

L. VINCENT TESTA, CERTIFIED TRAINER

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SELF DEVELOPED COURSE GUIDE

Over my many years of technical training I have created a best practices guide utilizing a variety of techniques which support the balance of technical knowledge with student instructor learning dynamics. I felt i would rather list this instead of a typical mundane Professional Summary used in most resumes. It is self explanatory and I hope it gives a better picture of my qualifications.

BEST PRACTICES FOR BETTER STUDENT LEARNING EXPERIENCE.

- 1) Student, teacher and course Introduction- Prove to students why I am the best instructor for the course, provide exciting course overview and create enthusiasm.
- 2) student pretest assessment - determines individual and overall group knowledge base line.
- 3) Based on step 2 create balanced student groups - potentially produces best over all learning environment.
- 4) Present the required instructional material using various instructional techniques and tools that will best result in highest over all learning for the group and produce the highest retention.
- 4.5) Review all required learning and concepts. and constantly promote student interaction and feedback. encourage questions.
- 5) Be available outside actual class times each day for students who may need additional support.
- 6) Offer exam preparation outside class schedule for students focused on passing the exam.
- 7) Delivery final examination and produce student and group report and evaluation.
- 8) hand out instructor evaluations and allow students a private venue for delivery and submission.
- 9) Document and report any issues, conditions or problems which may have occurred.
- 10) Thank students for attending and if required provide contact information for future reference.

SKILLS

- A confidant tenured Certified Information Technology professional, with over twenty years of experience in the delivery of Technical Training instructor led official courses and Delivered hundreds of accredited official coursewares at locations all over the United States.
- Over 100 lifetime certifications - including Microsoft Certified Systems Engineer, Microsoft Certified Trainer, Microsoft Certified Professional + Internet, CompTia A+, CompTia Net +, Novell, Apple multiple Train the Trainer courses, Microsoft, Ziff Davis, New Horizons and The Learning Tree International.
- **Specific Instructional Skills**
 - of Technological instruction- Managing classroom for diverse populations -Active listening- Age appropriate lesson planning-Group learning mechanics-Teaching/tutoring-Outstanding social skills-Audio-visual aid implementation-Experience with special-needs students-Experience with instructional design-AP course instruction-Critical thinking-Creative-learning strategies-Interpersonal skills-time management-Creative imagination stimulation-Skill building-Student motivation-Lesson planning
 - Group and individual instruction

WORK HISTORY

Founding Partner Chief Technology Officer

VTesta Consultants, Inc - Rochester, NY

10/1999 - Current

- Developed, established and incorporated a Information systems technology business specializing incorporate technical training and custom course development to support specialized training goals.
- Specializing in advanced understanding of all popular Microsoft engineer level Softwares including all server technologies.
- Personally delivered over 1000 accredited courses to over 10,000 individuals and corporate clients all throughout the United States providing professional training, specialized services, Information Technology and consulting.
- Formed a successful brick and mortar DBA whih to date has service thousands of end user customers in the installation, setup , service and repair of all types of electronics as well as home appliances other smart home systems.

Contract Technical Trainer, Course Developer

The Learning Tree International - Reston, VA

10/1998 - 12/2010

- Certified to deliver college accredited official courseware required 100% travel to teach
- Trained IT Professionals in technical Information Systems as required by course objectives or client requirements.
- Responsible for continuously traveling to remote locations setup, breakdown ,teaching and evaluating classes of up 30 students at LTI official training centers as well as at client sites around the globe.
- Maintained a 3.89 instructor evaluation G.P.A
- Developed new and improved courses to meet changing demands.
- Conducted integrated courses and training modules focused on key areas.
- Documented student attendance and progress against goals.
- Facilitated group sessions and provided one-on-one support.

Contract Certified Technical Trainer / Systems Integrator

New Horizons Computer Learning Centers - Rochester, NY

10/1995 - 12/1999

- Responsible for the precise delivery of official accredited technical courseware Ranging from networking, server technologies as well as hardware software and basic scripting languages.
- Maintained organization of documents, materials and equipment.
- Planned and implemented courses of instruction that accounted for individual strengths and final objectives.
- Documented attendance, participation and progress.
- Defined and articulated learning outcomes, including measurements, performance metrics and changes, to improve student learning.
- Broke technical concepts down into easily understood terms.
- Modified the general education curriculum for special-needs students based on various instructional techniques and technologies.

EDUCATION

Undergrad: Organizational Communication, English, Computing

State University Of New York At Buffalo - Buffalo, NY

- Majored in English, Computer Science, Organizational Communication
- Member of Wrestling team DIV 3

CERTIFICATIONS

- Microsoft Certified Professional (MCP)
- Certified Technical Trainer
- Microsoft Certified Systems Engineer
- Microsoft Certified Professional Plus Internet
- Microsoft Certified Product Specialist
- CompTIA Project+ certification
- Certified Information System Security Professional Lanoptics
- Monroe County Information Technology Civil Service 2018 score 100.00