Applicant Name:
FEMA Application No.:
Disaster No.:
Pre-disaster Address:
Post-disaster Address:
Mailing Address:
Applicant Phone No.:
Date of Appeal:

HOME REPAIR ASSISTANCE APPEAL LETTER

To Whom it May Concern,

I, [*applicant name*], am appealing the [*"award amount" or "denial"*] that I received dated [*date of denial or award letter*] for FEMA Home Repair Assistance.

I do not have the financial resources necessary to repair my primary residence that was damaged by this disaster. I am requesting assistance from FEMA to cover this financial shortfall and allow me to repair my home to a safe, sanitary, and functional condition.

I am requesting a waiver of the 60-day appeal window, if applicable, because [*briefly explain why your appeal was late, e.g. "I was experiencing disaster-related hardship..."*].

I am requesting that a copy of my complete FEMA file be released and mailed to my current mailing address at [*mailing address*].

["*I am requesting an additional in-person FEMA inspection of my home.*"]

I. CONDITIONS QUALIFYING FOR HOME REPAIR ASSISTANCE

My primary residence was damaged by ["*DR-4856-CA – California Wildfires and Straight-line Winds disaster" or other Presidentially declared disaster number and name*].

I am requesting that FEMA award me assistance that is **necessary** to repair disaster-damaged housing components that were functional immediately before the disaster. I have disaster-caused damage or expenses that will not be covered by insurance, as outlined below.

II. STATEMENT OF INSURANCE COVERAGE

[*if insured*] I have received a total of [*settlement award amount or "$0.00"*] in insurance coverage from [*name of insurance company or write "insurance" if no coverage*]. This amount does not fully cover the cost of repairing the damage to my home from this disaster.

[*if not insured*] I do not have any insurance policy that would cover the expense of repairing my disaster-damaged primary residence.

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III. STATEMENT OF HOME REPAIR EXPENSES

I obtained an itemized contractor estimate from [*contractor name and contact information*] in the amount of [*$ amount*] for materials and labor for necessary home repairs to my primary residence.

IV. [*If FEMA did not record disaster damage to home*] REQUEST FOR NEW INSPECTION OF DISASTER-DAMAGED ADDRESS

FEMA did not record disaster-caused damage to my primary residence at my previous inspection, which was scheduled for [*date of last FEMA inspection attempt*]. I am requesting that FEMA schedule a new inspection, so that the disaster-caused damage to my home can be properly recorded.

V. REQUEST FOR RELEASE OF COMPLETE FEMA FILE

I request that FEMA release a complete copy of my FEMA file and mail that copy to my current mailing address at [*mailing address*].

IV. SUPPORTING DOCUMENTATION

I have attached the following supporting documents to this appeal:

[*list names of attached documents*]

Please approve my appeal for the maximum amount of FEMA Home Repair Assistance to allow me to restore my home to a safe, sanitary, and functional condition.

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge and belief.

Sincerely,

[*applicant name*]