Other \_\_\_\_\_

Time:

Frequency: Weekly

Place of Meeting: Fuente Nueva Charter School

**Method of Study:** Specific methods of study will be designated on the Student Assignment Sheet and Attendance Record incorporated herein. Examples of methods of study include but not limited to:

|                     |                       |                         |
|---------------------|-----------------------|-------------------------|
| Independent Reading | Textbook Activities   | Problem Solving         |
| Drill and Practice  | Experiential Learning | Computerized Curriculum |
| Library Research    | Field Trips           | Other                   |

**Methods of Evaluation:** Academic evaluations will be designated on the Student Assignment Sheet and Attendance Record incorporated herein. Examples of acceptable methods of evaluation include but are not limited to:

|                    |                     |                       |                         |
|--------------------|---------------------|-----------------------|-------------------------|
| Teacher-made Tests | Student Conferences | Progress/Report Cards | Chapter/Unit Tests      |
| Work Samples       | Observations        | Portfolios            | State Standards Testing |
| Learning Journals  | Presentations       | Quizzes               | Labs                    |
| Finals             | Other               |                       |                         |

**Resources:** The Charter School will provide appropriate instructional materials and personnel to enable the student to complete the assigned work. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms as the terms on which they are available to all. The school will confirm or provide access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work. Assignments and specific resources will be designated on the Assignment Sheet and Attendance Record incorporated herein.

**Objectives:** The student will complete the subjects/courses listed below. All subject/course objectives reflect the curriculum adopted by the Charter School's governing board and are consistent with the Charter School standards, as outlined in the Charter School's subject/course descriptions. The Assignment Sheet and Attendance Record will include additional descriptions of the major objectives and activities of the courses of study covered by this agreement, including the evaluation of student work, and is incorporated herein. The term "Course Value" below refers to the weeks of work the student will attempt.

Course Credits or Other Measures of Academic Achievement to be Earned Upon Completion

**Board Policies:**

**Maximum Length of Time:** For students in all programs and grades of independent study, the maximum length of time that may elapse between the time an assignment is made and the date by which the student must complete the assigned work shall be seven (7) days. When special or extenuating circumstances justify a longer time for individual students, the director or their designee may approve a period not to exceed fourteen (14) days.

**Missed Assignments:** When any student fails to complete seventy percent (75%) of assignments during any period of seven (7) days or fails to make satisfactory educational progress, an evaluation shall be conducted to determine whether it is in the best interests of the pupil to remain in independent study. A written record of the findings of any evaluation made pursuant to this subdivision shall be maintained in the pupil's mandatory interim record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school.

**Statement of Academic and Other Supports for Special Populations:** The Charter School shall utilize its PBIS/MTSS to address the needs of pupils who are not performing at grade level, or who need support in other areas, such as English Learners, pupils in foster care or pupils who are experiencing homelessness, and/or pupils requiring mental health support. The Charter School complies with the Individuals with Disabilities in Education Act ("IDEA") and is committed to meeting the needs of individuals with exceptional needs in order to be consistent with the pupil's individualized education program ("IEP"). Policies, procedures, and guidelines are in place to ensure that pupils are identified, assessed, and provided a free appropriate public education in the least restrictive environment. The school complies with Section 504 of the federal Rehabilitation act of 1973 (29 U.S.C. Sec. 794) and is committed to providing equivalent access to and providing a free appropriate public education to all students with disabilities.

**Voluntary Statement:** We understand that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a **pupil** who is referred or assigned to any school, class, or program pursuant to Education Code Section 48915 or 48917, instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

**Quality and Quantity; Rights and Privileges; Resources and Services:** The independent study option is to be substantially equivalent in quality and quantity to classroom instruction. Students who choose to engage in independent study are to have equality of rights and privileges with the same access to existing services and resources as students in the regular school program.

**Signatures and Dates:** We have read and understand the terms of this agreement and agree to all the provisions.

|   |                    |                    |
|---|--------------------|--------------------|
| <b>Student:</b><br><hr/>  | <b>Date:</b> _____ | <b>Date:</b> _____ |
|   | <hr/>              |                    |
| <b>Parent/Guardian/Caregiver:</b><br><hr/>  | <hr/>              |                    |
| <b>Supervising Teacher:</b><br><hr/>  | <b>Date:</b> _____ |                    |
| <b>Other Person Who Has Direct Responsibility for<br/>Providing Assistance to the Pupil:</b><br><hr/> |                    |                    |